

SSR

VAISHI MAHILA MAHAVIDYALAYA

ROHTAK

CONTENTS

	Page
Preface	005
A. Executive Summary and SWOC Analysis	007
B. Profile of the Institution	017
C. Criteria-wise Analytical Report	
1. Curricular Aspects	035
2. Teaching-Learning and Evaluation	057
3. Research, Consultancy and Extension	083
4. Infrastructure and Learning Resources	107
5. Student Support and Progression	131
6. Governance, Leadership and Management	163
7. Innovations and Best Practices	185
D. Post Accreditation Initiatives	195
E. Evaluative Report of the Departments	211
F. Declaration by the Head of the Institution	326
G. Certificates of recognition u/s 2(f) and 12(B)	327
H. Master Plan of the Institution	328



VAISH MAHILA MAHAVIDYALYA (P.G.)

(Affiliated to: - Maharshi Dayanand University, Rohtak)

Ref. No. : VMM/RTK/.....

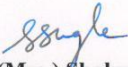
Dated

Preface

I deem it my pride and privilege to submit herewith Self-Study Report in respect of Re-accreditation of our college showcasing the key aspects of the functioning of our institution. The preparation of this Self-Study Report has provided an opportunity to introspect strength, weaknesses and potentials of our institution.

NAAC Steering Committee members Dr. (Mrs.) Shashi Goyal, Dr. (Mrs.) Pratibha Garg, Dr. (Mrs.) Santosh Mittal and Mr. Sushil Jain have worked incessantly to collect the data and made every effort possible to put it in the best form so as to present a true picture of the institution. They have spent hours together after the college timing and even in vacations and holidays for this report. IQAC members Mrs. Neelam Aggarwal and Dr. (Mrs.) Neera Sharma and other staff members heading various committees and administrative support staff have contributed their might in different aspects of the report.

We hope and believe that the same may be as per your expectations.


(Dr. (Mrs.) Shakuntla Singla)
Principal
Vaish Mahila Mahavidyalaya
Rohtak

Jhajar Road, Rohtak-124001. Ph. : 01262-253845, 253848, 645841, Fax : 01262-253848
e-mail : vmmrohtak@rediffmail.com, Website : www.vaishmahilacollege.com

Vaish Mahila Mahavidyalya, Rohtak

(Executive Summary of the College)

Vaish Mahila Mahavidyalya was founded in 1973 as the 'Girls section' of Vaish College, Rohtak by Vaish Education Society in order to promote and encourage higher education for girls in this region. In 1992, the college got the status of an independent girls' college and has been receiving grant from U.G.C. from the session 1997-1998.

The college is affiliated to Maharishi Dayanand University, Rohtak and is imparting quality education to girls belonging to both urban and rural areas under Arts, Commerce, BBA and Computer faculties. Besides running regular undergraduate courses, B.A, B.com (Pass course, Vocational & Hon.), BCA and BBA, the college is also running 7 regular PG courses in M.A. English, M.A. Economics, M.A.Hindi, M.com., M.Sc Maths, M.Sc Maths with Computer Science and M.Sc Computer Science. Out of these, B.A. and B.com (Pass) courses are aided by Haryana Government and B.com (Vocational & Hon.), BBA, BCA and PG courses are run under self financing scheme. A distance education centre has also been established in the college which runs B.A., B.com and MCA courses. Approximately 400 students took admission in these courses (of distance education) in the session 2012-13.

In the beginning, only B.A. classes were started in the college. Then seeing the good response of students, B.com (regular) was introduced in 1981. B.com (vocational) with an intake of 30 students and BCA (regular) with an intake of 40 students were introduced in 2001 and PGDCA (regular) with an intake of 30 students in 2004. M.Sc (regular) in Computer Science was introduced in the session 2008-09 and the college gained the status of a post-graduate college. From the session 2009-10, BBA with an intake of 60 students has been started. Four PG courses, M.A. English, M.A. Economics, M.com and M.Sc. Maths were introduced in the session 2010-11 and two PG courses, M.A. Hindi and M.Sc. Maths with Computer Science in 2011-12. The college has to apply to university for increase in seats in some courses to meet the

increasing demand and interest of the students. There has been a constant increase in the strength of students in the college over past few years. In the session 2012-13, approx. 2200 students were enrolled in different regular courses in the college.

Along with the addition of new courses and departments, there has been a continuous improvement in the infra-structure and other needed facilities in the college. The grants received from UGC from time to time under different plans and schemes have been a great help in this regard. At present, the college has 6 spacious, fully air-conditioned computer labs and 270 computers with LCD projector and internet facilities. The college has also got its own Girls' hostel through which boarding facilities are being provided to the girl students from far off areas from the session 2008-09. The college is also equipped with the facility of Gen-sets. An Edusat programme started by Haryana Govt. has also been installed in the college from the session 2010-2011. Renovation and new construction works have been continuously going on in the college to keep pace with changing times. During the last five years, a new PG block (7 class-rooms, 1 office), canteen-cum-activity room have been constructed on the 2nd floor of the college. There has been renovation of college main gate, staff room & wash rooms, Principal office, students' washrooms and conference room. Steel hand railings have been fixed on 1st and 2nd floors along the stairs. The construction work done during the session 2012-13 includes drainage system, tile-flooring till main gate in college compound, civil work of lift and a multipurpose two-storey sports hall.

The UGC grant, besides being used in different developmental works, has also been utilized in buying computers, inverters, books, journals, lab equipments, furniture, reprographic machines, sports items, magic studio, smart boards, scanners etc. and in academic activities. A language lab has recently been established in the college from UGC grant for improving the communication skills of the students.

The college has a well stocked library. The number of books in the library has been increasing every year. There are approx. 25000 books of different subjects in our library at present. In addition to books, 19 newspapers, 52 magazines and journals are subscribed in the library. There is also a provision for issuing of subject related books for the whole year to the students on the merit and economics basis and also to the outstanding sports persons.

‘Yashaswinee’ the annual magazine of the college brings out the hidden talents and creativity of the students in the form of write-ups in Hindi, English, Sanskrit, commerce and IT section languages. The magazine was first published in the session 1992-93.

For the smooth running of college affairs, 68 teaching (26 Govt. aided & 42 under self –financing scheme) and 45 non-teaching (4 aided & 41 non aided) staff members are employed in the college. All the teaching staff members are well experienced and qualified. Since being established as an independent college, there have been three principal in the college. Dr. Shanti Malik was Principal of the college from 22.10.1992 to 02.07.1993, Dr. Shyama Sharma served as Principal of the college from 03/07/1993 to 30/04/2004 and from 1st May 2004, Dr. Shakuntla Singla has been serving as Principal of the college. She has been actively participating in the growth of the institution. Her achievements in the last four years are:

Session 2012-13:-

- Member of Admission Committee M. D. University, Rohtak for 2013-14.
- Member of Sports Executive Board of M. D. University, Rohtak.
- Chairperson of Kabbadi (HS&NS) M. D. University, Rohtak.
- Member of Executive Council of M. D. University, Rohtak.
- Member Sports Board M. D. University, Rohtak.
- Member Youth Festival organizing committee Rohtak Zone of M. D. University, Rohtak.

- Member of Disposal Committee of Sports item in M. D. University, Rohtak.
- Member of Committee for stream lining the Examination & semester system M. D. University, Rohtak.

Session 2011-12:-

- Member of Inspection Committee in 12 B.Ed Colleges by Higher Education Commissioner, Panchkula.
- Member of R.K. Fund standing committee M. D. University, Rohtak.
- Chairperson of the kabbadi club (women) M. D. University, Rohtak.
- Member organizing committee Zonal Youth festival M. D. University, Rohtak.
- Member of sports committee for constitution of sports council by DSW.
- Honoured by DSW M. D. University for contribution in Youth Festival.
- Honoured at Vaish College, Rohtak by management for Zonal Youth Festival core committee member.

Session 2010-11:-

- Member of R.K. Fund Standing Committee M. D. University, Rohtak.
- Chairperson of the weight lifting club M. D. University, Rohtak.
- Member organizing committee Zonal Youth Festival M. D. University, Rohtak.
- Honoured by DSW for contribution in Youth Festival M. D. University, Rohtak..
- Awarded to “Vidya Ratan” Award by The Economic for Health and Education growth society, New Delhi.
- Member of common syllabi committee of M. D. U. & K. U. K. & UG Board of studies Department of English M. D. University, Rohtak.

- Member of M. D. University Court.

Session 2009-10:-

- Member of common syllabi committee of M. D. U. & K. U. K. & UG Board of studies Department of English M. D. University, Rohtak.
- Awarded “Rashtriya Gaurav” Award by India International Friendship Society, New Delhi.
- Member of M. D. University Court.
- Chairperson TT club (women) M. D. University, Rohtak.
- Chairperson Volley Ball (women) M. D. University, Rohtak.
- Member Jury of Zonal Youth Festival M. D. University, Rohtak.

She has also participated in various conferences and seminars for the improvement in the working of the institution.

Session 2012-13:-

- Attended State level Seminar on Challenges in Higher Education organized by ‘Principals Association Haryana’ at Hotel & Tourism department M. D. University, Rohtak”.
- Attended National level Seminar in Vaish College of Education, Rohtak and was honoured also.

Session 2011-12:-

- Attended NAAC sponsored one day state level sensitizing workshop on process of Accreditation at Khanpur.

Session 2010-11:-

- State level seminar on scenario of Higher Education in Haryana at GVM, Sonapat.

Session 2009-10:-

- Attended First world conference on Shakespeare organized by English department M.D. University, Rohtak.

Session 2008-09:-

- Attended RTI workshop organized by Divisional Training Center (A unit of HIPA) Panchkula.
- Attended Dr. Sarup Singh Memorial Lecture organized by department of English M. D. University, Rohtak.

Because of good academic atmosphere, the results of our college have always been higher than university results. Every year, our students get positions in university merit list. Our college got 60 merit positions in arts, commerce and computer streams in the university results declared in the session 2008-09, 55 merit positions in the session 2010-11, 17 merit positions in the session 2011-12 and 42 merit positions in the session 2012-13. Besides studies, our students also excel in cultural and literary activities. They participate in different cultural and literary competitions like dance, song, kuwwali, mime, mimicry, one-act play, skit, debate, symposium, declamation, poetic recitation, painting, rangoli, slogan writing, essay writing, quiz etc. organized at inter-college, inter-university, district and state level and in zonal and inter-zonal youth festivals, and win baskets of prizes every year. In the session 2009-10, our students won 16 prizes in zonal youth festival; in the session 2010-11, our students won 8 prizes in zonal and one prize in inter-zonal youth festival; in the session 2011-12, our students won 20 prizes in zonal and 5 prizes in inter-zonal youth festival and in the session 2012-13, our students won 20 prizes in zonal and 4 prizes in inter-zonal youth festivals. Our college got 2nd position in overall competitions in zonal youth festivals held in the sessions 2011-12 and 2012-13. Our students also participate in different competitions organized by Haryana Legal Literacy Services Authority, co-operative societies and science exhibitions at district, division and state level and win prizes every year.

In sports also, our college has remarkable achievements. Our students have won many medals in various sports like kho-kho, Kabbadi (Haryana style and National style), Judo, badminton, tug of war, hockey, weightlifting and power lifting, wrestling etc. organized at inter college and inter-university levels and also in state and national level championships. We have had international level players in wrestling like Sakshi Malik and Reetu Malik. Sakshi Malik won silver medal in Asian Wrestling Championship held in Philippines and also In All India Inter University Wrestling Championship held in Meerut in the session 2009-10, gold medal in Inter College Wrestling competition and also in All India Inter University Wrestling Championship in the session 2010-11, and gold medal in All India Inter University Wrestling Championship in the session 2011-12. Reetu Malik won silver medal in Asian Wrestling Championship and also in All India Inter University Wrestling Championship, and gold medal in inter college wrestling competition in the session 2012-2013. Our students have also special achievements in marshal arts like Taikwando, Vushu, Vovinam and Kabbdi have won medals at national and internation level in the last two years.

Various cells and committees like women cell, NSS, student welfare, anti-ragging and redressal cell, legal literacy cell, career and guidance cell, placement cell, SC/BC cell, Red ribbon committee, Youth Red cross committee etc. are formed at the beginning of each session in the college. These cells and committees function with a particular objective and organize activities related to that objective. Women cell works with the objective of women empowerment by making the students aware of their rights and strengths as women; legal literacy cell makes them conscious of various laws of our country through workshop and helps in solving their legal problems; student welfare and anti-ragging redressal cell looks after the welfare of students and solves their academic and other problems in the college campus and also organizes educational tours for students every year; career and guidance cell guides the students about new opportunities, jobs and new

courses in present economic scenario; placement cell gives training to students for placement in various companies, take them for placement and invite companies for on campus selection SC/BC cell recommends the names of economically poor SC/BC students for scholarships from the state government and also helps them get fee concession and other facilities; Red ribbon committee has the objective of creating awareness about HIV/AIDS among the students and NSS unit aims to groom students as socially responsible citizens by organizing one- day and seven days special camps in slum areas. Youth Red Cross committee motivates the students to give voluntary service to the sick, old, wounded and mentally retarded people and inspires them to donate blood for a noble cause & organize health check camp for the wellbeing of students. Beside these, there are departmental societies for promoting academic interests of the students. All these cells and committees hold seminars, workshops and organize various competitions and extension lectures from experts in different fields for an overall development of the personality of the students. An Alumni Association has also been constituted in the college in order to maintain contact with old students of the college and to get feedback from them about college and faculty & ensure their help & guidance for students. Internal quality cell has also been established in the college which works towards realizing the goals of quality enhancement and sustenance.

The session starts with performing inaugural Havan in the college campus. Extension lecturers by eminent personalities are arranged for students from time to time with thrust upon ethical values. Various motivational lectures are organized from time to time to motivate the students to follow the path of truth, righteousness, honesty, camaraderie, integrity that helps in making them better citizens.

The management of the college plays a vital role in the smooth functioning of the college, monitoring the working of teaching and non-teaching staff,

formulating and implementing new policies and plans for improving the academic standard of the institution after discussion with the principal and the staff. In nutshell, the college with active involvement of the management, faculty and students is continuously moving forward on the path of progress.

SWOC Analysis of the Institution:

Strength

- As the institution is situated in the heart of the city secure and development conducive environment is provided to girls.
- A team of well-qualified, experienced and energetic faculty members having good academic and research credentials.
- Well equipped laboratories of all practical subjects and computer laboratories.
- Results both at academic level, extra-curricular activities as well as sports are our achievements, the institution can feel proud of.
- Regular classes are held for personality development of the students.
- Active placement cell in the college.
- Hostel facility is provided to the students, thereby making it convenient for women students to pursue their education.

Weaknesses

- Due to limited land area of the institution, horizontal expansion of the building is not possible.
- Permission for appointment against vacant sanctioned posts is not granted by Commissioner, Higher Education Haryana, resulting in inadequate staff.
- Electronic data management system is partially functional in administrative block.
- Library is not computerized.
- Absence of research coordination committee in the institution.

Opportunities

- Multipurpose Hall to hold state, national and international level competitions in sports, with an estimated budget of 1 crore is under construction, which will provide state of the art facilities to students.
- Proximity of the city to the national capital gives opportunities to the students for wider exposure.
- English Language Laboratory in the college to harness the communication skills with advanced emerging technology, in ever-changing competitive global world, is working in the college.
- There are many educational institutions in the city. Students get good exposure through inter-college competitions.

Challenges

- As many students of our college are from rural areas, their socio-economic background poses a big challenge to maintain the quality of the institution.
- Government run colleges having low fee structure and introduction of five year integrated courses at MDU, Rohtak gives tough competition to the college.
- Being women institution many students especially from rural areas.
 - (a) Get married while studying.
 - (b) Have to give maximum time to domestic work at home.

which makes it difficult for them to cope-up with studies affecting their performance in academic and other related activities.

Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name: Vaish Mahila Mahavidyalya		
Address: Jhajjar Road		
City: Rohtak	Pin: 124001	State: Haryana
Website: www.vmmrtk.org		

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. (Mrs.) Shakuntla Singla	O: 01262-253848 01262-645841 R:	09255405389		vmmrohtak@rediffmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator	Dr. (Mrs.) Shashi Goyal	O: 01262-253845 R: 01262-292306	09729750399		shashivmm@gmail.com dr.pratibha garg82@gmail.com dr.santosh mittal@gmail.com

3. Status of the of Institution :

Affiliated College

✓

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By shift

i. Regular

ii. Day

iii. Evening

5. Is it a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

NA

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other

7. a. Date of establishment of the college: 01.07.1992 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Mahrishi Dayanand University, Rohtak (Haryana)
--

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	16.06.1997	
ii. 12 (B)	06.11.1997	

d. Details of recognition/approval by statutory/regulatory bodies other than UGC

(AICTE, NCTE, MCI, DCI, PCI, RCI etc.) (NA)

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	3827.34 sq.mts
Built up area in sq. mts.	6200.27 sq.mts

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
Yes, Auditorium Vaish Education society is used when need arises.
- Sports facilities
 - * play ground of standard size
 - * swimming pool

* gymnasium ✓

• Hostel

* Boys' hostel X

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)

* Girls' hostel ✓

- i. Number of hostels I
- ii. Number of inmates 46+1
- iii. Facilities (mention available facilities)
 1. Well furnished Room Equipped with bed, Almirah and electricity.
 2. Common Room
 3. Recreation Room
 4. Study Room
 5. Mess (Hygienically Preparation of food)
 6. Water Arrangement-
 - (i) 24 hrs water supply
 - (ii) Water Cooler
 - (iii) Water Purifier
 - (iv) Geyser
 7. Fire Extinguisher
 8. Parking Facility
 9. Cleanliness Facility
 10. Security- 24 hrs Gunman
 11. Required Staff Available- Kitchen Maid, Caretaker, Cook, Sweeper, and Office Incharge. Hostel Warden and Assistant Warden
 12. Medical facilities- At Mahatma Gandhi Memorial Hospital. In case of emergency nearby clinics of Dr. Kedar Nath Garg, MBBS, Heart specialist, Dr. Ashok Gupta, M.D. Medicine, Dr. Moda- Orthopedician and Dr. Mrs. Moda, Gynecologist.

* Working women's hostel No

- i. Number of inmates
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)
- (1) Hostel Supervisor Yes
- (2) Clerk in society quarters 1
- Cafeteria -- ✓
- Health centre ✓
First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Mahatma Gandhi Memorial Hospital in Vaish Education Society Campus, Rohtak

The following services are being provided in the hospital

- (1) OPD
- (2) Day-care bed services
- (3) Lab
- (4) ECG
- (5) Minor OT

Health centre staff –

Qualified doctor Full time Part-time

Qualified Nurse Full time Part-time

- Facilities like banking, post office, book shops No
- Transport facilities to cater to the needs of students and staff No
- Animal house NA
- Biological waste disposal NA
- Generator or other facility for management/regulation of electricity and voltage Yes (2 generator sets with 62 KVA & 82 KVA and 11 invertors with 20 batteries).
- Solid waste management facility No
- Waste water management No
- Water harvesting No

12. Details of programmes offered by the college (Give data for current academic year) 2012-13

Sr. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A B.Com B.Com(V)(H) BBA BCA	3 years	(10+2) and any other examination recognized by the university as equivalent thereto	Hindi & English	BA-500 B.Com. (Pass)-176 B.Com. (V)-50 B.Com.(H) -100 BCA-258 BBA-60	BA-216 B.Com. (Pass)-166 B.Com. (V)-28 B.Com.(H) -80 BCA-58 BBA-49
	Post-Graduate	M.A (Eng.) M.Com. M.A (Hindi) M.Sc (Maths) M.A. (Eco) M.Sc (CS) M.Sc (Maths with CS)	2 years	(Graduation) and any other examination recognized by the university as equivalent thereto	Hindi & English	M.A (Eng.)-40 M.Com.-88 M.A (Hindi)-40 M.Sc (Maths)-80 M.A. (Eco)-40 M.Sc (CS)-60 M.Sc (Maths with CS)-40	M.A (Eng.)-34 M.Com.-88 M.A (Hindi)-28 M.Sc (Maths)-43 M.A. (Eco)-29 M.Sc (CS)-25
	Integrated Programmes P G						
	Ph.D.						
	M.Phil.						
	Ph. D.						

	Certificate courses	Fashion designing	3 years	12th Passed	Hindi & English	40 Seats	31
	UG Diploma	PGDCA	1 year	Graduation	English	60 Seats	Nil
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

12

- (1) BCA
- (2) BBA
- (3) PGDCA
- (4) M.Sc.(CS)
- (5) M.Sc (Math)
- (6) M.Sc (Math with Computer Science)
- (7) M.Com
- (8) M.A. (Economics)
- (9) M.A. (Hindi)
- (10) M.A. (English)
- (11) B.Com. (Hons.)
- (12) B.Com.(Voc.)

14. New programmes introduced in the college during the last five years if

any?

Yes	<input checked="" type="checkbox"/>	No		Number	(1) M.Sc (Math)
				7	(2) M.Com

					(3) M.A. (Economics) (4) M.A. (Hindi) (5) M.A. (English) (6) M.Sc (Maths with Computer Science) (7) B.Com. (Hons.)
--	--	--	--	--	---

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science			
Arts		English Hindi Economics Mathematics	
Commerce	Commerce	Commerce	
Any Other not covered above	Business Administration Computer Science	Computer Science	

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a. annual system

PGDCA

- b. semester system
- B.A.
- B.Com. (Pass)
- B.Com. (Voc.)
- B.Com. (Hons.)
- BCA
- BBA
- M.A.
- M.Com.
- M.Sc

- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s).....
(dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s) (dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical

Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor Principal		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government		1		19		4	2	3	1	1
<i>Recruited</i>										
<i>Yet to</i>				4						

Positions	Teaching faculty									
<i>recruit</i>										
Sanctioned by the Management/society or other authorized bodies <i>Recruited</i>					2	44	13	26		
<i>Yet to recruit</i>	5 (1 clerk) (4 Lab Att.)									

***M-Male *F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.				12		3	15
M.Phil.				6		1	7
PG				2		0	2
Temporary teachers - In Grade Pay scale Lecturer							
Ph.D.					1		1
M.Phil.					1	3	4
PG						2	2
Part-time teachers – Temporary Lecturer							

Ph.D.						5	5
M.Phil.						13	13
PG						19	19

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

Nil

23. Furnish the number of the students admitted to the college during the last

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		96		82		89		61
ST		9						
OBC		265		367		250		238
General		1688		1617		1548		1510
Others								

four academic years.

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1605	412			2017
Students from other states of India	8	5			13
NRI students					
Foreign students					

Total	1613	417			2030
-------	------	-----	--	--	------

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

(Session 2008-09)

Including the salary component = 16108.45

Excluding the salary component = 1232.99

(Self Finance)

Including the salary component = 12774.77

Excluding the salary component = 9630.53

(Session 2009-10)

Including the salary component = 21173.88

Excluding the salary component = 701.91

(Self Finance)

Including the salary component = 7373.73

Excluding the salary component = 2423.80

(Session 2010-11)

Including the salary component = 31807.09

Excluding the salary component = 757.64

(Self Finance)

Including the salary component = 12372.37

Excluding the salary component = 6091.32

(Session 2011-12)

Including the salary component = 40005.50

Excluding the salary component = 798.20

(Self Finance)

Including the salary component = 18459.00

Excluding the salary component = 11126.50

(Session 2012-13)

Including the salary component = 41161.28

Excluding the salary component = 883.62

(Self Finance)

Including the salary component = 10695.35

Excluding the salary component = 3513.77

27. Does the college offer any programme/s in distance education mode
(DEP)?

Yes



No



If yes,

a).Is it a registered centre for offering distance education programmes of another University

Yes No

b).Name of the University which has granted such registration.

M. D. University, Rohtak

c).Number of programmes offered

(3)B.A, B.Com., MCA

d).Programmes carry the recognition of the Distance Education Council.

Yes No

Note:- M. D. University has the recognition of the Distance Education Council.

28.Provide Teacher-student ratio for each of the programme/course offered

B.A=Languages	=	1:60-80
Optional Subjects	=	1:30-60
B.Com.	=	1:60-80
BCA	=	1:50-60
M.A	=	1:40
M.Com	=	1:40

B. Is the college applying for

Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

C. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 08.01.2004 (dd/mm/yyyy) Accreditation Outcome/Result 78.50, B+

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

D.Number of working days during the last academic year. Session 2012-13

173

E. Number of teaching days during the last academic year Session 2012-13

(Teaching days means days on which lectures were engaged excluding the examination days)

173

Note: Annual and Semester Examination are held during winter and summer vacations.

A.Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC ...03.12.2011.. (dd/mm/yyyy)

1. Details regarding submission of Annual Quality Assurance Reports

(AQAR) to NAAC.

AQAR (i) 2011-12..... (16/05/2013)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

2. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERION I

CRITERION I

1.1 Criterion I- Curricular Aspects

Curriculum Planning and Implementation

The Vision of the Institution is

Education for women and their empowerment through a combination of conventional and modern outlook.

Our Mission-

The mission of the institution is to imbibe value based educational environment for the total development of women and nation as a whole, teaching them the value of love, service and dignity of labour signifying the insignia of the college 'Love & Service' and 'Tamsa Maa Jyotirgamaya'.

Objectives-

1. To broaden the mental horizons of the students.
2. To provide value based quality education.
3. To provide job oriented education to make them self reliant.
4. To impart accessible and affordable education.
5. To chisel the hidden talents of the students.

The Institution aims at translating the Vision, Mission and Objectives in to action plan and these are communicated to the students, teachers, staff and other stake-holders.

- Session starts with inaugural Havan to give them knowledge of their ancient cultural heritage along with spiritual knowledge.
- Extension Lecturers by eminent personalities and faculty are organised for the students with thrust upon value system.
- An effort is made to reiterate and reemphasize the seeds of values sown in the early stages of education like truth and righteousness alongwith co-operation and mutual understanding by giving them appropriate learning experiences and opportunities through NSS.
- The faculty strives to impart education to the economically weaker students by teaching them in vacant periods and the institution helps them by giving fee-concession and giving them books from the library. The Governing Body of the institution and faculty members also help them in fulfilling their economic needs.
- To keep pace with the developments, the institution provides them state-of-the art Educational technologies like Internet facilities, classrooms with Smart Boards, Projectors, Magic Studio etc. Teaching through Edusat is another step in this endeavour. Computer education is imparted to the students as compulsory subjects in their curriculum alongwith short-duration arranged by the college from time to time.
- Women Cell and Legal Cell of the college are active to empower the girls and making them aware of their rights and responsibilities. Open House discussions are held so that the students can express

themselves freely and their problems are sorted out by Redressal Cell of the college.

- A congenial atmosphere is created amongst teaching and non-teaching staff giving rise to their healthy physical and mental state resulting in fulfilling the mission vision, and objectives of the institution.

Besides following steps are taken to publicize the mission, vision, and objectives of the institution.

- The college prospectus and the college magazine are reviewed and renewed every year incorporating new and necessary information
- Students newly admitted are made aware of the mission, vision, and objectives of the institution.
- Every programme organised in the institution begins with the awareness programmes of these key goals of the institution.

1.1.2 Action Plan for Effective Implementation of the Curriculum

The entire process of implementation of the curriculum revolves around the objectives of the institution.

The staff members of various teaching departments hold their internal meetings and develop academic plans for the coming academic year. Teaching plan is prepared as per academic calendar issued by the affiliating university. Even transparencies where need be are prepared according to lesson plans. Edusat classes are held as per schedule provided by HEC. Classes even in soft skills are also attended by the students apart from their curriculum to improve their pronunciation. Congenial atmosphere is created in the class. Students are encouraged to ask questions in the class. Group discussions are held. Net facility is provided to the students and faculty to visit-e-Library. Students are encouraged and advised to visit various libraries and laboratories to make full use of them. Industry visit is made essential for students to get practical knowledge. eg. Students of Home Science and Commerce visit Parle G factory to get knowledge about baking process and production processes of factory operations. Periodic trips are organized for students under which even malls are visited to make them aware of the marketing trends.

1.1.3 Support from the University and the Institution for Effectively Translating the Curriculum and Improving Teaching Practices

The academic staff colleges conduct orientation and Refresher courses for the faculty members to enlighten them to improve the quality of teaching and to provide opportunities for professional and academic development. Permission to attend such seminars is granted by the authorities to every faculty member.

Requirement for teaching-aids is given by the faculty to make teaching-learning more effective under various UGC plans and ample infrastructure is provided at Administrative/Management level to make

the students more interested in academics e.g. various audio-visual aids like Smart Boards, Projectors, Computers, OHP, Magic Studios and CDs are used to facilitate the teaching process. Almost every department has its own computer and smart boards are in most of the laboratories & classrooms to improve teaching practices. Edusat devised by Directorate Higher Education is in the institution to facilitate the teaching process. Adhoc appointments are made at Administrative/Management level where need be for the smooth running of the classes. Even faculty in Personality Development is also appointed by the Administrative/Management to groom the overall personality of the students which is further conducive in their placements.

1.1.4 Institutional Contribution to Effective Curriculum Delivery and Transaction

The change in the curriculum introduced by the University, during the last three years necessitated the rescheduling of the entire course work, affecting the teaching pattern of the programmes.

The following initiatives and contributions have been made by the institution.

- As stated earlier, facilities and skill development equipments like Computers, Smart Board, LCD projector etc have been provided.
- Providing wide-range of options available in the university.
- The college faculty has been provided training to make them familiar with the use of computers so that they can make use of modern technological resources to facilitate their teaching process.
- The students are taken out for educational tours such as industries/trade fairs, exhibitions and places of historical importance to give them first hand knowledge of various things.
- The students who can not attend the classes on account of youth festival/participation in sports or other extra-curricular activities are given classes by the faculty in their free periods to make up their loss.
- The college library having more than 25000 books of different subjects, subscription of 52 magazines and 19 newspapers is always helpful to the students.

1.1.5 Networking with Beneficiaries like Industry, Research Bodies and the University

Industry- The college has Career Guidance Cell and Placement Cell to facilitate the placement of the students. As a result 47 students appeared for placement in 'Aricent Group' in 2012-13 & 65 students in 'Wipro' in 2011-12.

Students are taken for Industry visit like Parle, LPS etc and even malls are visited from time to time to keep them abreast of the latest developments in the market.

Research Bodies- To keep the research spirit alive, researchers from M. D. University, Rohtak are invited to motivate the students.

University- The faculty members keep themselves in touch with their counterparts of other institution of affiliating university to get latest information regarding their subject. They keep on visiting M. D. University, Rohtak, with which the college is affiliated, time to time to keep themselves abreast of the latest trends in their field of study.

1.1.6 Contribution of the Institution and staff to the Development of Curriculum by the University

The curriculum is provided by the affiliating university i.e. Maharishi Dayanand University, Rohtak. However, the institution works out details for effective operationalisation of the given curricula. About 50% of the staff members represent on the Board of Studies and contribute in designing the curriculum, keeping in view the diverse background of the students, level of the students & need of the times.

1.1.7 Development of Curriculum for Courses Offered (Other than those under the Purview of the Affiliating University)

Though curriculum for most of the courses is designed by the university even then the curriculum of Fashion Designing running in the institution has been designed by the faculty of Home Science, keeping the needs and tastes of the students in consideration. Then it was sent to the University for approval and after getting approved was implemented.

1.1.8 Institutional Analysis to Ensure the Achievement of Stated Objectives of Curriculum in the Course of Implementation

- * Each department plans a series of activities through departmental associations to compliment the syllabus.
- * Use of various audio-visual aids like Smart Boards, Projectors, Computers, OHP, Magic Studios and CDs are used to facilitate the teaching process.
- * Assignments, Quiz, Paper Presentation & Power-Point presentation are formulated by the faculty to ensure that the stated objectives are achieved.
- * The Co-curricular activities are designed and implemented to supplement the learning outcomes of the students.
- * Add-on-courses in fashion designing have been introduced to help them achieve their objective. The continuous evaluation of the students through class tests is done and remedial strategies are devised to cover up the gaps.
- * As the objective of the curriculum is to make the students responsible citizens alongwith their academic performance and this is achieved through placements and academic results. The institution can boast of having pass percentage above university results and many merit positions. Many of the students have won laurels in academic, cultural, literary and sports activities.

1.2.1 Academic Flexibility Specifying the goals and objectives, details of the certificate/diploma/skill development courses

As stated earlier the goals and objectives of the institution are women empowerment and to prepare the students for current scenario by upgrading them and for self-employment apart from making them better citizens. The institution is providing the following programmes to the students.

PGDCA: 1 year Diploma course.

For the last two years no student has taken admission in this course as the seats of M.Sc (Computer Science) have been increased from 30 to 60

Fashion Designing: (1 to 3 years)

1st year

2nd year

3rd year

Computer Courses

Level 1st

Level 2nd

Level 3rd

These programmes are helpful not only in their better growth and up gradation ultimately preparing them for job market but also earn them dual degree.

The course of fashion designing is certificate course to which all the students of the institution registered under M.D.U, Rohtak can be admitted. The classes are run after the regular schedule of the college time table and after passing an Advanced Diploma in the form of certificate course in fashion designing is awarded to them. Like-wise computer courses are also open to all college students to prepare them for current scenario. They are in the form of level 2 & level 3.

1.2.2 Programmes that Facilitate Twinning/Dual Degree

The institution does provide the facility for dual degree in the subject of fashion designing along with the regular degree such as B.A, B.Com, BBA, BCA, M.Sc, M.A, PGDCA etc. Certificate of advanced diploma in fashion designing is given and the classes are held after the regular teaching hours. Apart from that a student can go for MCA through Distance Education alongwith M.A/M.Com. e.g if student is enrolled in MCA through Distance Education after completion of 1st year i.e. two semesters she will be awarded PGDCA and after completion of 2nd year she will get degree of M.Sc (Computer Science) and after 3rd year degree of MCA. It benefits the student in a way that if due to their personal problems, they want to exit they can, after completing the period of their choice and earning a degree accordingly.

1.2.3 Academic Flexibility, Mobility, Skill Development. Progression to Higher Studies and Employability

- * Range of Core/Elective options offered by the University and those opted by the college
- * Choice Based Credit System and range of subject options
- * Courses offered in modular form
- * Credit transfer and accumulation facility
- * Lateral and vertical mobility within and across programmes and courses
- * Enrichment courses

The college has wide range of core and elective options offered by the university. They are as follows:

B.A.I

Compulsory Subjects	Elective Subjects
English Hindi Environment Studies Computer Application	Group-1: Hindi, Sanskrit, Economics Group-2: Math, Music Vocal Group-3: Political Science, Health and Physical Education Group-4: Geography, Home Science, Music Instrumental Group-5: Psychology, History (Hindi elective is not apart of curriculum. The student can opt any two elective subjects)

B.A.II

The student cannot change the subjects opted in B.A.I generally. The subject can be changed under special circumstances only.

B.A.III

The student cannot change the subjects opted in B.A.II.

B.Com. (Pass Course)

Semester-I	Semester-II
Financial Accounting I Business Mathematics I Business Economics I Business Management I Business Communication Basics of Computer I	Financial Accounting II Business Mathematics II Business Economics II Business Management II Business Environment Basics of Computer II Environmental Studies
Semester-III	Semester-IV
Corporate Accounting I Business Statistics I Business Regulatory Framework I	Corporate Accounting II Business Statistics II Business Regulatory

Corporate Law I Macro Economics Optional: i)Fundamental of Insurance ii)Human Resource Mgt. iii)Production Management iv)Computer: Application of Information Technology and Business I	Framework II Corporate Law II Marketing Management Optional: i)Business Ethics ii)Banking & Banking Law iii)Basic of Retailing iv)Computer: Application of Information Technology and Business II
Semester-V	Semester-VI
Taxation Law-I Cost Accounting-I Accounting for Management Financial Market Operations International Business Environment Optional: i)Secretarial Practices ii)Tax Planning and Management iii)Investment Management iv)Computer: Essential of E-Commerce-I	Taxation Law-II Cost Accounting-II Financial Management Auditing Indirect Taxes Optional: i)International Trade ii)International Marketing iii)Fundamentals of Operations Research iv)Computer: Essentials of E-Commerce-II

B.Com. (Vocational)

Semester-I	Semester-II
Business Economics-I Business Mathematics I Financial Accounting I Business Management I Computer Fundamentals & Introduction to IBMPC I Operating System & Business Data Processing I	Business Economics-II Business Mathematics II Financial Accounting II Business Management II Computer Fundamentals & Introduction to IBMPC II Operating System & Business Data Processing II EVS
Semester-III	Semester-IV
Corporate Law I Corporate Accounting I Business Statistics I Business Regulatory Framework I Data Base Management	Corporate Law II Corporate Accounting II Business Statistics II Business Regulatory Framework II Data Base Management System II Structured Programming &

Systems I Structured Programming & Computer Graphics I	Computer Graphics II
Semester-V	Semester-VI
Taxation Law-I Cost Accounting-I Accounting for Management Financial Market Operations Computer Aided Drafting & Advanced Topics in Computer-I E-Commerce	Taxation Law-II Cost Accounting-II Financial Management Auditing Computer Aided Drafting & Advanced Topics in Computer-II Information Technology in Business Practical

B.Com. (Hons.)

Semester-I	Semester-II
Business Statistics-I Business Communication Business Organization Financial Accounting for Business-I Business Economics-I Introduction to Computers Project-work	Financial Accounting for Business- II Business Economics-II Business Statistics-II Business Management Business Management Business Ethics and Social Responsibility Business Laws-I Comprehensive Viva-Voce
Semester-III	Semester-IV
Business Mathematics Corporate Accounting Cost Accounting Corporate Law-I Marketing Management Information Technology Project Report	Corporate Accounting-II Business Laws-II Corporate Law-II Money Banking Compensation Management Auditing Comprehensive Via-Voce
Semester-V	Semester-VI
Financial Management Accounting for Managers Indian Economy: Growth & Management Retail Management & Sales Procedure Income Tax Act	Investment Analysis International Business/Trade Financial Institutions Human Resource Management Human Resource Laws Computer Programming Comprehensive Viva-Voce

Insurance & Risk Management Viva-Voce Training Report	
--	--

Bachelor of Computer Application (BCA)

Semester-I	Semester-II
Computer Fundamental and Programming Mathematics-I Mathematics-II Business Practices Practical Software Lab. (based on Paper BCA 101 and software tools)	Data and File Structure Structured system analysis & Design Mathematical Foundation of Computer Science Digital Electronics Practical Software Lab. (based on paper BCA 106 and software tools) Environmental Studies (Qualifying)
Semester-III	Semester-IV
Computer System Architecture Algorithms and Advance Data Structure Micro-Processor & Assembly Language Data Base Systems Practical Software Lab. (based on paper BCA 202, BCA 204)	Operating Systems Organization and UNIX Software Engineering Object Oriented Design and Programming Financial Accounting Practical Software Lab. (based on paper BCA 206 and 208)
Semester-V	Semester-VI
Data Communication & Networks Computer Graphics Principles of Visual & Windows Programming JAVA Programming & Internet Application Practical Software Lab. (based on paper BCA 301, 302 & 303)	Internet Technologies & Applications Scientific, Statistical Computing Multimedia & Application Mgt. Information System or Prog. Lang. Practical Software Lab. (based on paper BCA 306, 307 & 308)

Bachelor of Business Administration (BBA)

Semester-I	Semester-II
Business Organization Business Mathematics Financial Accounting Computer Fundamentals Business Communication Micro Economics for Business Decisions	Principles of Management Macro Economic Analysis and Policy Company Accounts Computer Application in Management Organizational Behavior Business Statistics
Semester-III	Semester-IV
Cost Accounting Marketing Management Capital Markets Production Management Data Base Management Workshop on Environmental Studies	Indian Business Environment Financial Management Human Recourse Management Business Research Methods Business Laws Introduction to Information Technology
Semester-V	Semester-VI
Purchasing and Materials Management Company Law Management Accounting Computer Networking & Internet Workshop on Presentation skills Summer Training Report	Purchasing and Materials Management Company Law Management Accounting Computer Networking & Internet Workshop on Presentation skills Summer Training Report Comprehensive Viva-Voce

Master of Science (Computer Science)

Semester-I	Semester-II
Foundation Course in IT and MS-Office 2000 Computer Networking & Multimedia Programming in C & Data Structures Computer Organization and Architecture Practical-1 (based on M.Sc.-01 & 03)	Visual C++ Visual Basic & Oracle System Analysis & Design Practical-II (Based on M.Sc.-06 & 07) Project work, Report & viva voce (based on any Language, Software Development Tool etc).
Semester-III	Semester-IV
RDBMS Software Engineering	Artificial Intelligence Computer Graphics

Operating System & UNIX Internet Web Programming & Java Practical-III (Based on M.Sc. 11 & 14)	Object Oriented Design & Programming Practical-IV (Based on M.Sc. 17 & 18) Project Report
--	---

M.A. (English)

Semester-I	Semester-II
Chaucer to the Renaissance Jacobean to the Restoration Neo-Classicism and the Rise of the Novel English Phonetics and Phonology	The Romantic Age Victorian Literature Any One of the following options i) Indian Novel in English ii) Indian Drama and Poetry iii) Modern Indian Literature in Translation Criticism-I (Aristotle to T.S. Eliot)
Semester-III	Semester-IV
Criticism-II Modern English Literature (i) American Literature (ii) World Literature (iii) Contemporary American Literature (iv) Contemporary Indian Literature (v) Contemporary British Literature	Contemporary Critical Theory (i) Literature & Gender (ii) European Literature (iii) Major Critical Concepts & Movements (i) Diasporic Literature (ii) Subaltern Studies (i) Linguistics & ELT (ii) Indian Classical Drama

M.Com.

Semester-I	Semester-II
Accounting for managerial Decisions-I Management Concepts Business Environment-I Management Economics-I Statistical Analysis for Business Computer Application to Business-I Comprehensive Viva-Voce	Accounting for Managerial Decisions-II Organizational Behavior Business Environment-II Managerial Economics-II Qua. Techniques for Managerial Decisions Computer Applications to Business-II

Examination	Comprehensive Viva-Voce Examination
Semester-III	Semester-IV
Strategic Management-I Accounting Theory Marketing Concepts Financial Management-I Advanced Cost Accounting Human Resource Management Comprehensive Viva	Strategic Management-II Accounting Theory and Practice Marketing Decisions Financial Management-II Cost Management Human Resource Management-II Comprehensive Viva

M.A. (Economics)

Semester-I	Semester-II
Micro Economics-I Macroeconomics-I Economics of Growth and Development-I Mathematics for Economists-I Statistical Methods-I	Micro Economics-II Macroeconomics-II Economics of Growth and Development-II Mathematics for Economists-II Statistical Methods-II
Semester-III	Semester-IV
Indian Economy-I International Trade and Finance-I Public Economics-I Optional (Any two of the following) (i) Mathematical Economics-I (ii) Industrial Economics-I (iii) Agricultural Economics-I (iv) Financial Institutions and Markets-I (v) Econometrics-I (vi) Operations Research-I (vii) Managerial Economics-I	Indian Economy-II International Trade and Finance-II Public Economics-II Optional (Any two of the following) (i) Mathematical Economics-II (ii) Industrial Economics-II (iii) Agricultural Economics-II (iv) Financial Institutions and Markets-II (v) Econometrics-II (vi) Operations Research-II (vii) Managerial Economics-II

M.A./M.Sc. (Mathematics)

Semester-I	Semester-II
Advanced Abstract Algebra-I Real Analysis-I Topology-I Integral Equations and Calculus of Variations Programming in C (ANSI Features) Mathematical Statistics	Advanced Abstract Algebra-II Real Analysis-II Topology-II Ordinary Differential Equations Object oriented Programming with C++ Operations Research Techniques
Semester-III	Semester-IV
Functional Analysis-I Partial Differential Equations & Mechanics Complex Analysis-I Advanced Discrete Mathematics-I Mechanics of Solids-I Analytical Number Theory-I Fluid Dynamics-I	Functional Analysis-II Classical Mechanics Complex Analysis-II Advanced Discrete Mathematics-II Mechanics of Solids-II Analytical Number Theory-II Fluid Dynamics-II

M.A./M.Sc. (Mathematics with Comp. Sc.)

Semester-I	Semester-II
Advanced Abstract Algebra-I Real Analysis-I Topology-I Integral Equations and Calculus of Variations Programming In C (ANSI Features) Operating System and UNIX Practical	Advanced Abstract Algebra-II Real Analysis-II Topology-II Ordinary Differential Equations Data and File Structure Data Communication, Networking & Internet Practical
Semester-III	Semester-IV
Functional Analysis-I Partial Differential Eq. & Mechanics Complex Analysis-I (i) Mathematical Statistics	Functional Analysis-II Classical Mechanics Complex Analysis-II (i) Operations Research (ii) Advance Discrete Mathematics-II

(ii) Advance Discrete Mathematics Object Oriented Programming with C++ Database Management System Practical	Programming in Visual Basic Software Engineering Practical
--	--

M.A. (Hindi)

Semester-I & II	Semester-III & IV
Adhunik Hindi Kavita Adhunik Gadhya Saahitya Hindi Saahitya KA Itihaas Bhasha Vigyaan and Hindi Bhasha Kabir Das	Praachin Ekum Madhyakaalin Kavya Pryojmulk Hindi Bhartiya Saahitya Hindi Naatak and Rangmanch

Post Graduate Diploma in Computer Application (P.G.D.C.A)

Essentials of Computer & 'C' Programming
Operating System & Software
System Analysis & Design
Business Data Processing
Computer Networking & Distributed System
Practical-Soft Lab. (incl. Paper 01, 02)
Practical-Soft Lab. (incl. Paper 04, 05)
Project Work & Viva voce

DDE Programmes

MCA, B.A & B.Com.

Add on Courses- Fashion Designing

1st Year- Certificate

2nd Year- Diploma

3rd Year- Advanced Diploma

The institution has scope for academic flexibility in terms of skill development programmes eg. Classes for personality development of the students are held regularly to improve their communication skills and increase their chances of employability in public as well as private sector. Three year certificate course in fashion designing is run by the college under which all the students registered under MDU are eligible to enroll themselves as it is held after the regular college teaching hours. The purpose of the course is to make the students self-reliant,

good in house-keeping and get jobs in various small-scale industries, import houses/readymade garments, industry starting their own business etc.

Short duration courses like Jam/Jelly/Pickle making, soft toys making, painting, something out of nothing, saree tying, mehandi chocolate/Bakery items are organized from time to time by Home-Science Department. Short duration courses in the subject of computer science are organized by Department of Computer Science and Application to enhance the skills of the students in the field of information technology. Short duration courses in judo, wushu, karate, wrestling, boxing, vovnam, taikwando are also organized to give the girls training in self-defense which is the need of the hour and further a way towards women empowerment.

Short duration courses of gym and yoga are also organized for students from time to time to train them about the maintainance of their health and teach them benefits of healthy life style. All these short duration courses enrich the students and helpful to tackle their day to day problems-physical, mental and financial, grooming their over-all personality and improve their potential for employment. The institute does not offer any programme in choice based credit system as all the courses are governed by the university and institution is bound to follow it.

1.2.4 Admission, curriculum, fee structure, teacher qualification, salary etc. to Self-financed programmes

The college does provide self-financed programme listed below:

BCA	M.A. (English)	M.Sc (Math with CS)
BBA	M.A. (Hindi)	B.Com. (Hons.)
PGDCA	M.A. (Economics)	B.Com. (Vocational)
M.Sc (CS)	M.Com.	
	M.sc (Maths)	

So far as admission process and curriculum are concerned, the university with which the college is affiliated is the deciding authority, but fee-structure is the prerogative of the college. The qualification of the faculty is as per university and UGC norms and if the eligibility criterion is not met out the candidates are appointed by the management at negotiable salary keeping in view their educational qualifications and experience.

1.2.5 Additional Skill Oriented Programmes, Relevant to Regional and Global Employment Markets

Additional skill oriented programmes have been formulated to equip students for regional as well as global employment markets. The details of the same, has already been given in 1.2.3.

The beneficiaries of such programmes are the all students, who are ready to step out in the competitive world in pursuit of an employment.

1.2.6 Flexibility of Combining the Conventional Face to Face and Distance Mode of Education for students to Choose Courses/Combinations of their Choice

A student can go for MCA through Distance Education alongwith M.A/M.Com. e.g if student is enrolled in MCA through Distance Education after completion of 1st year i.e. two semesters she will be awarded PGDCA and after completion of 2nd year she will get degree of M.Sc (Computer Science) and after 3rd year degree of MCA. It benefits the student in a way that if due to their personal problems, they want to exit they can after completing the period of their choice and earning a degree accordingly.

1.3. Curriculum Enrichment

1.3.1 Efforts of the Institution to Supplement the University's Curriculum to Ensure that Academic Programme and Institution's Goals and Objectives are integrated

Institution always devise ways to supplement the university's curriculum so that the institutions goals and objectives

- To broaden the mental horizon of the students
- To make the students self-reliant alongwith character building and
- To make them good citizens

be met out. For this purpose various value added courses and enrichment programmes to make them employable are organized from time to time. eg. Short duration courses in the form of computer classes are held to give them basic knowledge of computer and information technology so that they may not feel difficulty in getting jobs due to lack of computer knowledge. Being women institution, the course of Fashion Designing in the form of add-on-course enables them to get jobs in small-scale industries and help them in self-employment. eg. Many students of our institution have their own boutiques to design clothes. Moreover, short duration courses of candle making Jam & Jelly making, pickle making, henna painting, chocolate/bakery items, soft toy making help them in starting their own business. It also helps them good in house-keeping. Classes of communication skills help them to boost their confidence further helpful in their placements in multi-national companies. Short-duration courses in yoga & Judo help them in self-defense and further train them to act as yoga trainers to run classes in yoga to make better the health of the society. This helps them in doing social service in the form of giving classes of yoga in the parks. Some of the students are also related with Art of living through yoga. Some of the students also run health clubs. Many of our students take part in the drive of Police Dept. in crime against women by giving the training in karte and making them aware of police help available to them.

1.3.2 Efforts made by the Institution to Modify, Enrich and Organize the Curriculum to reflect the students Experience and to cater to the Needs of the Dynamic Employment Market

Our curriculum is framed and organized in such a way so as to provide an educational experience of the utmost quality, with strong thrust on employability.

The session starts with performing inaugural Havan in the college campus. Extension lecturers by eminent personalities are arranged for students from time to time with thrust upon ethical values. Various motivational lecturers eg. on Swami Vivkanand and other religious gurus are organized from time to time to motivate the students to follow the path of truth, righteousness, honesty, camaraderie, integrity that helps in making them better citizens.

Departmental societies are also formed by every department and calendar of activities is prepared by each department in the beginning of the session and is followed by giving the students opportunities to participate whole-heartedly in these activities and students are motivated by giving them prizes also.

Literary society of the institution motivates the students by providing them opportunities to participate in Debate, Declamation contest, Poetic Recitation in Hindi, Panjabi, English, Sanskrit, Haryanvi, Essay Writing Competitions. These activities are organized through departmental societies, the Inter College Contests, Zonal Youth Festivals, Inter Zonal Youth Festivals, Co-operative societies, Shri Ram Chander Mission etc. This helps them in boosting their confidence & further help in improving their communication skills. The institution feels proud of having won many prizes in youth festival in literary activities.

The department of Music strives hard in nourishing the body, mind & soul of the students and faculty members through various activities and giving them knowledge of their cultural heritage by helping them to participate in Diwali Mela, Teej, Lohri Celebration, Antakshri competition, dance competitions, farewell parties, folk song competition, Annual prize distribution function, Fancy dress Competition, Classical Dance performances, Sitar Vadan Competition youth festivals etc. The institution can boast of having many students placed in 1st, 2nd & 3rd positions in almost all the musical items of youth festivals in which college participated.

Dramatic Society of the college motivate the students to participate in various activities like Mime, One Act Play, Haryanvi Skit and Mimicry. Even the expert advice is taken from outside to give them technical guidance in this field. As a result the students have excelled in this field also.

Home-Science Association trains the students & organizes various activities from time to time. These activities include cooking, tie &

dye, embroidery, making something out of waste, mehendi application, soft toys making, chocolate making etc. These help in holistic development of students thereby indirectly helping them in being self sufficient economically.

1.3.3 Integration of Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum:

To ensure the holistic development of the students, the institution makes continuous efforts to integrate the cross-cutting issues such as Gender equality, Climate Change, Environmental science, Human Rights etc. in to the curriculum. Environmental Education is taught as a compulsory subject to all the students in first year of their three year degree course. They are fully sensitized about the environment and how to protect it. Students are motivated and sensitized about the environment through Poster-making competitions, Essay Writing Competitions, Slogan Writings etc. They spread awareness in the society by holding rallies. Environment week is also celebrated in which extension lectures, various literary competitions are organized. Various programmes are also organized to make environment clean & pollution free. Women Cell and Legal Literacy Cell of the college are always active in making the girl students aware of their rights and responsibilities. They are also made aware of legal issues and current social problems eg. Social evils, dowry system, violence against women, uniform civil code, Right to information Act, Nuclear Terrorism etc by organizing different competitions in the form of Poetic Recitation, Debate, Essay Writing, Slogan Writing, on-the spot painting, Extension Lectures etc. Even workshops are also organized to discuss the legal issues related to women.

1.3.4 Value-added Courses/Enrichment Programmes Offered to Ensure Holistic Development of Students

Apart from making efforts in giving value added academic programmes, the institution endeavors to inculcate moral & ethical values in the students. This is achieved through extension lecturers by religious preachers.

All these enrichment programmes play a major role in grooming the overall personality of the students apart from giving them opportunities for excellence in their academic performance.

NSS unit of the college inculcates in the students feeling of community services. A seven day NSS special camp (Day & Night) is organized during Winter Break and backward & slum areas are chosen for social work. Students visit every house of the area chosen and tell the residents about health & hygiene, dental care, gender equality importance of primary and adult education, Self-employment schemes, scholarships for the poor etc. They also create mass awareness through awareness rallies about HIV/AIDS Drug addiction, child marriage, environmental pollution, alcoholism etc. Students also take part in

activities like anti-ragging activities and nukar natak are organized by M. D. University, Rohtak and other social organizations. Students also participate in drive against the use of polythene bags initiated by Municipal Corporation.

1.3.5 Use of the Feedback from Stakeholders in Enriching the Curriculum

Periodical meetings of IQAC, meetings with parents of the students and other stakeholders alongwith members of the management are held in which all these programmes are discussed at length and solution in offered. eg. In a meeting with parents & management, it was felt that the students are lagging behind facing the interview due to lack of communication skills as most of the students belong to rural & semi-urban areas. To overcome the inhibition and to boost their self confidence alongwith improving their communication skills, the classes in the form of personality development were organized by appointing a faculty. The suggestion for Language Lab also came up and efforts were made in getting the UGC grant for the lab and ultimately it has been recently established.

1.3.6 Monitoring and Evaluating the Quality of Enrichment Programmes

The institution has IQAC at its own level comprising senior faculty members, members from non-teaching staff, students representatives, members from society and members from affiliating university to share their experiences & suggestions. This cell monitors the enrichment programmes.

1.4 Feedback System

1.4.1 Institutional Contribution to the Design and Development of Curriculum Prepared by the University

As many faculty members of the institution are members of Board of studies of affiliating university i.e. M. D. University they play a major role in design and development of the curriculum prepared by the university.

1.4.2 Mechanism for Feedback and Communication of Stakeholder Feedback on Curriculum to the University

There is formal & informal mechanism to obtain feedback from students and other stake holders on curriculum. Formal mechanism in the form of feedback proformas from the students and informal in the form of suggestion boxes placed at many places in the campus. Keeping their suggestions in view the faculty members on board of studies give their suggestions in designing the curricula.

1.4.3 Courses Introduced by the Institution during the Last Four Years Rationality in Introducing a New Course

Many enrichment programmes and courses were introduced in the institution as per feedback from students and stake-holders. The institution is situated in the heart of the city and due to its proximity to

Railway station, and safe and secure environment, the PG courses were demanded excessively by stake-holders. In accordance with their demand and keeping in view the employment opportunities, the following PG courses were started in the last four years.

M.A. (Hindi)

M.A. (English)

M.A. (Economics)

M.Sc (Math) M.Sc (Math with computer Science)

M.sc (Computer Science)

In the following existing courses the seats were also increased.

M.Sc (Computer Science) 30-60

B.Com (Hons.) 60-100

M.Sc (Maths) 40-80

As per feedback from stake-holders. BBA programme which was discontinued was restarted. Apart from that enrichment programmes in the form of short term courses in Computer Science, Sports and Home Science were also started.

CRITERION II

CRITERION II

TEACHING-LEARNING AND EVALUATION

The main objective of Vaish Mahila Mahavidyalya is to empower young women through higher education and provide conducive environment for quality education.

2.1 Student Enrolment and Profile

2.1.1 Publicity and Transparency in the Admission Process

The reputation earned by the institution over a span of four decades due to its results & secure atmosphere being in the heart of city is itself a publicity to attract the students. The college publishes the admission notice in various Hindi as well as English newspapers of National Repute such as “The Hindustan Times”, “Danik Bhaskar”, “Danik Jagran” and “Hari Bhoomi”. The college also installs a stall in education fair at Prgati Maidaan, New Delhi to make the students and stake-holders aware about the courses available in the college. Whenever an education fair is organized in the city, we always make the utmost use of the opportunity. Apart from this the college also distributes the pamphlets in the newspapers and put hoardings at various places. We also give the information regarding the admission in various local cable TV channels to spread the awareness amongst the masses not only in the city but in surrounding villages also.

The prospectus published by the institution afresh every year is also a significant tool to ensure publicity.

Transparency

The college makes the admission as per rules given in the admission brochure provided by the affiliating university i.e. Maharshi Dayanand University, Rohtak. Every procedure is followed in strict manner by the college for this purpose. The college constitutes different admission committees to monitor the admission. If the admission committee faces any problem regarding the eligibility of the student, “Eligibility committee” consisting of senior faculty members is there to guide them. A guidance cell is also constituted to guide the students about the choice of optional subjects. Admission-cum-merit lists are displayed on the notice board. If the seats remain vacant under reserve categories the information is advertised in the newspapers. While preparing merit list the category of every candidate is shown clearly against her name.

2.1.2 Criteria Adopted and Process of Admission

Admissions in all courses are made based on the merit list displayed on the notice board by considering the reservation policy as devised by the state government time to time. Merit lists are put on notice board

according to the schedule prescribed by the university. Each merit list includes students name, fathers name and percentage of marks, qualification (for under graduate the percentage of senior secondary education) at the entry level and category Gen./SC/OBC/Physically challenged/ex-service man. As the college is affiliated to the Maharishi Dayanad University Rohtak, the college follows the rules prescribed by the university. Details of the eligibility for every course is as follows:-

Course	Eligibility
B.A	At least 33% in every subject and must pass in Hindi and English and total aggregate % is 35%. Compartment in one subject, if seats are remain vacant provisional admission as per MDU, Rohtak
B.Com.(Pass)	Pass in every subject and aggregate percentage is 40%
B.Com.(Vocational)	Pass in every subject and aggregate percentage is 40%
B.Com. (Hons.)	Senior Secondary Certificate (10+2) examination of Board of School Education Haryana, Bhiwani with 45% marks in aggregate. OR Any other examination recognized by this university as equivalent thereto.
BCA	Senior Secondary Certificate (10+2) examination of Board of School Education Haryana, Bhiwani with 45% marks in aggregate or an equivalent examination recognized by this university. OR Three years Diploma Course from Polytechnic (after 10 th class) or any other exam recognized as equivalent thereto by the state Board of Technical Education Haryana.
BBA	Senior Secondary Certificate (10+2) examination of Board of School Education Haryana, Bhiwani or an equivalent examination with 45% marks in aggregate recognized by this university. OR Three years professional Diploma programmes conducted by the state Board of Technical

	Education Haryana without passing English & Hindi subject at 10+2 level for admission to BBA course or any other board recognized by ant state Govt. or union territory.
M.Sc (CS)	Bachelor/Postgraduate Degree in any discipline with atleast 50% marks in aggregate or any examination recognized by M. D. University, Rohtak as equivalent thereto.
M.Com.	B.Com. (Hons./Pass)/BBA or B.A with Economics/Commerce Marketing/Insurance as a subject with atleast 45% marks in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
M.A./M.Sc. (Mathematics)	BA./B.Sc (Hons.) in Mathematics/B.A or B.Sc Pass with Mathematics as one the main subject with atleast 50% marks in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
M.A. (English)	Bachelor degree/Shastri examination (New scheme) of three year duration with atleast 45% in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
M.A. (Economics)	Bachelor degree/Shastri examination (New scheme) of three year duration with atleast 45% in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
M.A. (Hindi)	Bachelor degree/Shastri examination (New scheme) of three year duration with atleast 45% in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
M.Sc. (Mathematics with Computer Science)	BA./B.Sc (Hons.) in Mathematics/B.A or B.Sc Pass with Mathematics as one the main subject with atleast 50% marks in aggregate or any other examination recognized by M. D. University, Rohtak as equivalent thereto.
PGDCA	A candidate who has passed 3 years Bachelor Degree in any discipline with at least 45% marks in aggregate or equivalent there to shall be eligible for admission to Post graduate

	Diploma in Computer Application.

Process of Admission:

The admission process is carried out by strictly adhering to the government and university norms.

The steps followed for selection process are as follows.

1. The duly filled application form for admission should be submitted in the college office with in the specified time.
2. The first provisional selection list prepared as per university norms is put on the notice board.
3. All the necessary documents and marks lists are verified and the candidate is admitted after payment of fees.

Note: Admission to all programmes is monitored by the Admission Committee as constituted by the Principal.

2.1.3 Minimum and Maximum percentage of marks for admission in various courses

Sr. No.	Programme	Year	Entry Level	
			Max%	Min%
1	B.A	2012-13	88.8%	42.4%
		2011-12	85.6%	41.6%
		2010-11	85.2%	40.2%
		2009-10	88.4%	42.2%
2	B.Com.(Pass)	2012-13	91%	46.8%
		2011-12	94.4%	42.6%
		2010-11	92.6%	46.6%
		2009-10	92.6%	45%
3	B.Com.(Voc.)	2012-13	87.2%	82%
		2011-12	94.4%	89.8%
		2010-11	89%	87.6%
		2009-10	85.6%	82.2%
4	B.Com.(Hons.)	2012-13	93.60%	92.60%
		2011-12	92.80%	92.40%
		2010-11	NA	
		2009-10	NA	
5	BCA	2012-13	89.6%	43.4%
		2011-12	92%	37.8%
		2010-11	87.4%	44%
		2009-10	91%	48%
6	BBA	2012-13	89.8%	86.8%

		2011-12	81.6%	80.8%
		2010-11	78.8%	79%
		2009-10	69.6%	71.8%
7	M.Sc(Maths)	2012-13	83.16%	82.33%
		2011-12	95.46%	67.35%
		2010-11	60.05%	42.08%
		2009-10	NA	
8	M.Sc(Maths with CS)	2012-13	NA	
		2011-12	73.31%	62.06%
		2010-11	70.16%	60.00%
		2009-10	data not available	
9	M.Com.	2012-13	83.16%	82.33%
		2011-12	69.66%	65.55%
		2010-11	NA	
		2009-10	NA	
10	M.A(English)	2012-13	51.77%	65.66%
		2011-12	66.66%	63%
		2010-11	67.91%	62.91%
		2009-10	NA	
11	M.A.(Hindi)	2012-13	59.58%	55.91%
		2011-12	58.83%	55.75%
		2010-11	NA	
		2009-10	NA	
12	M.A.(Economics)	2012-13	71%	44.83%
		2011-12	53.88%	51.33%
		2010-11	73.08%	61.58%
		2009-10	NA	
13	M.Sc(Computer Science)	2012-13	76.8%	46.2%
		2011-12	81.4%	50%
		2010-11	87.66%	50%
		2009-10	89.4%	77.2%
14	PGDCA	2012-13	NA	
		2011-12	NA	
		2010-11	54.58%	46.66%
		2009-10	66.25%	49.16%

2.1.4 Mechanism in the Institution to Review the Admission Process and Student Profiles

Being an affiliated college there is no mechanism in the institution to review the admission process and student profile annually as all courses are of fixed duration.

2.1.5 Admission Policy of the Institution and its Student Profiles Demonstrating the National Commitment to Diversity and Inclusion

Reservation of Seats:

Reservation of seats, in view of Reservation Policy issued by Govt. of Haryana vide Notification No. 22/10/2013-IGSIII dated 28.2.2013, in various programmes offered in Govt. aided educational/ technical/ professional institution is as detailed below:

Category	Percentage
(a)All India Category seats (including Haryana State) (AIO)	15% of the sanctioned intake
(b)State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category (HOGC)	30% of the State Quota i.e. 25.5% of total intake
(b-2) Reserved Categories of Haryana	70% of the State Quota i.e. 59.5% of total intake
Scheduled Caste of Haryana (SC)	20% of the State Quota (17% of total intake)
Backward Classes of Haryana (A) (BCA)	16% of the State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCA)	11% of the State Quota (9.35% of total intake)
Special Backward Classes of Haryana (SCB)	10% of the State Quota (8.5% of total intake)
Economically Background Person in the General Caste Category of Haryana (EBP)	10% of the State Quota (8.5% of total intake)
Physically handicap if Haryana (PH)	3% of the State Quota (2.55% of total intake)

If the quota reserved for physically handicapped remain unutilized due to non availability for suitable category of handicapped candidates, it may be offered to Ex-Serviceman and their wards 1% and the dependant of Freedom Fighter 1%.

Further 3% reservation is also provided to Ex-Servicemen/ Freedom Fighter and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Background Classes category for admission to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Background Classes Category is concerned year wise rotational system will be adopted. For example if Block- A of Backward classes are given seats in academic year 2006, the next Block i.e. (B) Block of category of Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

2.1.6 Programmes Offered During the Last Four Years and the Trends for Increase/Decrease and Actions Initiated

Sr. No.	Programme	Year	Number of Application	Number of Students Admitted	Demand Ratio
1	B.A	2012-13	Exact data not available	219	
		2011-12		248	
		2010-11		253	
		2009-10		317	
2	B.Com.(Pass)	2012-13		182	
		2011-12		172	
		2010-11		160	
		2009-10		173	
3	B.Com.(Voc.)	2012-13		36	
		2011-12		48	
		2010-11		40	
		2009-10		48	
4	B.Com.(Hons.)	2012-13		84	
		2011-12		55	
		2010-11		NA	
		2009-10		NA	
5	BCA	2012-13		63	
		2011-12		130	
		2010-11		115	
		2009-10		152	
6	BBA	2012-13		53	
		2011-12		17	
		2010-11		32	
		2009-10		16	
7	M.Sc(Maths)	2012-13		46	
		2011-12		42	
		2010-11		31	
		2009-10		NA	
8	M.Sc(Maths with CS)	2012-13		7	
		2011-12		7	
		2010-11		NA	
		2009-10		NA	
9	M.Com.	2012-13		89	
		2011-12		47	
		2010-11		40	
		2009-10		NA	

10	M.A(English)	2012-13		34	
		2011-12		27	
		2010-11		13	
		2009-10		NA	
11	M.A.(Hindi)	2012-13		28	
		2011-12		12	
		2010-11		NA	
		2009-10		NA	
12	M.A.(Economics)	2012-13		31	
		2011-12		26	
		2010-11		14	
		2009-10		NA	
13	M.Sc(Computer Science)	2012-13		25	
		2011-12		35	
		2010-11		33	
		2009-10		24	
14	PGDCA	2012-13		NIL	
		2011-12		NIL	
		2010-11		NIL	
		2009-10		NIL	
15	Fashion Desi	2012-13		31	
		2011-12		35	
		2010-11		35	
		2009-10		15	

In some courses, the strength has decreased marginally as many five year courses have been started by M.D University, Rohtak in the campus itself.

2.2 Catering to Diverse Needs of Students

2.2.1 Differently-Abled Students

The college follows the policies initiated by Government as per rule. The college has also made a provision of railing in the stairs. Toilets are also suitable for differently abled students. 8 passenger SS lift is also installed in the campus so that the differently abled student does not face problem to attend the classes at any floor.

2.2.2 Assessment of the Students' Needs before the Commencement of the Programme

Brief interview of the candidate is conducted before admission .For example music department conducts a vocal test. The institute provides guidance to the students before the admission. Experts in each subject do the counseling of the students. They tell various options available to the students.

2.2.3 Strategies Drawn and Deployed to Bridge the Knowledge Gap of the Enrolled Students

The college provides the certificate courses and short duration courses with the existing courses. The various courses are

- Fashion Designing (Certificate courses)
- Computer
- Yoga and Physical Education (Short duration)
- Communication Skills

2.2.4 Sensitization of Staff and Students on Issues such as Gender, Inclusion, Environment etc.

Students and staff members are sensitized about women issues through women cell of the college by making the student participate in various activities such as one act play, mime, mimicry, Haryanvi skit, debate, declamation, poetic recitation, slogan writing competition, chart making competition, poster making competition and extension lecture on women issues are also delivered. The Eco-club of the college also sensitizes the staff and students about environment, Moreover environment education is made compulsory at graduation level.

2.2.5 Special Educational / Learning Needs of Advanced Learners

The staff members identify the latest trend of each subject and also trace out the experts from the same subject. Then they arrange the extension lectures or workshops so that advanced learners keep in touch with the latest trends.

2.2.6 Collection, Analysis and Use of Data and Information on the Academic Performance of the Students at Risk of Drop Out

The college has no full-fledged system to provide information on the academic performance of students at the risk of drop out. The College provides fee concession to the economical weaker sections and also take help from the NGO's i.e

- (i) Rohtak Shiksha Simiti
- (ii) Sita Ram Jindal Foundation

2.3 Teaching-Learning Process

2.3.1 Planning and Organizing the Teaching, Learning and Evaluation Schedules

As the institution is an affiliated college with the Maharshi Dayanad

University, Rohtak, that's why the process of teaching and learning is according to the syllabus provided by the MDU. The academic calendar is given by the university. The teaching plan is prepared by the faculty members according to the syllabus given. Teaching plan is scheduled according to the working days including the practice session, tests and group discussions. This teaching plan is prepared department wise by taking in consideration the syllabus and the academic calendar given by the M. D. University.

At the beginning of the academic year the Principal, convenes a meeting of faculty members to discuss the college events and activities and ensures that this is positively implemented by the concerned committees entrusted with such responsibilities.

2.3.2 IQAC's Contribution to Improve the Teaching –Learning Process

In tune with the goals and objectives of the college the IQAC plays a vital role in the quality enhancement and sustenance of the teaching-learning process by giving timely directions and encouragement to the faculty, staff and students in the following ways:

- Skill development as part of teaching-learning process
- Infrastructure development
- introducing teaching aids like LCD Projectors, white boards and smart boards.

2.3.3 The Support Structures and Systems – Student-Centric Learning

The College provides the interactive learning environment for the students by providing full fledged computer labs, Home Science Lab, Geography Lab, Gymnasium, Music room and Language Lab etc. Periodically extension lectures are conducted on the topics related to the syllabus. The session of group discussion on the topics that are beneficial for students are organized on the regular basis. Both the students and faculty members are a part of these discussions to make it more effective as the collaborative approach is better.

Efforts are made to change the academic environment from teacher centric to student centric. During lecture time, students are encouraged to participate actively in teaching-learning process. Presentations and assignments are made compulsory in many courses. Moreover many activities are promoted for successful learning.

The institutional strategies are:

- (a) Real-world problem based learning
- (b) Preparing projects dissertations
- (c) Writing assignments
- (d) Interactive sessions involving debates and discussions
- (e) Peer mentoring of other students through quizzes
- (f) Industrial visit

2.3.4 Nurturing Critical Thinking, Creativity and Scientific Temper among Students

To nurture critical thinking and cultivate the creativity of the students, number of activities are organized in the institution. Talent hunt competition is organized every year in the start of the new session that includes the activity of singing, dancing, poetic recitation, Debate, Declamation and shalok uccharan etc. The college takes part in inter college contests and as well as in the youth festival organize by university. Even time to time activities related to information technologies are organized i.e. IT Quiz, Web designing, Power Point Presentation, C/C++ Programming, Front Page Making, Paint Brush etc.

2.3.5 Technologies and Facilities Available and Used by the Faculty for Effective Teaching

For effective teaching, new teaching aids are provided by the institution. Some of them are magic studios, smart board classes, LCD projectors, digital camera and educational CDs. The department of Home Science, Geography and Psychology teach them not only in the laboratory even outside the labs, e.g. department of Home Science enhances their cooking skills via TV programs. Educational trips are arranged to the nearby industries i.e. ParleG and the L.P.S.

2.3.6 Student and Faculty Exposure to Advanced Level of Knowledge and Skill.

The Institution organizes number of activities time to time to enhance the level of knowledge and skills. Different experts are invited from various fields. They share the domain of their knowledge to the students and faculty to polish them according to the current era. Seminars are also conducted periodically so that the proper knowledge is given regarding the particular trade. Even the workshops are also organized to improve their knowledge.

2.3.7 Academic, Personal and Psycho-Social Support and Guidance Services

We provide the support and guidance services to the students personally. Redressal cell and guidance cell of the college empower the student by proper counseling and by making them aware regarding their rights and responsibilities. Proper counseling results in up liftment of their mental and physical status. Academic cell of the college guides the students during the time of admission about what option is appropriate for them according to their tastes and capabilities. Proper guidance results in number of positions in academic, cultural, literary and sports activities. The department of physical education &

Psychology organize mental and physical check up camps so as to provide the right direction to the students after the check up results.

2.3.8 Innovative Teaching Approaches and its Impact

The Institution provides ample infrastructure to encourage the faculty to adapt new approaches so that students take interest and actively participate in teaching & learning process. Infrastructure facilities include Smart Boards, Projectors, and Computers, OHP, Magic Studio, CDs and Audio/Video aids. Even the arrangement of extension lecture, seminars and workshop increase the scope of knowledge level of the faculty and they get encouraged and enlightened by all this and are capable of delivering more to the students. Even the provision of Edusat is followed as per the schedule given by HEC.

2.3.9 Use of Library Resources to Augment the Teaching –Learning Process

Library is the backbone of the teaching-learning process. Our library is rich in resources such as Books, Magazines, Latest Journals and Newspapers. Faculty members spend their free periods in the library to augment their knowledge by using resources available in the library. Internet facility is also available to consult the latest issues and innovations in various fields. Various magazines are available to the faculty & students for preparing for the competitive exams such as PO and clerical test. The magazines available in the college are

- (i) For Competitive exams
 - (a)Competitive Affairs
 - (b) C.S.R
 - (c)India Today
 - (d) P.C. Quest
 - (e)Parityogita Darphan (E&H)
 - (f) Business India
 - (g) Business Today
 - (h) Computer Sanchar Suchna
 - (i) Chip
 - (j) India Today (E)
 - (k) India Today (H)
 - (l) Outlook
 - (m)Success Mirror (E)
 - (n) Success Mirror (H)

Various Journals:

Global Journals of Emerging Market Economics
Journals of Mathematical Society
Indian Journals of Pure & Applied Mathematics
Indian Journals of Finance
Indian Journals of Marketing

Indian Journals of Labour Economics
 Indian Journals of Economics Review
 Indian Economic Journal
 Prabandhan: Indian Journal of Management
 RMS Journal of Marketing & IT
 Beyond above more than 16 daily newspapers also update the knowledge of teacher.

2.3.10 Completion of the Curriculum

The curriculum prescribed for every semester is completed to the satisfaction of the students and the faculty well within the time frame. The use of advanced technology and e-content in teaching also helps to a great extent in timely completion of syllabus.

2.3.11 Monitoring and Evaluating the Quality of Teaching- Learning

A culture of continuous review and improvement underpins our approach at departmental, faculty and institutional level. The Institution analyses the feedback on teaching and learning obtained from different sections of stakeholders.

A confidential evaluation of the teacher by the authorities also serves as a documentation of the merits and demerits of a faculty members' teaching quality.

2.4 Teacher Quality

2.4.1 Strategies in Planning and Management of Human Resource.

The following table shows the qualification and designation of the faculty members.

Highest qualification	Professor		Associate Professor		Assistant Professor		
	Male	Female	Male	Female	Male	Female	Total
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.				12		3	15
M.Phil.				6		1	7
PG				2		0	2
Temporary teachers: In Grade Pay Scale Lecturer							
Ph.D.					1		1
M.Ph					1	3	4

il.							
PG						2	2
Part-time teachers: Temporary Lecturers							
Ph.D.						5	5
M.Ph il.						13	13
PG						19	19

Recruitment and Retention Strategies of Staff:

Recruitment of staff teaching and Non-teaching is done strictly as per the direction given by the M. D. University and state government. The appointment of regular aided staff is done as soon as permission is granted by Haryana Education Commissioner. Faculty under SFS courses are appointed by the higher authorities of the institution. Appointment procedure of the permanent faculty involves the steps:

1. Applications are invited through newspapers and copy of the same is sent to the university.
2. Interview is conducted as per the guidelines finalized by M. D. University and state government. Interview panel comprises Management, The Principal, VC Nominee, Subject Expert and Government Nominee.
3. Result of interview is published and the selected candidate is informed.

All the adhoc members are appointed by Chairman.

Appointment of adhoc faculty also involves advertising of the post and interview by the Management, the Principal and Head. The congenial and progressive environment is provided to the faculty members and salary is paid as per their qualification and experience which is a step towards their retention in the institution.

2.4.2 Coping with the Growing Demand/Scarcity of Qualified Senior Faculty

The college has always taken steps for regular quality improvement of faculty from the stage of recruitment till the time of retirement.

The institution has not in fact faced much difficulty in getting qualified faculty in the emerging areas. Still in order to have exposure to teaching of senior faculty we conduct invited talks, study group discussions, guest lectures and workshops by resource persons drawn from reputed universities in the country.

2.4.3 Strategies Adopted by the Institution in Enhancing the Teacher Quality

The following strategies are adopted to ensure and promote faculty quality.

- 1) Congenial and progressive environment

- 2) Infrastructure and research environment
- 3) Comfortable teacher – student ratio.

Participation in Staff Development Programmes : Management of the institution is aware of the need for training for faculty and is co-operative in sending the faculty to various programmes for faculty development like orientation and refresher courses. The table shows the details of staff participation in the same.

Academic Staff Development Programmes	Number of faculty Nominated (2008-09)	(2009-10)	(2010-11)	(2011-12)	(2012-13)
Refresher courses	0	1	2	0	1
HRDprogrammes	0	0	0	0	1
Orientation Programmes	1	1	0	1	0
Staff training conducted by the university	0	0	0	1	1
Staff training conducted by other institutions	0	0	0	0	0
Summer / winter schools, workshops, etc.	0	2	2	0	0

2.4.4 Recharge Facilities Offered

The College provides study leave to the teachers who are interested in the research work. The college also provides leave to the teachers who want to attend conference and workshops. Leave is also provided to the teachers who want to attend refresher course and present a research paper in a conference.

2.4.5 Faculty Who Received Awards/ Recognition for Excellence in Teaching during the Reaccreditation Period

Dr. Neera sharma, Associate Professor in Music – Contribution in Encyclopedia published by Govt. of Haryana in 2011. Her talent was recognized in two sections (Lok priy shaksheit of Haryana and renowned female dancer of Haryana.

Recognizing her contribution to culture heritage of Haryana, She was awarded by Sargam sanstha and prerna sanstha in June 2010

2.4.6 Evaluation of Teachers by Students and External Peers

The system of student evaluation of teachers has been introduced in the college recently. External Peer Evaluation of the teachers is done by the University as an essential screening for promotion. The results show the performance level of the teacher concerned in various parameters and this has over the years helped our teachers to improve their attributes. The valuation results are communicated to the teacher by the Principal who gives proper counseling and opportunities and facilities to improve.

2.5 Evaluation Process and Reforms

2.5.1 Ensuring Awareness of Evaluation Processes

- The entire process of the evaluation in all its detail which mainly comprises internal and external examinations is made known to all segments of stakeholders through announcement made by the university much in advance whenever the system undergoes a change.
- Every teacher briefs the student regarding the steps and grade involved in the process of internal assessment at the beginning of the semester.
- Every student is well briefed on the process of evaluation of the external examination/projects/viva-voce throughout the period of her study.
- This information about the evaluation process is given to student and faculty through the academic calendar.

The University examination, monthly class tests, terminal examinations and practical examinations are the main procedures of institutional evaluation. In addition, the assignments and the presentations that the students make also are evaluated for the purpose of awarding internal assessment marks. Attendance percentage is also one of the criteria adopted for the award of internal assessment marks.

2.5.2 Major Evaluation Reforms of the University Adopted by the Institution

The major reforms made by the university as system of examination has been changed from annual to semester system. This system has provision of internal assessment. Every paper has internal assessment of 20% for each paper. These marks are allotted by the teachers themselves. Evaluation is made on the basis of test, presentations assignments given to the students and attendance in the class. This encourages the active participation of students in the class.

2.5.3 Ensuring Effective Implementation of the Evaluation Reforms

As our teachers are also the members of universities bodies, so they take active part in the preparation of syllabus and examination system.

When a reform is introduced, our teachers being the members of university committee put their views and suggestions. But once a system is finalized, the college can not have a course different from the one set by the university. In case of examination also the pattern is set by the university and the college has to follow that system in all respects.

2.5.4 Formative and Summative Evaluation Approaches Adopted

In formative assessment every semester, the student has to appear for internal test as determined by the teacher. Every teacher has flexibility that he can take two or three or more tests. Assignments are given by the teacher to the students. It is also flexible that teacher can take 3-4 assignment depending upon the nature of his subject.

In summative assessment, the final assessment is done at the end of semester and external exam is carried out by the university. It is a pen and paper test, Evaluation is carried out by the examiner appointed by the university.

2.5.5 Monitoring and Communication of Progress and Performance of students

The institution has a comprehensive system of monitoring the progress and performance of the students and results are communicated to the students concerned and their parents. Proper result register are maintained.

The programme wise Pass Percentage Compared to M.D. University, Rohtak is furnished below:

Results Programme wise for last four years

Sr. No.	UG	College %				MDU%			
		2009	2010	2011	2012	2009	2010	2011	2012
1	B.A. 1st (1st & 2nd Sem.)	96.9	96	100.00 100.00	—	—	51.76	36.48 —	33.88 34.66
2	B.A. 2nd (3rd & 4th Sem.)	96.7	95.09	96.2	— 100.00	67.43	59.23	—	41.04 49.75
3	B.A. 3rd (5th & 6th Sem.)	95.5	98.05	98.03	—	—	70.57	—	58.88
4	B.Com.(Pa ss) (1st & 2nd Sem.)	88.34	99.35 99.35	100.00 100.00	100.00 100.00	50.55	35.60 42.76	— —	36.00 36.88
5	B.Com.(Pa ss) (3rd & 4th Sem.)	98.02	91.76	100.00 100.00	100.00 100.00	—	55.66	— —	27.00 51.83
6	B.Com. (5th & 6th Sem.)	95.45	100	100	100.00 100.00	—	88.15	80.68	61.00 80.93
7	B.Com.(Vo c) (1st & 2nd Sem.)	100	95.12 100	100 100	100 —	—	— —	—	—
8	B.Com.(Vo c) (3rd & 4th Sem.)	100	100	100 100	— 100	—	—	—	—
9	B.Com.(Vo c) (5th & 6th Sem.)	100	100	100	— 100	—	—	—	—
10	B.Com.(Ho ns) (1st & 2nd Sem.)	—	—	—	100 100	—	—	—	—
11	BBA (1st & 2nd Sem.)	—	84.61 100	100 100	100 100	— —	— —	— —	— —

12	BBA (3rd & 4th Sem.)	—	—	100 100	100 100	—	—	—	—
13	BBA (5th & 6th Sem.)	—	—	—	100 100	—	—	—	—
14	BCA (1st & 2nd Sem.)	100.00 100.00	100.0 0 100.0 0	100.00 100.00	100.00 100.00	—	—	—	—
15	BCA (3rd & 4th Sem.)	100.00 100.00	100.0 0 100.0 0	100.00 100.00	100.00 100.00	—	—	—	—
16	BCA (5th & 6th Sem.)	100.00 100.00	100.0 0 100.0 0	100.00 100.00	100.00 100.00	—	—	—	—
17	M.A. (Eng) 1st Sem.	—	—	100	—	—	—	—	—
	2nd sem.	—	—	84.61	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
18	M.Com. 1st Sem.	—	—	100	—	—	—	—	—
	2nd sem.	—	—	100	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
19	M.A. (Hindi) 1st Sem.	—	—	—	—	—	—	—	—
	2nd sem.	—	—	—	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
20	M.Sc(Math s) 1st Sem.	—	—	96.55	—	—	—	—	—
	2nd sem.	—	—	100	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—

21	M.A(Eco) 1st Sem.	—	—	100	100	—	—	—	—
	2nd sem.	—	—	100	100	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	100	—	—	—	—
22	M.Sc(CS) 1st Sem.	100	100	100	100	—	—	—	—
	2nd sem.	100	100	100	100	—	—	—	—
	3rd Sem.	—	100	100	100	—	—	—	—
	4th Sem.	—	100	100	100	—	—	—	—
23	M.Sc(Math s with Comp.Sc)1 st sem.	—	—	—	—	—	—	—	—
	2nd sem.	—	—	—	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
24	PGDCA	100	100	100	—	—	—	—	—
		—	—	—	—	—	—	—	—

2.5.6 Improvements Made to Ensure Vigor and Transparency in Internal Assessment and Weightages Assigned

The system of internal assessment in the courses i.e. BCA, PGDCA and M.Sc (CS) is prevalent at the starting of the course as per the direction of the university and in all other course it is introduced from 2010. Now it is applicable to all the courses run by the college.

2.5.7 Use of Assessment/Evaluation as an Indicator for Evaluating Student Performance

Marks obtained by the students in the internal assessment are one of the indicator for evaluating student performance. It helps in all round development of the students. It increases students participation in the classes.

2.5.8 Mechanisms for Redress of Grievances Regarding Evaluation at the College and University Level

Regarding the internal assessment marks awarded at the college level, student can approach the concerned Head. Grievances related to university exams require formal settlement at the university level as per the provision made by the university. Students can apply for the revaluation if they are not satisfied with the marks awarded by the

university. If the paper is out of the syllabus, the students can represent the case to the university through the college.

2.6 Student performance and Learning Outcomes

2.6.1 Clearly Stated Learning Outcomes

Being an affiliated college to the Maharishi Dayanand University, Rohtak, the college follows the learning outcomes provided by the university which is in the form of results. In order to achieve this, the syllabus & curriculum provided by the university is handed over to the staff and students in advance before the commencement of the session.

2.6.2 Structuring of Teaching, Learning and Assessment Strategies to Facilitate the Achievement of the Intended Learning Outcomes

Structuring of teaching, learning and assessment is strictly according to the learning outcomes provided by the affiliating university. In order to achieve the learning outcomes, department wise teaching plan is made. Teaching plan is scheduled according to the working days including the practice session, test, seminars and group discussions. The Assessment strategy of the institution allows the students opportunities to self monitor their own work.

2.6.3 Measures/Initiatives Taken up to Enhance Social and Economic Relevance of the Courses Offered

Many new programs are introduced to upgrade the students and for making them self reliant. Post graduate courses introduced in institution are in the subject of English, Hindi, Economics, Maths, Commerce and Maths with Computer Science. Students always seek for courses that make them self reliant. By keeping in view the college offers the program of fashion designing to make the student capable of starting their own small scale business. Even the classes for personality development are conducted to give exposure to the students. Keeping in view the aim of education, the institution tries its best to enrich the curriculum devised by the university. Classes of personality development play an important role in personality growth of the students because many of the students belong to rural and semi urban areas. For the economic growth of the students, a placement cell is on the roll which periodically conducts mock-interviews and test to remove the hesitation of the students and polish them to face the challenges of the job market during placements.

2.6.4 Collection, Analysis and Use of Data on Student Learning Outcomes for Planning

Collection and analysis of data related to student learning out comes is based on the following tasks:

1. Deep analyzing of departmental data.

2. Reviewing feedback forms

3. Evaluating results

All the above points are considered in the analysis. If any obstacle exists in achieving the out comes, appropriate steps are taken to overcome this obstacle.

2.6.5 Monitoring and Ensuring Learning Outcomes

Each teacher assesses the student in the class after she gets admission. In this teacher assesses the students personally. Special classes are given to the weak students by using zero periods.

English and communication classes are also provided by the special faculty.

Our teachers are the members of different bodies of the university. They also put their reviews and suggestion to the university officials. They also put their suggestions in the framing of the syllabus.

2.6.6 Ensuring Attainment of Graduate Attributes Specified by the College /Affiliating University

Institution provide the hard skills related to the particular discipline along with that the students who graduate from this institution has number of specific attributes that are as follows:

- (1) Computing skills
- (2) Self Reliant
- (3) Self Motivating
- (4) Empowered
- (5) Liberal Women
- (6) Problem Solving
- (7) Knowledge of ancient cultural heritage
- (8) Awareness regarding rights and responsibilities
- (9) Self Defense

Apart from the above mentioned skill institute running number of committee that contribute to the overall growth of the students those polishes the students mentally as well as physically. Women cell and legal cell of the college make the girls aware regarding their rights. Redressal cell conducts open house discussions to make the students fear free to present their views. Eco-club of the college educate them regarding environmental values. Red Cross and Red-ribbon cell of the college imparts the education about humanity by organsing blood donation camps. By keeping on other side our institution provide the education to the students regarding fashion designing by the faculty of home science to make them job oriented. Courses of yoga and gym to make them physically fit. Program of NSS to make the students more devotees towards their duties.

CRITERION III

CRITERION III

Research Consultancy and Extension

3.1 Promotion of Research

3.1.1 Research Centre:-

The institution does not have research centre of the affiliating University or any other agency/organization.

3.1.2 The Research Committee of the college

The college has data collection committee to monitor the issues of research comprising of the following members.

Dr. (Mrs.) Neera Sharma, Associate Professor, Department of Music

Dr. (Mrs.) Kanwaljeet Kaur, Associate Professor, Department of Commerce

Recommendations of the committee of the college

- Faculty members are advised to participate in research activities like paper presentations in seminars and conferences and publish research papers in journals.
- Senior faculty to apply for research projects from UGC and guide students in their dissertations and projects.
- Faculty should be encouraged to pursue research work by providing them all possible facilities and co-operation.

Impact of Recommendations

- Many faculty members have attended seminars, workshops and conferences and presented papers also.
- Research papers of faculty members have been published in renowned journals.
- Some of the faculty members have guided students in M.Phil dissertations.
- Many faculty members have acquired Ph.D degrees.

3.1.3. Measures taken by the institution for the smooth program/implementation & research

The institution ensures that the faculty members pursuing M.Phil/Ph.D assignments be given all the facilities under the service condition. The institution equipped with facilities of information technology is always at the disposal of the researcher teacher. Facilities including laboratories library, computers and internet are permitted to be accessed. The institution can boast of having 64% faculty members with Ph.D degrees, 16% pursuing Ph.D & 90% of them have completed their Ph.D during teaching tenure. The list of faculty members who have been awarded Ph.D during the last four years is given below:

Name of the Faculty member	Areas of Research
Dr. Pratibha Garg	Balance of Payments
Dr. Vaishali Gupta	Health & Applied Psychology

Dr. Anjana Bansal	Role of Music Instrument
Dr. Abha Gupta	American Fiction
Dr. Geeta Gupta	Consumer Behavior towards Consumer Durables
Dr. Shweta Gupta	Productivity Analysis
Dr. Ritika Sharma	Administration of teacher's training programme A Study of Sarav Shiksha Abhiyaan in Haryana
Dr. Shuchi Goel	Role of FDI in Indian Economy
Dr. Preeti Jindal	A Perceptual study of E-Banking in India
Dr. Rashmi Hooda	British Fiction
Dr. Ritu Jain	Study of use on workbench for modeling and optimization of Diverse Networks

In addition to the above, the thesis of Mrs. Sudha Bansal and Mrs. Renu Jain has already been submitted but the degree is yet to be awarded.

To facilitate the research work, the time-table of the teacher pursuing Ph.D is adjusted.

3.1.4 Developing Scientific Temper and Research Culture Aptitude among Students

The institution promotes scientific temper/research culture among students through.

- Extension Lecturers-by Eminent researchers from university
- Use of Audio-Visual Aids-Computers, OHP Smart Boards, Projector Magic studio, CDs and CD player
- Library Resources-College library has 25000 books, subscribes 52 journals, e-journal and 20 newspapers and other readable material on different subjects
- Organizing Workshops
- Ensuring the involvement of the students in various stages of the research work undertaken by faculty members
- The institution organizes visits to university department to interact with the research scholars.

3.1.5. Faculty Involvement in Research

The Affiliating University does not allow the college teachers to guide the students for M.Phil /Ph.D work but the members of the faculty are actively involved in guiding M.Phil /PhD students of other universities as detailed below.

1. Dr. Pratibha Garg supervised an M.Phil student Sheela Rani Sr. No.-61240 in year 2008-09 on the topic 'Banking Habits in

- Rural Area in Distt. Rohtak (A Case study of Village Gari Majra) of CDLU University, Sirsa.
2. Dr. Shashi Goel supervised M.Phil dissertation on the topic 'Political Consciousness' in the novels of Manohar Malgonkar in context of the Garland Keepers and Cactus Country submitted to Dept. of English Chaudhary Devi Lal University, Sirsa in 2006 by Vidhi.
 3. Dr. Santosh Mittal supervised seven students for their M.Phil dissertation as per details given below.
 - (i) "Internet: usage and gratification among the students in professional courses". CDLU, Sirsa.
Pooja Kinra 2008-09
 - (ii) "A study on customers satisfaction towards service quality of organized retailing in North Haryana". CDLU, Sirsa.
Nidhi Jindal 2008-09
 - (iii) "Impact of Fringe Benefit Tax on compensation to employees". CDLU, Sirsa
Surbhi Jain 2008-09
 - (iv) "Asset liability Management practices in commercial Banks in India". CDLU, Sirsa.
Yogita Goyal 2007-08
 - (v) "Funds Management in Banks". Madurai Kamaraj University
Shweta Sachdeva, 2006-07
 - (vi) "A study of customer services of the Rohtak Central Corporative Bank Ltd. CDLU, Sirsa
Sonia 2006-07
 - (vii) "Employee satisfaction in LPS Co Ltd". Madurai Kamaraj University
Sonia Jain, 2006-07
 4. Dr. Kanwaljeet Kaur supervised 3 students for their M.Phil dissertation as per detail given below:
 - (i) "Human Resource Development" Practices in Life Insurance Corporation of Fraction India. CDLU, Sirsa
Kavleen Aneja, 2008-09
 - (ii) "Job Satisfaction Among Employees"-(A case study of LPS) CDLU, Sirsa
Ritu Gupta, 2007-08
 - (iii) "Job Satisfaction among Employees" A study of ICICI prudential life insurance in Jaipur city. CDLU, Sirsa
Monika

3.1.6. Workshops and Programmes for Capacity Building and for imbining Research Culture among the faculty and Students

The institution has organized the workshops for capacity building and for imbining research culture among faculty and students as detailed below:

**WORKSHOPS/SEMINARS/CONFERENCES
(Organized by the Institution)**

NAME	SESSION/ DATE	TOPIC
1. Music department Dr. Neera Sharma Dr. Anjana Bansal	20.03.2013	One Day Workshop on Contemporary Music.
2. Commerce & BBA Department Mrs. Beena Garg Mrs. Kavita Jain	19.03.2013	Personality development programme sponsored by TIME Institute.
3. Commerce & Computer Department Dr. Santosh Mittal Mr. Sushil Jain	01.10.2012	One Day workshop on SEBI's Financial Education.
4. Legal Literacy Cell Dr. Anjali Jain Dr. Abha Gupta	19.03.2012	One Day Workshop on "Legal Awareness" directed by Chief Judicial Magistrate cum Secretary, District Legal Service authority, Rohtak
5. Legal Literacy Cell Dr. Anjali Jain Dr. Abha Gupta	08.09.2011	One Day Workshop on "Legal Awareness" on World Literacy Day proposed by HEC.
6. Legal Literacy Cell Dr. Anjali Jain Dr. Santosh Mittal	08.03.2011	"Legal Awareness Camp" On International Women Day directed by Chief Judicial Magistrate cum Secretary, District Legal Service authority, Rohtak
7. Career & Guidance Cell Dr. Alka Mehta Dr. Abha Gupta Dr. Anjana Bansal	4-5.03.2011	A UGC sponsored two days workshop on 4 th & 5 th march 2011 " Career Guidance & Personality Development"
8. Legal Literacy & Women Cell Dr. Anjali Jain Dr. Santosh Mittal Dr. Suresh Malik	08.03.2010	Legal Awareness Camp" On International Women's Day directed by Chief Judicial Magistrate cum Secretary, District Legal Service authority, Rohtak

3.1.7. Prioritized Research Areas and the Expertise available with the institution

Many faculty members of this institution are engaged in research programmes. Given below is the list of the area wherein the expertise is available for supervising and guiding research.

Name of the Faculty member	Areas of Expertise
1. Dr. (Mrs.) Shakuntla Singla	Indian Writing in English
2. Dr. (Mrs.) Shashi Goyal	Indian Writing in English
3. Dr. (Mrs.) Suresh Malik	Indian Writing in English
4. Dr. (Mrs.) Abha Gupta	American Fiction
5. Dr. (Mrs.) Neeru Arora	Novel
6. Dr. (Mrs.) Saroj Jain	Kavya
7. Dr. (Mrs.) Pratibha Garg	India's Balance of Payment
8.	Dr. (Mrs.) Anjali Jain Social and Economic change in Haryana 1947-1981-A Case study of Rohtak
9. Dr. (Mrs.) Santosh Mittal	Financial Management
10. Dr. (Mrs.) Kanwaljeet Kaur	Human Resource Management
11. Dr. (Mrs.) Nisha Jain	Experimental Psychology
12. Dr. (Mrs.) Vaishali Gupta	Health Psychology
13. Dr. (Mrs.) Mamta Jain	Population Geog.
14. Dr. (Mrs.) Neera Sharma	Folk Music and Dance of Haryana and Rajasthan
15. Dr. (Mrs.) Anjana Bansal	Role of Music Instruments
16. Dr. (Mrs.) Sujata	Thesaurus in the subject of Geography
17. Dr. Preeti Jindal	A perceptual study of E-Banking in India
18. Dr. (Mrs.) Sudha Bansal	treatment of Humanism: A study of the representation novels of Mulk Raj Anand
19. Dr. (Mrs.) Geeta Gupta	Marketing Management
20. Dr. (Mrs.) Suchi Goel	Foreign Direct Investment
21. Mrs. Renu Jain	Financial management
22. Dr. (Mrs.) Shweta Gupta	Marketing Management
23. Dr. (Mrs.) Rashmi Hooda	British Fiction
24. Dr. (Mrs.) Ritika Sharma	Administration to teacher's training programme A Study of Sarav Shiksha Abhiyaan in Haryana
25. Dr. (Mrs.) Ritu Jain	Networking

3.1.8. Visit of Eminent Researches

The researchers from Maharishi Dayanand University, Rohtak are invited from time to time to interact with teachers & students. Given below are the names of a few of them who had interactions with faculty & students.

NAME	TOPIC
Dr. C.P. Sheoran, HOD, Law Deptt, MDU, Rohtak	Human Rights
Dr. Jagmati Sangwan, Associate Professor, Physical Education, MDU, Rohtak	Rights of Women
Dr. Sunita Malhotra Professor, Deptt. of Psychology MDU, Rohtak	Positive thinking of well being
Dr. Neelam Jain, Professor, IMSAR, MDU, Rohtak	Career opportunities
Dr. Sonia Malik, Associate Professor, Deptt. of Psychology, MDU, Rohtak	How to face interviews & Improve Communication skills.
Dr. Navratan Sharma, Associate Professor, Deptt. of Psychology, MDU, Rohtak	Health Psychology and its application.
Dr. Asha Kadian, Professor & Head, Deptt. of English & Foreign languages MDU, Rohtak	Career opportunities for English students in different fields.

3.1.9. Utilization of Sabbatical Leave for Research Activities

As the service conditions of the college teacher does not provide sabbatical leave, our faculty members make use of their holidays & vacations on research related issues. A large number of teachers have successfully completed their PhD as part-time researchers. The institution helps them by providing laboratories, library facilities, computer & internet facilities.

3.1.10 Initiatives taken by institution in creating awareness /advocating /transfer of research awareness

Being a degree college, the research has taken a back-seat in real terms but inclination towards research is inculcated in them at this level. Moreover the institution focuses on the research that applies to problem of human need, social environment and economic development. The lab to land and campus to community research culture is widely spread in the college campus. The awareness about the latest research available at institute level and university level is shared among the students and community. The practical work is demonstrated before the students and are advised to check its practical applicability in daily life and share with the other persons from community. Dept of Home-Science, Geography, Psychology, Physical Education, Music and Commerce play an important role in this aspect. Moreover, Models to be presented as per guidelines from the office commissioner Higher Education are also prepared on the topics related

with current societal problem and exhibited where thousands of people come to see these modals.

3.2. Resource Mobilization for Research

3.2.1 Budget and Utilization for Research

There is no clear cut budget ear-marked for research activities but the financial provisions are made if required for the teaching faculty to attend seminars conferences etc.

3.2.2 Provision of Seed Money

As an aided affiliated college, its budget has no provision for giving seed-money to the faculty for research.

3.2.3 Financial Provision to support student Research Projects

The departments provide following facilities for supporting student projects.

- Infrastructural support including laboratory facilities, computer lab and well equipped library.
- Monetary help to students finding financial difficulty.

3.2.4 Inter-disciplinary Research

The institute has been conducting inter-disciplinary research through Environment Science and Computer Science as these subjects generate a common thinking and are at the top priorities of global world. This is helpful ultimately in inter-disciplinary research.

3.2.5 Optimum use of equipment and Research facilities by staff and students

To make optimum use of equipment and research facilities, the following steps are taken.

- Proper stock-registers are maintained to update the record.
- Annual stock-checking of equipments/facilities by faculty of other departments.
- Funds through UGC & Management level are arranged to upgrade the laboratories, library in the subject area along with audio-visual aids.
- Each department has relevant infrastructure and instruments for basic research work. The institute has a well-stocked library having 25000 books, subscribes 52 Magazines/ journals and 20 Newspapers and other readable material of various subjects. Book bank facility is also provided by the library. Full set of new books are provided to meritorious students and needy students. There are four computers and one printer-cum-photocopier in the library. Broadband facility is also available in the library.

3.2.6 Special Grant or finances plan the industry or other beneficiary agency for developing research facility.

The college has received grants or finances from UGC to purchase the equipments for various departments. These equipments and gadgets are utilized by researchers

List of UGC Grant for the purchase of Equipments and gadgets in the last four years

Sr. No.	Particular	Amount
1	Audio Visual Equipment	250099.00
2	Book & Journals	201155.00
3	Career & Counseling Cell	19386.00
4	Construction	202985.00
5	Enhancement of Initiative & Competence	81632.00
6	English Language Lab	1150000.00
7	Equipments	478360.00
8	Establishment of Network Recourse Centre	80400.00
9	Field Work & Study Tour	688.00
10	Improvement of Facilities	100266.00
11	Lab Equipment	1018361.00
12	Maintenance of Equipment	56513.00
13	Remedial Coaching for SC/BC	80400.00
14	Reprographic	145396.00
15	Special Grant for Enhancement Under Equipment	81000.00
16	Sports Equipment	477500.00
17	Teaching Aid	1833606.00

Grant for Science Exhibition from Commissioner Higher Education, Panchkula for science exhibition in the following subjects in the last four years.

Geography
Psychology
Computer Science

3.2.7 Support provided to the faculty in securing research funds.

The institution has provision for funding research projects. In previous years under UGC plans, faculty members were provided funds from UGC for their projects but recently no one has applied for any project.

3.3 Research Facilities

3.3.1 Research facilities for students and Research Scholars.

As an under-graduate and post-graduate college, the curriculum of the courses does not carry any research component, hence no research scholar is enrolled but inspite of this basic research facilities are available for the faculty and students. The available facilities include the following:

- Departmental rooms for discussion with the faculty
- Audio-Visual Aids
- Physical infrastructure (PC Network server)
- English Language Lab
- Department of Psychology having unique & original tests
 - a. Bender Gestalt test
 - b. Wechsler adult intelligence scale
 - c. Stewart Maturity scale
 - d. Rorschach ink blot test
- * Department of Home-Science having time-saving, energy-saving and labour saving devices like dishwasher, vacuum cleaner, aqua guard, cooking range, microwave oven etc.
- * Department of music having instruments like synthesizer, octopod, electronic tanpura etc.
- * Department of Physical Education having facilities for sports, indoor and outdoor games and gym facility for fitness.

3.3.2 Institutional strategies for planning upgrading and creating infrastructural facilities

1. The strategic planning is formulated jointly by faculty members for upgrading and creating infrastructural facilities, and then the proposal and budget is prepared and sent to UGC through UGC committee of the college. After getting sanction, steps are taken to ensure that the Lab, Library facilities & other infrastructural upgrading is made in such a way that basic research work is facilitated.
2. Funds are also raised by the management where need arises to upgrade the infrastructural facilities.

3.3.3 Special grants or finances from the industry or other beneficiary agency.

The institution receives grants from UGC & donations as per following details

Details of Funding from UGC under 11th plan

Date	Head	Amount
08/02/2008	General Development Grant	86,700 /-
29/04/2009	General Development Grant	7,45,620 /-
27/09/2010	Merged Scheme	2,60,000 /-
21/03/2011	Additional Grant (Equipment)	22,50,000 /-
22/11/2011	Sports Equipment	4,50,000 /-
09/10/2012	Additional Grant (Equipment)	21,31,000 /-
30/11/2012	Multi Purpose Hall	35,00,000 /-
12/02/2013	Multi Purpose Hall	28,00,000 /-

Details of Funding from UGC under 12th plan

Date	Head	Amount
28/03/2013	Development Grant	2,37,500 /-

Donations received during last four years

Session	Amount
2012-13	583700 /-
2011-12	153100/-
2010-11	495000/-

3.3.4 The Research facilities made available outside the campus.

- The faculty member and students have access to library of Maharishi Dayanand University, Rohtak for research work.

- Off campus research facilities are offered to the students to do the project work, undertaken in the industry/institute outside the campus as part of their course of study.
- Some of our faculty members have research guide ship of other universities. They make use of facilities of those universities also.

3.3.5 Library/Information Resource Centre for the Researchers.

- Books and journals facilitating basic research in concerned subjects are purchased according to the recommendation of the departments are available for research scholars.

3.3.6 The Collaborative Research Facilities

Nil

3.4 Research publications and Awards

3.4.1 Major Research Achievements of Staff and students in terms of

- * Patents obtained and filed (process product) - Nil
- * Original research contributing to product improvement –Nil
- * Research studies or surveys benefiting the community or improving the services
- * Research inputs contributing to new initiatives and social development

Dr. Neera Sharma

Though research was done in 1993 regarding folk music & dance. It is beneficial for the society in Today's time. also. Because the Folk Music is the root of the classical music & film music. Now a days it is more used in the film industry so folk music is evergreen & always benefited for society.

Dr. Pratibha Garg

- Research findings helpful in predicting the trend of export and imports in the world market.
- Critically analysed the balance of payment position after economic reforms and adjustment and financing of Bop's.

Dr. Neeru Arora

ckcw nsodh uUnu [k=h }kjk jfpr pUnzdkUrk ,ao pndkUrk lrfr dk 'kkL=h; dk v//k;u

ckcw nsodh uUnu [k=h us vius bu miU;klksa ds ek;/e ls lEiw.kZ Hkkjr dks /ofur fd;k gSaA geus vius foospu esa bUgsa oSKkfud n`f"Vdks.k ls ij[kus dk iz;kl fd;k rFkk crkuk pkgk fd mDr miU;kl ek= /kVuk oSfp=; ughaA ml le; dh vf'kf{kr turk dks le>kus dk iz;kl gSaA fd jlk;u 'kkL=] HkkSfrd 'kkL= ;k ouLifr 'kkL= bR;kfn Hkys gh lalkj ds fy;s ml le; dh uohu [kksat gksa] ijUrq Hkkjr esa ;g lc cgqr

igys ls fo?keku FksA bu oSKkfud izfdz;kvksa ds ek;/e ls lekt esa
O;kiz vU/kfo'okl vkSj vKkurk dks nwj djus dk iz;kl fd;k x;k gSaA

Mrs. Minu Bansal

Population Geography of small towns in Haryana 1981. The research work was based on population of that area and detailed study of those towns population less than 20000/- in 1981. According to size the number of towns trend has been studied.

Mrs. Alka Bahl

International Monetary standards is all-time relevant to the global Monetary arrangements in 1987. The study focuses on gold, dollar, versus, Euro currency as well as relevance of SDRS. Global crisis in 2008 & 2011 thereafter and continued slow down was the key effect of failure of this linkage between Dollar & Euro can be well understood in extension of study. The study has its policy implications.

Dr. Nisha Jain

Though research was done in 1991, but findings are beneficial in today's time as well. Findings show that moderate level of stress is good for memory while low & high level of stress results in inferring effect on memory.

Dr. Santosh Mittal

Topic: "Funds Management in Banks-A Comparative study of Public Sector, Private and Foreign Banks.

- Efficient management of funds in the bank built up capital formation and overall development of priority sector industry.
- The study help for industry, as the same will receive the desired amount of capital at easy term.
- The society benefited as they will be receiving competitive rate of interest and improved service.

Mrs. Surjeet Neema

Research was done on Contribution of Shahabad (M) in promotion of Hockey Girls. The findings were that the nursing in Hockey in Shahabad (M) township has nurtured the girls participant to National & International level to larger extent. The implicit message for the policy making for the Govt. policy directions to boost girl hockey nursing in other parts of the country.

Dr. Vaishali Gupta

Research findings helpful in balancing between work and family of working couples in a modern society. It has larger bearing on their job-

satisfaction and overall life & emotional satisfaction which can promise a good future for well nurturing and happiness of the society.

Dr. Kanwaljeet Kaur

Research was done on the topic ‘Human Resource Accounting’. The main emphasis was to show Human Resources as valuable asset in the Balance sheet.

Dr. Anjana Bansal

Research finding helpful in society to get knowledge about the various Instruments used in Indian Music which comes from western to India at National and International level.

Mrs. Shweta Kakkar

The findings of my dissertation – On the topic ‘Funds Management in Banks’ relates that if any concern maintains a proper balance between its inflows and out flows than it will be helpful for its over all development.

Mrs. Kavita Jain

Topic: “Consumer Awareness in the rural areas of Haryana-A case study of Rohtak District”.

The research work aims to analyses the factors responsible for the development of rural market, facings responsible for attracting of rural customers. Awareness level of house wives about-eatable items, awareness level of farmers about agro inputs. Awareness of consumer protection Act, 1986. Rights of consumers and important of consumer protection act. Aware the consumer from exploitations unfair trade practices, Adulteration etc. and how consumer use the three tier redressal machinery at district level, state level and national level. At district level upto Rs. 20 Lakh problem consumer go for redressal at district forum upto Rs. 20 Lakh to 1 crore state commission and above Rs. 1 crore at National Commission.

3.4.2 Publication of Research Journal

Nil

3.4.3 Details of Publications by the Faculty and Students

Publications by Faculty

Faculty who are involved in higher level learning bring out their work in the form of publications in journals/proceedings of National/International level. Details of published work is given below:

Name	Session	Journal/Book/Magazine (With Name)
-------------	----------------	--

Dr. Anjali Jain	2008-09	Article Published in Book (Contribution of Haryana in First Freedom struggle of 1857).
Dr. Vaishali Gupta	2010-11	Indian Journal of Psychology and Education entitled Dynamics of work-family linkage & happiness.
	2011-12	Indian Journal of Health and well being entitled "Linkages between work-family, attachment styles, JS and LS.
	2012-13	Accepted Journal for publication in journal of "Indian Journal of health & well-Being entitled Attachment styles, self-esteem, JS & LS-A co-relational study.
Mrs. Monika Garg	2012-13	Research paper published in Indo Global Journal on Advance Studies.
Dr. Santosh Mittal		Topic-Why Motivational needed? (i) Customization of Banking Services Published in IMSAR GENESIS. (ii) Funds managements in Banks published in IMSAR GENESIS.
Dr. Anjana Bansal		Research paper published in National Registered Recognized monthly referred journal" Research Link issue 101VOI XI (6) Aug 2012 P-51-52". Paper published in Research Journal "Emerging Trend" Volume 2 issue 5 (January to March) 2013 page-127.on the topic "Vartman Samay Me Shastriya Sangeet Ka Badalta Swroop"
Mrs. Geeta Gupta	July 2010	Article published in journal young Shilpi.
	Feb.2013	Article published in journal young Shilpi.
Dr. Preeti Jindal		Paper published in referred international journal:

“An Empirical Investigation of Key Antecedents of Customer preference of Internet Banking in Indian

Context, ”Asia Pacific Business Review, Vol.7, No. 3, July-September 2011, pp. 63-71, Publisher-Asia-Pacific Institute of Management, New Delhi.

“Diffusion of E-Banking in India A Critique”, ARASH, Vol.2, No.1, January-June 2012 pp. 20-27. Publisher-Indian Society for Management Development and Research, Allahabad.

Papers Published in Referred National Journal:

“An Empirical Study of Evaluation of Service Quality of Internet Banking in the Indian Context”, Abhigyan Vol. 29, No.3, October-December 2011, PP. 1-11.

Publisher- Foundation for Organizational Research and Education, New Delhi.

“Mapping the Reasons of Non-Adopters’ Resistance to Internet Banking”, Indian Journal of Commerce, Vol.64, No.3, July-September 2011, pp. 81-91. Publisher Indian Commerce Association, New Delhi.

“Measuring Technology Readiness: The Bank Personnel Perspective”, Amity Management Analyst, Vol.5, No.2, July-December 2010, pp. 25-33. Publisher-Amity Business School Gurgaon.

Dr. Pratibha Garg

Research paper published in Indo Global Journal on Advance Studies Volume: 3 No. 3 April 2012 Quality of work Life in

BSNL-case study of Haryana Region.

Mrs. Alka Bahl

Paper published in special Assistance Programme in Economics, Development Programme in India published by Intellectual foundation (India) ISBN No. (81-903952-0-3 dated 25, 26th March, 2010) MDU, Rohtak. Journal Economic department on NAREGA-on miles to go on implication.

Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host etc.) - Nil

Monographs - Nil

Chapter in Books - Nil

Books Edited - Nil

Books with ISBN/ISSN numbers with details of publishers –Bhartiya lok naritya main Haryana & Rajasthan by Dr. Neera Sharma, Satyam publishing house N 3/25 Mohan Gardan, Uttam Nagar, New Delhi ISBN No. 81-88134-14-7

Citation - Nil

SJR- Nil

Impact factor- Nil

h-index- Nil

Provide details (if any) of

Research awards received by the faculty

Recognition received by the faculty from reputed professionals bodies and agencies, nationally and internationally

Dr. Neera sharma, Associate Professor in Music – Govt. of Haryana published Encyclopedia in 2011 her talent was recognized in two sections (Lok priy shaksheit of Haryana and renowned female dancer of Haryana.

Recognizing her contribution to culture heritage of Haryana. She was awarded by Sargam sanstha and prerna sanstha in June 2010

Consultancy

3.5.1. Institute-Industry interface

- The visit for students to industrial centers of importance e.g. LPS, Parle G are arranged as a part of study tour every year.
- As the institution is managed by the persons related to business & enterprises, the guidance to the students is always available related to entrepreneur skill development.

- National/international workshops/seminars form common platform for inter-action between faculties, students, research scholars resulting in research/society/community related projects.

3.5.2 Policy to promote Consultancy

Each department is given freedom to provide consultancy services so as to impart the knowledge acquired eg. Dept. of Home Science gives demonstrations and conduct classes on Jam/Jelly/Pickle, food preservation, interior decoration and cutting & tailoring etc making the women of adjoining areas to join these classes Likewise dept. of physical education arranges yoga classes & fitness programmes for the community/society. The available expertise and facility is publicized through pamphlets, banners & stake-holders.

3.5.3 Encouragement given for consultancy service utilization

The major consultation services provided by the faculty members are appreciated and applauded in the staff-meeting.

3.5.4 Broad Areas and Major consultancy services provided

Psychology	:	personal and social field
Home Science	:	Food Preservation, Interior Decoration, Cutting & Stitching
English	:	Personality Development Programmes
Commerce	:	Importance of family budget
Computer	:	Computer literacy classes
Physical Education	:	Health & fitness
Geography	:	Water-conservation

No income is generated through there consultancy services as this service is provided for the welfare of the community.

3.5.5 Income generated through consultancy

As the programmes are conducted for the benefit of the student community /society so no income is generated through it.

3.6 Extension activities & Institutional Social Responsibility (ISR)

3.6.1 Promotion of Institution's Neighborhood community network

Institution Neighborhood community network is achieved through NSS unit of the college. It comprises the following members.

Dr. (Mrs.) Shakuntla Singla, Principal	Convenor of the Committee
Dr. (Mrs.) Neera Sharma, Associate Professor	Member
Dr. (Mrs.) Mamta Jain, Associate Professor	Member
Dr. (Mrs.) Santosh Mittal, Associate Professor	Member
(Mrs.) Shweta kakkar	NSS, Program Officer

This unit serves the society in manifold ways through various extension activities as detailed below:-

Efforts have been made to change the face of neighboring slum areas, Ghanipura & Jawahar Nagar .During the Camp, NSS Volunteers visit every house of Slum and tell them about Health & hygiene, dental care, gender equality, importance of primary & adult education,

cleanliness, water & energy conservation, easy loan scheme for Self employment, different pension schemes, how to care mentally retarded persons, importance of Drug-deaddiction etc. Apart from that mass awareness rallies about drug addiction, pollution, AIDS, female feticide, Alcoholism, drive against polythene bags, dowry system, corruption, crime against women and awareness about traffic rules by distributing pamphlets are taken. Our volunteers visit Vridha Ashram, Orphanage, Kodi Ashram and institution for mentally challenged children. Students help them financially by donating money from their pockets also. Awareness about AIDS was made by presenting Nuked Natak & by distributing questionnaires.

Awareness about right to vote is created by telling them importance of their voting right .For this purpose they are helped to get voter card prepared. Even the officials from DC Office are contacted every year and they come to prepare voter cards for the students and people of adjoining areas. Like-wise Adhar Cards were also prepared in the institution for the students as well as people from adjoining areas.

Teej Melas, Diwali Melas are also organized in the campus to make the students aware of socio-cultural realities. Not only the students but women from the community also put their stalls of hand made products-pot making, handicrafts, embroidery, dresses, cushions, bed-covers food stalls etc. The Cultural programmes is also organized .This helps in preventing the alienation of the educated from the society and deepens the students grasp of the world through wider exposure to real life problems. It also helps the students to prepare themselves for event management.

3.6.2 Institutional Mechanism to promote citizenship roles of students

Various cells and committees like NSS unit, Red Ribbon Committee, Legal Literacy Cell, Women Cell and Youth Red Cross Committee are formed at the college level every year to promote citizenship role of students, thereby fulfilling social responsibility. These cells/ committee work actively throughout the year, organizing different activities related to the objective. Some of these are as follows:

- **People Awareness programmes**
NSS volunteers and students from different streams participate in people awareness rallies organized by NSS unit, eco-club and other social organization to sensitize the people towards environmental pollution HIV/AIDS and social evils like female feticide, drug addiction, crime against women, gender inequality etc.
- **Legal Literacy Mission**
Legal literacy mission is carried out through legal literacy cell of the college which seeks to dispel the ignorance of laws and legal system by utilizing the students as messengers of legal awareness and harbingers of social change.

- **Inculcating sense of social consciousness**
NSS unit of the college organize one day and special seven days camps in slum areas to inculcate a sense of social consciousness and dignity of labour among the students, giving them an opportunity to interact with society from close quarter. NSS unit also grooms the volunteers as socially responsible citizens by carrying out Adult Education and tree plantation programmes and taking them to visit old age homes, orphanages, homes for mentally retarded children like Arpan and Shravan.
- **Blood donation campus**
Youth Red Cross committee, NSS unit and Red ribbon committee of the college motivate the students to participate in blood donation camps organized at our institution as well in other institutions and donate blood for a noble purpose.
- **Awareness about civic responsibilities and voting rights**
Students are made aware of their civic responsibilities by organizing lectures on traffic rules and self defense techniques. They are also told to use their voting rights to contribute in formation of an ideal government.
- Organization of health campus by psychology department of the college in which mental health of the staff and students is checked by students of psychology department.

3.6.3 Soliciting stake-holder perception on the performance and Quality of the institution.

The college obtains regular feedback from students and alumni. The whole process is monitored and carried out by feedback cell and alumni cell through a questionnaire proforma. The questionnaire assesses different aspects related to curriculum, infrastructure facility and student support services. The analyzed data from the feedback is presented to the IQAC and then disseminated to coordinators and HODs for necessary actions.

The whole process has resulted in changes and betterment in curriculum aspect, infrastructure facilities and student support services. Improvement in college canteen, library, photocopier facilities etc are outcome of implementation of suggestions from the feedback for the betterment of student support services.

3.6.4 Planning and organization of Extension and outreach programmes for students and the impact

Extension and outreach activities are organized at the college and department levels. In the beginning of each session, various committees chalk out activities to be undertaken during the session. These activities are co-ordinate by the faculty conveners and students conveners. This extension and outreach programmes include.

Extra-curricular activities - Cultural activities and fine arts skills

Co-curricular activities- Debate, declamation, quiz, poetic recitation, extempore speech, presentations etc

Programmes taken by NSS, Women Cell, Red-ribbon cell etc

Impact on the students:

These extension activities imbibe the following qualities among the students.

- Inculcate leadership qualities among the students
- Enhance their talent and communication skills that help them meet the challenges of life
- Over-all personality development of the students.
- Reveal to them the hard-realities of life faced by physically, mentally & economically, challenged section of the society & their responsibilities towards them.
- Participation and achievement in co-curricular and extra-curricular activities boost their morale.

3.6.5 Promotion of Participation of Students / Faculty in Extension activities

After getting admission in the college, students are given opportunity to join NSS, YRC functioning in the college. The institution tries its best to promote participation of students in the activities undertaken by NSS & YRC. NSS advisory Committee recommends the names of NSS Volunteer for University merit Certificates and to select the best NSS Volunteer of the college. Moreover best NSS volunteer is awarded on the annual prize distribution function of the college. NSS Volunteers get 5% weightage for the admission in Post-Graduate courses. This weightage motivates them to join NSS. Apart from them Motto of the college 'Love & Service' and spiritually charged ambience existing in the institution stimulates them to participate in these extension activities. Students enroll themselves for YRC also. 50 Volunteers are enrolled and the list is sent to the university under Youth Red Cross. Both these Committees are monitored by advisory committee comprising Principal & Senior Faculty members and Coordinators of the unit. YRC organizes Blood donation Camp, Students donate blood very enthusiastically. Health Check-up camps are also organized with the help of civil Hospital, Rohtak and even medicines are also distributed to the anemic students. Calendar of activities provided by YRC, MDU, Rohtak is followed strictly.

3.6.6 Social Survey, Research and Extension work relating to social justice and empowering students from under privileged and vulnerable sections of society.

During seven days camp of NSS unit, volunteers visit slum areas and discuss the problems faced by slum dwellers. The survey shows that

most of the slum dwellers are living under below poverty line and most of them are not having BPL cards. Unemployment, unhealthy, environment, illiteracy, lack of basic amenities like drinking water, electricity, etc. are their other major problems. These problems are sorted out by educating them and approaching higher authorities for solutions.

- Extension lecturers are arranged for NSS volunteers during one-day and seven days camps on Easy Loan Schemes, Household budget, Legal right, self defense techniques, Road Safety Rules, Drug-deaddiction and prevention of HIV/AIDS etc. so that they can enrich their knowledge and share the same with the weaker section of the society.
- Students from under privileged and vulnerable sections of society are empowered through financial aid, book bank facilities and remedial coaching to instill confidence among them.

3.6.7 Outcome of the Extension Activities

The Extension activities in which the students get involved make impact in the overall growth of the students in a number of ways. The activities undertaken under Legal Literacy cell & women cell help in empowering them. Students are made aware of many issues related with women rights. They are given exposure to their problems through skits, nukkad nataks, mimes, mimicry, slogan writing competition, workshops, poetic recitation, rallies, GDs, etc. resulting in their personality development, leadership qualities, Legal awareness .It enhances their Self –Esteem ultimately contributing in the National development .some of the students have opted for philanthropic activities in various organization and NGOs.

These units also arranges classes enhancing the skills of the students.

3.6.8 Community Participation in Extension Work

The Institution created Mass Awareness about Drug addiction, Pollution, Aids, Female Feticide, Alcoholism, Traffic Rules etc. through mass awareness rallies. Society also supported this initiative taken by the institution.

3.6.9 Constructive Relationships with the Other institution of the Locality

Many programmes like Annual Athletic Meet, Independence day celebration, Republic day celebrations, Blood-donation camps, Election duties of Vaish Education Society, celebration of Maharaja Aggarsain Jayanti are organized jointly by all the institutions coming under the banner of Vaish Education Society, Rohtak.

3.6.10 Awards Received by the Institution for Extension Activities

Nil

Collaboration

3.7.1 Collaboration and Interaction with Research Laboratories, Institutes and Industry

The college has been running UG level for a long time, PG level has been started recently. Hence the research activities at the students level are not undertaken as the research is not a part of the curriculum.

3.7.2 Collaborative Activities with Institutions of National Importance

Institute of chartered Accountants of India (New Delhi) Income Tax Department hold their CA examination in our institution thereby motivating the students to go for this course.

Being located near National Capital, the college has an easy access to various institutions of national importance and many industrial houses like Parle G & LPS industries.

3.7.3 Industry –Institution-Community Interactions

The college does not have any MoUs but still many reputed firms like Infosys, Wipro etc visit the institution for placements. The labs are upgraded for the upkeep of latest equipments & computers.

3.7.4 List of Eminent Scientists/Resource Persons who visited our campus for National/International Conferences

Nil

3.7.5 Linkages and Collaborations

As stated earlier the college has been running UG level classes for long time. The PG level courses have been started recently. Hence the research activities at students level are not undertaken. Due to this the college has not been involved in signing of any MoUs or formal agreements that could help facilitate any of these requirements.

3.7.6 Systemic Efforts of the Institution for the Linkages/Collaborations

Career guidance cell and placement cell of the college remain in contact with various industries and agencies for the placement of the students

Relevant Information regarding research, consultancy and extension which the college would like to include

Faculty members are paper setters and in the Board of Examiners of M. D. University, Rohtak, BPSM University, Khanpur Kalan and ICAI. The atmosphere of research, consultancy and extension has a positive outcome on the student community of our college. We have Ph.D & M.Phil holders, Professors, Associate Professors & Assistance Professors in HEIs (50) among our alumni.

CRITERION IV

Criterion IV

Infrastructure and learning resource

4.1 Physical Facilities

4.1.1 Policy of the Institution for Creation and Enhancement of Infrastructure that facilitate Effective Teaching & Learning

Augmentation of infrastructure facilities at par with global level changes in teaching learning methodology is of great priority to this institution and in tune with the academic growth expected of a standard Higher Educational Institution. The college has started in July, 1973 in the building of Vaish Girls School and shifted in 1977 in present building. From the sketchy skeletal structure of 05 rooms of 1977, the college has grown to a huge three storey building and this growth was necessitated by the increase of courses and classes. Quality culture is deeply embedded in the soul of this institution. The institution always endeavors to create and enhance the infrastructure to facilitate Teaching and learning process to meet the growing demands of the students in different streams.

The college campus area is spread over 3827.34 sq mts, centrally situated in the heart of city and walking distance from railway station. The campus is having one block with three storey building with lift facilities. The management actively offers help as and when any infrastructural change is required. The college has made systematic efforts to upgrade its infrastructural facilities to keep pace with new, supplementary and replacement demands. All the Heads of Departments submit their infrastructure requirements for the forthcoming year in March prior to the preparation of the budget for the academic year.

The management gives their precious time and willingness to acquire and replace some of the outdated facilities in the beginning of every academic year. Infrastructure facilities such as furniture and computers are replaced and augmented as the need arises. The infrastructural enhancement is liberally funded on need base and on the availability of the funds through donation and UGC funds and college fund. The detail is as follow;-

Construction & Renovation Grant Received from U.G.C

Year	Amount
2009-10	745620/-
2010-11	2510000/-
2011-12	450000/-
2012-13	2131000

College fund

Year	Amount
2009-10	3427750/-

2010-11	1165354/-
2011-12	6130123/-
2012-13	298019+Multi Purpose Hall + Lift 10 Lac.

Donation

Year	Amount
2009-10	-
2010-11	-
2011-12	153100/-
2012-13	583700/-

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities** – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- b) **Extra-curricular activities** – sports, out door and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking communication skills development, yoga, health and hygiene etc.

(a) Infrastructural facilities for curricular, Co-curricular academic activities.

The institution has 31 well ventilated spacious class rooms with sitting capacity of 60-80 students fitted with fans and proper lighting. There are 12 well equipped laboratories 2 for Psychology, 2 for Geography, 2 for Home Science, 5 Computer labs and one Language lab for the conduct of practical exams which facilitate students to do regular practice during the session and in annual examination. In addition there are 2 music rooms, four staffrooms i.e one main, one in P.G. Block, one in Computer Department and one in Commerce Department and 5 departmental rooms. The college has 5 fully air-conditioned computer labs having computers with internet and UPS backup facilities. These labs have the facilities of inverter/ Generator in case of electricity brake down. Backup power supply 2 Generator sets with 62 KVA & 82 KVA and 11 Invertors and 20 batteries are available inside the campus.

Teaching enabled learning spaces

- All departments are provided computers with internet facilities on sharing basis.
- 13 Lecture rooms are equipped with interactive smart boards.
- 10 lecture rooms (out of 13) are well connected with internet facilities.
- All the departments are provided their own notice-boards.
- The college has two halls (one on ground floor and second on first floor)

- One conference room with sitting capacity of 40 persons, LCD and sound system.
- Edusat room equipped with Edusat Satellite system
- Multi Media System
- 2 Magic studio (projector with inbuilt computer)
- Visualizer 1
- LCD 2
- LCD Projector 1
- Computers 270
- Library
- O.H.P 3

Seminar Halls- The College has two halls, one open air theatre. One conference room for conducting seminars, special lectures and training session such as workshops or camps. The college has magic studio (Projector with inbuilt computer) to show important aspect of teaching and learning. Screening of motion pictures and drama videos related to the subject is done. There is facility of common room for girls fitted with LCD arrangement. The college has hostel facility also.

Infrastructure of the college at one glance

The institution has the following facilities for curricular, co-curricular and extra curricular activities.

Sr. No.	Description of the facility	Total Number
1	Principal office	1
2	Staff Room	4
3	Classroom	31
4	Departmental Room	5
5	Laboratories	12
6	Language Lab	01
7	Computer labs Smart A/c conference Room	5
8	A/c Conference Room	1
9	Smart class room	13
10	Tutorial Spaces	As per time table
11	Intercom linked and net worked Department	Yes
12	Auditorium	1 VES
13	Indoor stadium	1
14	Outdoor stadium	1 (Maharaja Aggarsain Stadium)
15	Specialized Teaching learning Equipment	

	(a) Computer system with all accessories	270
	(b) Laptop	3
	(c) LCD	2
	(d) LCD Projector	1
	(e) Other Projection Devices (Magic Studio Projector with inbuilt Computer	2
	(f) Visualizer	1
16	Central Library	1
17	Common Rooms	1
18	NSS Room	1
19	Women Cell Room	In their respective departments
20	Legal Literacy Cell Room	-do-
21	Sports Room	1
22	Music Room	2
23	Administrative Office	4
24	Canteen	1
25	Cafeteria	1
26	OHP	3
27	Digital Camera	1
28	Camera	1

Specialized facilities and Equipments available for teaching learning and research

The college has one English language lab equipped with 31 Computers and software with complete networking to teach communication skill to the students and to improve their pronunciation. There are audio-visuals aids to enrich the teaching-learning experience. The college computer Department is situated in a separate independent South block where the post graduate and under graduate classes run. There is a block for P.G. Level studies. There is a provision of tutorials and the classes are adjusted as per time-table. The college halls, open air theatre and conference rooms are used for conduct of seminars, special lectures etc. and training session such as workshops or camps, The Institution has three streams Humanities, Commerce and Computer science. Home Science Department of the college has two labs:

- **Cooking Lab** has cooking range, ovens, microwave oven, washing machine, dish washer, geysers, aqua guards, refrigerators, vacuum cleaner, Kitchen machines, mixer-cum-grinders, blenders, toaster sandwich maker, utensils & crockery etc.

- **Clothing and textile lab** has sewing machines (hand and electrical), automatic steam iron, ironing boards, Dressing table and Drafting tables etc. The department is also equipped with interactive smart board and computer teaching aid for the students

The students of the institution have a name in music in the district as well as in state. This department is equipped with modern instruments like electronic Tabla, electronic Tanpura, Synthesizer, Congo, Octopad, Sound System, DVD Player Interactive Smart Board etc. The students of the department have name and fame in their field.

The Geography Department has 11 tracing table and Drawing tables maps, excursion survey material and is equipped with interactive smart board, computer, Globes, maps, models, camera, etc.

(b) Extra Curricular Activities:

Sports & Games

This institution has a history of outstanding achievements in sports and games. The college has since long times, been participating in various inter-university, university level, State and National level tournaments. In sports, authorities have always taken interest in arranging all facilities for sports, indoor and outdoor games.

The institution has multi purpose indoor stadium (Area 1945 Sq. yard) with wooden flooring with a capacity of 200. It can be used for Basket ball, Badminton, Kabaddi, Handball, Korfball, Netball, Chess, Weight-lifting, Power-lifting, Wrestling, Judo, Wushu, Jumprope, Taikwardo etc. This Multipurpose hall has offices, First aid rooms, Coach Room; Receptions, Audience gallery, Playing areas, Canteen, public utility etc. separate T.T Hall and other facilities are constructed on the 1st floor.

Apart from this, the institution has a sports complex Maharaja Aggarsain Stadium of Vaish Education Society with the following amenities.

Amenities of Sports complex

Facilities	Area
Track	200 mts.
Badminton:	For Singles 44x17 feet For Doubles 44x20 feet
Basket Ball	28x15 mts.
Kabaddi (N.S)-	12x8 mts.
Kho-Kho	29x16 Mts.
Judo	30x30 feet
Valley Ball	18x9 Mts.
Wrestling	12x12 Mts.
Weight lifting	4x4 mts.
Hockey	100x60 Yards
Hand Ball	40x20 Mts.
Taekwando	12x12 Mts.

Table Tennis Vovinam Wushu Jump Rope	2.74x1.52 Mts.
---	----------------

The institution also has facilities for the following indoor and outdoor games and sports events with provision for full sports kits and necessary practice facilities.

Indoor Games: - Facilities for the indoor games like Badminton, Table Tennis, Martial Arts, Boxing, Wrestling, Yoga, Weight-Lifting, Carrom etc. are provided to students in the college campus as well as the institution has multi purpose Hall to meet the demands.

In the field of wrestling the college has international player and inter University player and in vovinam senior National Championship College team bagged 1st position.

Outdoor games:- Basket ball, Handball, Cricket, Kho-Kho, Kabaddi, Soft ball, base ball, Jump Rope, Skipping Rope, Lawn Tennis, Hockey, Volley ball, Athletics are provided to the students in the college Campus and stadium (Vaish Education Society Stadium).

The institution also has Multi Purpose Gymnasium with 10 station for physical fitness and conditioning for students as well as teaching and non – teaching staff. The Gym of the institution has the following equipments: Bench Press, High Lets pulley, arm Curl, Leg Curl, Ground pulley, Butter fly, wrist curl, abdominal Bench, Seated leg press, Stepper with soccer system, jogger, Twister, Exercise Cycle etc.

Judo and Karate: - With the vision of empowering women; the institution has well trained instructors for training students for martial arts. The students of the institution participate in Wushu, Taekwando, Vovinam, Judo, Wrestling, Boxing etc. The department of sports also has 72 multi purpose mats of Olympic standard areana, which is used in Judo, Wrestling as well as Martial arts.

Auditorium: - The institution has Maharaja Aggarsain auditorium of Vaish Education Society for cultural activities which is situated in the main Campus of Vaish Education Society.

N.S.S:- Since 1983, NSS has been functioning in this college in a successful manner. We have one unit of 100 students and one trained Programme officer. There is special camp facility for which the institution receives a financial support of Rs. 22500/- from the University every year. For regular work, N.S.S unit also avails a fund of Rs. 22000/- from the university. NSS unit has a separate office room, store and all necessary equipments needed for camps. N.S.S. has two types activities.

(A) Regular Activities: In regular activities various socially relevant services are provided by NSS students like Blood donation camp, Tree plantation, National Day, Celebration, and Clean College Programme.

(B) Camp Activities: - Selection of slum area to be adopted, permission for the camp dates, activity implementation, Social and Economic survey, house to house health check up programme, chetna rally on social issue, cultural programme, and various competitions.

Red Cross Cell & Red Ribbon Club: Health check up camp and blood donation camps are organized through Youth Red Cross Cell and Red Ribbon Cell. To aware the students about HIV/AIDS Nukkad natika was also organized by these Cells.

Legal Literacy Cell: - Indian penal code provides so many laws about the safety and rights of women. This cell organizes functions and extension lecture for this awareness.

Women Cell:- This cell works with the objective of empowering the girl students by making them aware of their rights and strength as women.

Grievance Redressal Cell:- Looks after the welfare of the students and solves their academic and other problems they face in the college through Suggestion box/complaint box for eveteaching and other problems. They also organizes educational tours for students every year.

S.C. B.C. Cell: - This cell recommends the names of economically poor SC/BC students for scholarship from the state government and also helps them get fee concession and other facilities.

Career and Guidance Cell:-The cell guides the students about new job opportunities and new courses in present economic scenario

Cultural Activities: - The College has carved out a special niche for itself in the field of cultural activities. The Institution organizes 'Talent Show' to search new talent in the field of Music, Dramatics, Literary, Fine Arts etc. The students are organizing and participating in many cultural activities like group song, one act play-skit etc. Expert services are made available in the institution exist in the institution for the practice and performance of the following sphere of activities in art and culture.

- Communicative Art: Speech, Debate, Declamation, Creative writing.
- Theatre: One Act Play, Mime, Skit and Mimicry
- Music: Solo, Choir, Instrumental Band.
- Dance: Classical Dance and folk Dance.
- Fine Arts

The college has also been regularly participating in the zonal and Inter-Zonal Youth festivals. The students participate with zeal in these cultural activities. The students of institution have won many prizes and trophy also.

Public speaking Communication Skill development:-

Personality development programmes are run by the college which involves various activities like public speaking and communication skills. For effective speaking the institution has English Language lab which meet the requirement of the students. Besides this the college faculty also keeps enriching the students with the art of communicative skills.

Yoga, Health and Hygiene:-

In addition to above mentioned activities. The college has a very special concern for the health and hygiene of the college students, staff and other members. The college maintains a health and hygiene centre under the supervision of Physical Education Department. Theory and Practical classes in yoga concerned with health are conducted regularly for the students of Physical department and open to all students. Yoga instructor and Yoga mats are made available for Yoga practical sessions. All the primitive precautions are taken by the institution regarding the health and hygiene of the students. For good health proper diet charts are displayed. Faculty inspires them to do daily exercises to keep themselves physically fit.

Proper arrangement of drinking water is available in the college campus at five different locations (Aqua Guard Purified drinking water) with constant supply of safe drinking water. A first-aid room is also there (with in Physical Department) for the treatment of sick. The institution has a tie up with the local hospitals in emergency. Besides Mahatma Gandhi Memorial Hospital is run by Vaish Education society with OPD and residential facility.

4.1.3 Institutional Planning for Ensuring that Available Infrastructure is in Line with Academic Growth and is optimally utilized:

To keep pace with the needs and requirements additional infrastructure has been added time to time in the previous four years. Given below is the table showing the infrastructural facilities augmented in the college along with construction and renovation.

Session 2009-10

Sr. No.	Infrastructure	Amount Spent
1	South Block	3349664/-
2	Submersible Water Pump	19986/-
3	Dholpur Stone	58100/-

Session 2010-11

Sr. No.	Infrastructure	Amount Spent
1	Renovation of staff room, Principal office, Conference room, Pantry, Washroom for students staff	825000/-
2	Stainless steel Grill	130532/-

3	Stone on main wall	209822/-
---	--------------------	----------

Session 2011-12

Sr. No.	Infrastructure	Amount Spent
1	P.G Block, 7 class rooms, 1 staff room, 1 clerk room, 1 common room, 1 canteen	5972948/-
2	Steel hand railing	94675/-
3	Drainage System	18000/-
4	Construction of Lab 3	44500/-

Session 2012-13

Sr. No.	Infrastructure	Amount Spent
1	Lift	9.95000 App.
2	Construction for Lab 3-Computer	83616/-
3	For Drainage	186979/-
4	Tile flooring of Ground	
5	Civil work of Lift	

Construction/ Renovation through UGC fund

6	Multipurpose Hall	7000000/-
7	Renovation of Building	303251/-

The newly built physical infrastructure as well as existing infrastructure is furnished with adequate furniture and equipments to facilitate teaching and learning process.

Use of UGC Grant in Equipment and teaching learning Resource during last four years

Sr. No.	Particular	Amount
1	Audio Visual Equipment	250099.00
2	Book & Journals	201155.00
3	Career & Counseling Cell	19386.00
4	Construction	202985.00
5	Enhancement of Initiative & Competence	81632.00

6	English Language Lab	1150000.00
7	Equipments	478360.00
8	Establishment of Network Recourse Centre	80400.00
9	Field Work & Study Tour	688.00
10	Improvement of Facilities	100266.00
11	Lab Equipment	1018361.00
12	Maintenance of Equipment	56513.00
13	Remedial Coaching for SC/BC	80400.00
14	Reprographic	145396.00
15	Special Grant for Enhancement Under Equipment	81000.00
16	Sports Equipment	477500.00
17	Teaching Aid	1833606.00

**Teaching and learning Resource of College Fund in Last four years
Session 2009-10**

Sr. No.	Particular	Amount
1	Fans	11340/-
2	Furniture	153125/-
3	Electric Meter	17680/-
4	Lib. Books	81118/-
5	UPS Battaries	292831/-

Session 2010-11

Sr. No.	Particular	Amount
6	Air Conditioners	152000/-
7	Almirah	60361/-
8	Display Board	7040/-
9	Intercom Machine	32371/-
10	Computers	444740/-
11	UPS	191520/-
12	Furniture	641572/-
13	Library Books	241065/-
14	Sound System	133230/-

Session 2011-12

Sr. No.	Particular	Amount
15	Almirah	30000/-
16	Furniture	398082/-
17	Display Board	69400/-
18	Lap-Top	63000/-
19	Fans	86250/-
20	Fire Extinguisher	112076/-
21	Library Books	654654/-

Session 2012-13

Sr. No.	Particular	Amount
22	Almirah	58259/-
23	Furniture	30647/-
24	Library Books	110160/-
25	Plastic stool	8623/-

The college has been providing its campus/ Premises for social activities like, Art of Living-Camps, Yoga Camps and other local tournament and activities during Sundays and other holidays. The District Administration has been also using the college premises during M.P./ M.L.A/ Local Bodies election and to make Adhar Card and new voter cards also. Jan Seva Sansthan is also contacted for organising Blood donation camp in every summer.

Future Plan: - Administrative Block and some part of the first floor to be constructed/renovated.

4.1.4 Physical disabilities:-

The college made provisions for differently abled students, to ensure that they don't have any physical obstruction. Lift facilities are available for the use of differently-abled. Supporting hand rallies in the stair-case are also erected for their help. Western type washroom/ toilet facility with hand rails is also available. The students are given extra attention especially front-seating arrangement, comfortable furniture, and attendant facilities during the college terminal examination as well as the final examination.

4.1.5 Residential facilities and various provisions made available within them.

Accommodation: - The institution has a hostel, for girl students with a capacity of accommodating 45 students, having spacious ventilated rooms. Each student has her own allotted space, cot, table and chair, almirah uninterrupted power supply with the help of inverter and hot water facility and lighting. Services and guidance of the administrator, one warden, mess in charge and accounts clerk is always available to the students.

Recreational facilities gymnasium, yoga centre etc.

The inmates of the hostel are given the facility of yoga meditation, yoga classes and Gym in college campus. Get together parties are organized frequently and they join tours and trips organized by the college. .

Facilities for medical emergencies

In case of medical emergencies, girls are taken to the specialty clinics close to the hostel - Dr. Ashok Gupta M.D Medicine, Dr. Kedar Nath Garg, Heart specialist, Dr. Moda-Orthopedician, Dr. Mrs. Moda Gynecologist as and when required.

Library facilities in the hostel

The college hostel has a reading room for extra reading. Newspapers- Times of India and Danik Bhaskar are available in hostel daily. Library facilities are available in the college library during college hours.

Internet and wi-fi facility

Internet facility available in college during college hours

Recreational facility common room with audio-visual equipment

The audio-visual aid (T.V., music player) for indoor recreation are available for the students.

Safe drinking water facility:

There is constant 24 hours of water supply. Aqua guard, water coolers, Refrigerator, Geysers and cease fire are also fitted in hostel.

Security:

The hostel is under the full time vigil of an armed security personnel. Watchman shed and Gate-keeper room has been made near the gate for proper security. CC TV cameras are to be fixed shortly.

4.1.6 Health care on the campus

The provisions made available to students and staff in terms of health care on the campus and off the campus include.

- Free on-campus professional counseling
- First-aid facility on campus available
- One time free complete medical check-up for all students, teaching, non-teaching and class IV employees, every year.
- Awareness classes by specialist doctors on prevention of fatal diseases for students and staff.
- Mahatma Gandhi Memorial Hospital & Physio centre, Rohtak is run by Vaish Education Society. There is full time qualified doctors and staff nurse Posted at this hospital. There is OPD day-care, bed services, Physio therapy, lab, ECG- Minor O.T are available.

4.1.7 On-campus common facilities for special units:-

Sr. No.	Faculties	Location	Teacher incharge
	IQAC	Conference Hall	Mrs. Neelam Aggarwal
	Grievance Redressal and welfare & Anti-ragging Unit	Social Science Department	Dr. (Mrs.) Pratibha Garg
	Women cell	Department of English	Dr. (Mrs.) Suresh Malik
	Legal Literacy cell	Social Science Department	Dr. (Mrs.) Anjali Jain
	Counseling and carrier Guidance	Department of English	Dr. (Mrs.) Abha Gupta
	Placement unit	Department of Computer Science	Mr. Sushil Jain
	Student Centre	PG Block Common room available on Ist floor, IInd floor	Mr. Sushil Jain
	Canteen	Campus	
	Health Centre	Physical Deptt.	Ms. Surjeet
	Recreational space for staff and students	Campus	Ms. Surjeet
	Safe drinking water facility	All floors with Aqua Guard purified drinking water	Mrs. Minu Bansal
	N.S.S	N.S.S room on the stage	Mrs. Shweta Kakkar

4.2 Library as a Learning Resource

The library is the heart and treasure of knowledge and information and it is an essential component of this institution. The college library has app.25000 books, subscribes to 52 journals, magazine & periodicals and 20 newspapers.

4.2.1 Library Advisory Committee:

The effective functioning of the library is ensured by a library advisory committee headed by the Principal, Heads of all departments, Bursar, and students of different classes. The committee advises the library staff regarding the improvement and update process of library facilities. The procurement of text books, books and subscription of journals is done under the advice of the committee.

Compositions of Library advisory Committee

Principal (Chairperson)

Librarian

Convenor

All HOD's,

Members

Bursar and the following students representatives:-

	Name	Class	Subject	Roll No.
1.	Rinku	B.A.III	Hindi	3077
2.	Neha Bansal	B.A. III	English & Geography	3007
3.	Jyoti	B.A.III	Home Science	3074
4.	Sonal	BCA III	Computer	1573
5.	Usha	B.A II	Music (V&I)	2558
6.	Sapna	B.A II	Psychology	2501
7.	Vishakha	M.Com II	P.G Classes	4209
8.	Devanshi	B.A I	Economics	2044

4.2.2 Detail of the Library:-

- Total area of the library (52.50'/35.50') (Sq.Mts.)
- Total seating capacity (46.50'/17.50') (Sq.Mts.)
- Working hours (on working day 9.am to 3.30pm)
- On holidays (closed)
- Before examination (9.am to 3.30pm)
- During examination (9.am to 3.30pm)
- During vacations (9.am to 3.30pm)
- Layout of the library: As the institution has small building so there is small lounge area for browsing and relaxed reading.
- Library has one reading room.
- One text book section
- One periodical display rack, one new arrival stand and one newspaper stand.
- There are five counters and tables to issue and return books to students and one table to issue books, magazines and journals to staff (teaching and non-teaching)
- One property counter and one suggestion box is also available.

4.2.3 Library holdings

The librarian of the college circulates a notice duly signed by Principal for requisitions of books from all the heads of departments. Every department of the college is asked to submit the list of books, magazines and journals to be purchased with reference to new syllabi and current needs of the students. Quotations are invited by the librarian and then books are purchased. Whenever any book fair is held, the college makes necessary arrangements for purchasing of the books. The amount spent on procuring new books etc. during the last four years is as under:

Details of books purchased during last four years:-

Session	2009 -10		2010 -11		20 11- 12		2012 -13	
Library Holding	Num ber	Total cost	Num ber	Total cost	Nu m ber	Total cost	Num ber	Total cost
Text Books	187	59380	284	69913	14 1	27609	88	14767.25
Referen ce books	60	44679			21	17351	1	1300
General Books	469	130835	891	197412	15 49	418538	269	77012
Newspa pers	12	11374	15	12228.8	18	16130.3	19	20760.10
Magazi nes/ Journal s	37	15609	46	19360	66	68760	52	24529
E- Journal s					1	16500		

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- ❖ OPAC : No
- ❖ Electronic Resource Management package for e-journals: No
- ❖ Federated searching tools to search articles in multiple databases: Through Net
- ❖ Library Website: No
- ❖ In-house/ remote access to e-publications: No
- ❖ Library automation: In process
- ❖ Total number of computers for public access: 4
- ❖ Total numbers of printers for public access: 1
- ❖ Internet band width/ speed □ 100mbps
- ❖ Institutional Repository: prospectus, college magazine “Yasashwinee”, books and journals etc.
- ❖ Content management system for e-learning: Through Net and CDs
- ❖ Participation in Resource sharing networks/ consortia (like Inflibnet): No

4.2.5 Provide details on the following items:

- ❖ Average number of walk-ins:- Average 70 student's app. walk in the library per day.
- ❖ Average number of books issued/ returned: Average 67 books issued/ returned per day.
- ❖ Ratio of library books to students enrolled: Ratio of Library books and students is 12:1
- ❖ Average number of books added during last three years: Average number of books 3251 added during last three years.
- ❖ Average number of login to poach (OPAC): As automation of Library is in process so there is no (OPAC)
- ❖ Average number of login to e-resources: No
- ❖ Average number of e-resources downloaded/ printed: No
- ❖ Number of information literacy trainings organized: One information literacy training organized by the college.
- ❖ Details of "weeding out" of books and other materials: Out of syllabus, damaged and lost books are weeded out as and when required.

4.2.6 Detail of specialized services provided by the library.

- Manuscripts: Nil
- Reference: Yes
- Reprography: Yes
- ILL (Inter Library Loan Service): Yes (on demand)
- Information deployment and notification (information Deployment and notification:
 - (i) New Arrivals
 - (II) Change in syllabus
 - (iii) Question paper pattern
 - (iv) About library notice
 - (v) Clippings
 - (vi) Catalogues
- Download: Yes, Syllabus & Notification etc.
- Printing: No
- Reading list/ Bibliography Compilation : No
- In-house/ remote access to e-resources : Through net
- User – orientation and awareness: Yes
- Assistance in searching Database: Yes
- Inlibnet/ IUC facilities: No

4.2.7 Library Staff to support the students and Teachers

The library staff always extends their services to the students and teachers of the college to look after in various aspects mentioned below.

- Information support
- Books reservation facility

- Search and location assistance for students whenever they require the service.
- Reprography facility extended to the students on request.
- Support provided by the Library for students:
 - I. Text Books
 - II. Reference Books
 - III. Book Bank Scheme
 - IV. Reading Room
 - V. Question Papers
 - VI. Periodicals/ Journals
 - VII. News Papers
 - VIII. Clipping Service

For Teachers:

- I. Text Books
- II. Reference Books
- III. Question Papers
- IV. Periodicals/ Journals
- V. News Papers
- VI. Syllabus

4.2.8 Library facility for specially Challenged (Facilities for the Differently-abled.

So far the institution has not come across any visually challenged person. If there is a physically challenged student, the institution is prepared to provide required facility for such students when the need arises. **Strategies deployed for Feedback**

In order to improve the service of the library we have introduced the following feedback practice:

A Suggestion Box is provided in the library and the grievances/ suggestions/ feedback are scrutinized by the librarian. The feedback is analyzed by the principal and librarian too. Requirements are forwarded to the management and library advisory committee.

4.3 IT Infrastructure

4.3.1 Details on the computing facility available in the Institution.

The College provides computing facility for the staff, faculty and the students with its 270 computer system. Detail of the computing facility available in the institution facility.

Detail	Configuration.
Computer student Ratio:	1:10
Stand alone faculty:	194
LAN facility:	31
Licensed software: English language lab:	Window 8, C, M.S office
Number of nodes/ Computer with Internet facility:	
10 Broad Band Internet Connection.	

Computer	Company	CPU	HDD	RAM
10	Samsung	Pentium 1.13		64MB
10	Assambled	Pentium III	10GB	64MB
2	Assambled	Pentium IV		124MB
15	HP	Core 2 DUO	300GB	2 GB
40	HP	Dual Core	300GB	2 GB
31	Assambled	Intel Core	465.64 GB	4GB
5	Law Rediation	Pentium I		
2	Microtek	Pentium-166	2GB	16MB
2	Assambled	Pentium IV		128MB
14	HCL			
12	Assambled	1.13	18GB	64MB
4	Assambled	1.13		64MB
2	Assambled	1.74		28MB
20	HPD290	P-IV	80GB	256MB
3	HCL	3.6	80GB	256MB
30	HPcompaq	Pentium® D-3.00	80GB	256MB
20	HP	Pentium ® Dual Core	300GB	992 MB
50	HP	Intel ® Core ™ 2 Duo CPU E 7200 @ 2.53 GHz	232.88GB	1GB
3(Laptop)	Aser	Intel ® - Pentium ® 320GB 2GB CPU P6200 @ 2.13GHz	320GB	2GB

4.3.2 Off and on-campus computer and internet facility.

Free internet and computer access is available to the faculty & students during college hours. Broad Band connections are available in Administration Block and some of the departments.

4.3.3 Institution Plans and strategies for deploying and upgrading the IT infrastructure and associated facilities. The IT infrastructure up-gradation plans of the institute involves:

- Fully wi-fi enabled campus.
- ICT enabling in all class-rooms.
- Purchase strategies of more computers as per changes in syllabus of IT related subjects and introduction of new courses.
- Increase in the number of Computer as per requirement given by department heads, especially by the department of Computer Science.

- Need and necessity is always taken into consideration. As a result English language lab having 31 Computers and software was established recently.

4.3.4 Provision in the Annual Budget for procurement, up-gradation, deployment and maintenance of computer and their accessories.

Fund allocated for maintenance of computer and their accessories

Year	Amount
2012-13	11195/-
2011-12	16340/-
2010-11	27895/-
2009-10	26150/-

4.3.5 ICT enabled Teaching learning in the institution including development and use of computer aided teaching/ learning material by its staff and students.

The college has adequate computer facilities for its students. Faculty members are provided with computers in their respective departmental rooms for preparation of teaching/ learning materials. Multimedia projectors, OHPs, CDs are available in the institution for the use of faculty members.

Faculty members have been given training in the use of computers by the institution. The college has a fully air-conditioned multi-media conference hall. The departments are provided with audio visual aids to facilitate multi-media teaching. Many class-rooms have smart board also. Students give power point presentation and enrich their papers with the help of materials downloaded from educational websites.

4.3.6 Learning activities and technologies for student-centric Teaching.

Institution is in the process of giving way to students-centric teaching where teacher plays the role of a facilitator. The teacher guides them throughout the process. Certain topics related to the syllabus are allotted to the students for paper presentations. Moreover, Edusat devised by HEC gives the students broader perspective of the topics in their respective subjects. As it is a one-way process, the queries raised by the students are solved by the subject teacher.

4.3.7 Details of National Knowledge Network Connectivity.

The college does not avail the connectivity through National Knowledge Network.

4.4 Maintenance of Campus Facilities.

4.4.1 Optimum Allocation and Utilization of Financial Resources for Maintenance and upkeep of the College Infrastructure.

Heads of various departments and convenors of various committees inform the Principal about all the maintenance needs and with her sanction, the care-taker get the things done according to the need based priority. The management ensures that enough funds are allocated and then utilized for the maintenance. The detail of the budget allocated during the last four years is as under:

Session	Sr. no	Infrastructure	Budget allocated
2012-13	1	Building	270595/-
	2	Furniture	4475/-
	3	Equipment	21620/-
	4	Computers	11195/-
	5	Vehicles	-
	6	Any other	-
2011-12	1	Building	157175/-
	2	Furniture	-
	3	Equipment	53469/-
	4	Computers	16340/-
	5	Vehicles	-
	6	Any other	-
2010-11	1	Building	1165354/-
	2	Furniture	-
	3	Equipment	19426/-
	4	Computers	27895/-
	5	Vehicles	-
	6	Any other	-
2009-10	1	Building	58100/-
	2	Furniture	-
	3	Equipment	1000/-
	4	Computers	26150/-
	5	Vehicles	-
	6	Any other	-

4.4.2 Institutional Mechanism for Maintenance and upkeep of the Infrastructure, facilities and Equipments of the college.

For routine maintenance of the civil structures of the college, the Maintenance Committee Comprising senior faculty members and non-teaching staff ensure that the upkeep and maintenance of all infrastructure facilities available in the campus are intact. The college development fund is utilized for maintenance of minor repairs of

furniture and equipments. The committee estimates the cost and submits it to the head of the institution. The Principal/ Management approve and allocate the funds. An effective monitoring system through various committees, bursar, Principal and Management ensures the optimal utilization of budget allocated.

4.4.3 Frequency of calibration and other precision measures for the Equipment/ Instruments of the Institution.

Maintenance and repair of the equipments/ instruments is taken care of by the institution in a systematic manner. Day-to-day maintenance is carried out by the staff appointed (lab assistants) and qualified technical staff for maintaining computers and networking facilities. Local service providers are contacted to provide the services for repairing of equipments whenever needed.

4.4.4 Major steps taken for location, upkeep and maintenance of sensitive Equipment.

The college has its own generator and invertors to ensure uninterrupted supply of power. Regular and stabilized electricity supply is maintained at every cost for the smooth functioning of laborarities and its instruments. Necessary and adequate measures are made for constant supply, constant voltage, and adequate load. In order to maintain stabilized instrument operation, voltage control is achieved through the use of stabilizers and UPS. The institution always plans ahead to ensure that its infrastructure development keep pace with its academic growth. Additions are made and existing ones are augmented whenever need arises. All the computer labs are air conditioned for optimal use of sensitive computer systems.

CRITERION V

CRITERION-V

STUDENT SUPPORT & PROGRESSION

Our institution believes in moulding the students as good citizens, full of moral values, sense of responsibility to the nation and self - confidence. We empower them to be competent and capable of taking up the challenges in all fields of life.

5.1 Student Mentoring and Support

Our college is offering effective support activities to the students for their overall development.

5.1.1 Prospectus/Handbook

Our Institution publishes its updated prospectus every year before the commencement of the Academic Session. The prospectus of the college is prepared for aided UG Classes (B.A & B.Com.) and Self - Financing Classes (MA, M.Sc, M.Com, BCA, BBA, B.Com-Voc, B.Com-Hons) separately alongwith the application forms and placement forms. It contains the messages from the Vaish Education Society Governing Body members and Principal of the college. It contains details of courses offered, eligibility, and facilities available which help the students to choose the desired course in the institution. All the information regarding admission schedule such as calling of application forms for admission, scrutiny date of application forms, display of 1st, 2nd, 3rd and final merit list for admission alongwith dates are given in information brochure. Schedule of academic terms and vacations are also published in the hand book of information. The Prospectus is revised every year and it is compulsory for students to take it every year. It contains all the information required for the students for a smooth and effective college life. It includes:-

- Brief History of the college.
- Academic programmes (UG & PG).
- Faculty, Departments and Staff.
- Admission Rules, Reservation of Seats & Weightage, Fees Structure.
- Schedule for display of admission merit lists.
- Academic Prizes.
- Departmental Societies.
- National Service Scheme
- Library and Reading Room membership/ I-Cards rules.
- Discipline-Do's and Don'ts
- Rules for seeking leave for the students.
- Rules for the parking and vehicle stand.
- Memorable & Proud Glimpses of the college.
- Penalties for absentees, subject change rules, readmission, delay in refund of library Books.
- Scholarships, Freshships & Financial Assistance.

- Rules regarding Security Refund.
- Essential university information
- Committees functioning in the college
- Anti Ragging Affidavit

Commitment and Accountability

The college is fully committed in uplifting of the status and living of women and making them economically self dependent. College ensures this achievement through a rigorous programme conducted by Women Cell, Legal Cell, and Career Guidance Cell. The institution is always aware of its responsibilities and accountability towards students and stakeholder. With the help of feedback, areas for improvement are identified and positive actions are taken to achieve the objectives.

5.1.2. Institutional Scholarships/Freeships

The Institution provides various scholarships/ Freeships/ concessions to students. They are broadly of four kinds – Government sponsored, University sponsored, College Sponsored, and Others.

List of Scholarship awarded by Various Agencies

Name of Scholarships	2008-09	2009-10	2010-11	2011-12	2012-13
SC	23	27	28	34	
BC	93	57	23		
R.K.FUND		6	9		
GURU HARKISHAN EDU. SOCIETY		4	4		
STATE MERIT		7	6		
ROHTAK SHIKSHA SAMITI	5	16	15	21	15
SITA RAM JINDAL				3	
TOTAL	121	117	85	58	15
AMOUNT (In Rs.)	208827.00	346501.00	212884.00	248904.00	22500.00

The SC/BC Cell and Welfare Cell of the college ensure that the scholarships are disbursed without delay.

5.1.3 Financial assistance from Government

Our college caters to the academic needs of the students coming from the rural areas. There are many students who belong to economically weaker section of the society. The college provides financial assistance to these students, which is from state government and other agencies and management of the college. Nearly 5-10% students of the college get benefit from these scholarships and freeships.

5.1.4 Specific support services /facilities

The institution is committed to provide the students every possible help and support they need in their aim of becoming good citizens.

The institution for this purpose provides the following support facilities to its students.

Students from SC/ST and economically weaker sections

- Full fee concession, admission reservation and marks relaxation for admission are made available to students from SC/BC/OBC category. As per Haryana Government rules, no tuition fees is charged from the female students in the aided courses of B.Com and BA. Students of SC/BC are given college prospectus at concessional rates. The college offers liberal concession to such students. Free books & book bank facility is arranged for economically weaker, backward & minority community students.

Student with physical disabilities

- 3% seats are reserved for physical challenged students as per government norms. Our college premises have three storey-building. Recently a lift has been installed for physically disabled students in the college. Along with this, supporting railing facilities in the stairs and special washrooms are provided by the college for physically challenged students. In this way, the college ensures that the infrastructure facilities meet the requirements of the students with physical disabilities.

Overseas Students

- Admission is given to overseas students as per the university guidelines and security clearance. At present, there is no overseas student in our college.

Students to Participate in various competitions National Level/State Level

- College provides assistance to students to participate in various competitions organized at state as well as national level.

Medical assistance to students: health centre, health insurance etc.

- Vaish Education Society has MGM Hospital & Physic centre having various facilities such as OPD, daycare bed service, physiotherapy, Lab, ECG & Minor OT with well qualified staff. Alongwith this, medicine and gynecologist services are tied-up with nearby clinics in case of emergency treatment. First Aid facilities are provided by Physical Education department of the college. Our college has special concern for the health and hygiene of the college students. College organizes health check-up camps from time to time where local doctors from civil hospital visit and keep health record such as BP, HB etc. There is water and cleanliness committee in the college which takes proper care of the drinking water facilities and cleanliness of the college. Proper arrangement of drinking water is provided in the college campus at

different locations with R.O & aquaguard facilities on water coolers. All the water tanks of the college are cleaned regularly.

Skill development (spoken English, computer literacy, etc.)

- To enhance skills of students, college provides skill development programs such as computer literacy which is given to all the students of the college. For their skill development, communicative skills programs are also run by the college. Guest speakers from industries are invited which provide regional & global employment opportunities for the students. Personality development programmes are conducted by the college to enhance the communicative skill and improve body language. A faculty has been appointed at management level to give them lessons in communicative skills and personality development. English language lab is another step to enhance their skills.

Support for ‘slow learners’

- Slow learners’ problems are solved by our experienced faculty by providing them extra time in their vacant periods. For this, we also take help of psychology department of the college.

Exposures of students to corporate/business house etc

- Students of BBA 5th Sem. of our college get exposure in companies like LPS, Maruti, Udyug and HTM etc. through a compulsory summer training and project report programme.

Publication of student magazines

- The college publishes its annual magazine ‘Yashashwinee’. The students of the college are motivated to contribute articles in the magazine. The college magazine is printed under the supervision of the college editorial board. All the major sections of the magazine are having their staff editors as well as the students editors. The staff members are always helpful to chisel creative skills of the students.

5.1.5 Institution to facilitate entrepreneurial skills in students

The institution promotes entrepreneurial skills through various vocational add -on certificate programmes. Along with these courses, skills are developed among students by organizing Exhibition cum sale competitions, through Diwali Mela etc. Industrial trips are organized for industrial exposure. Management skills are developed among students by conducting different activities like fresher and farewell parties managed by students themselves. The institution has a placement cell in the college. Our placement cell helps the students in finding better job opportunities. Whenever the placement cell gets the information from website and e-mail etc, information is immediately provided to the students to get employment opportunities. Moreover, extension lecturers on career opportunities are organized by inviting resource persons from employment offices and experts from different fields by Career guidance cell.

Impact of the efforts

Many of our students are self employed in different types of businesses. They are running their own boutiques, beauty parlors. Tiffin services, Health and Yoga centres, Choreography services and singing and dancing centers etc. They are also engaged in the business of Jam and Jelly, pickle making, henna applying, chocolate making etc.

5.1.6 Promotion of extra –curricular and co-curricular activities

For promoting participation of students in extra-curricular activities, departmental societies are formed and these societies organize extension lectures, quiz, debates, declamation contest and discussions. Along with these societies, there are various cells in the college such as Legal Literacy Cell, Women Cell, Redressal Cell, Red Ribbon Cell, Eco Club, Red Cross committee etc. These cells/committees hold different programmes as-

- Seminars
- One Day Trips
- Blood Donation Camps
- Health Check up Camps
- Environmental Awareness through lectures, posters, slogans and rallies.

Each department of the college encourages and motivates the students to participate in various inter-college competitions organized by different colleges. The students who have participated in these competitions are condoned attendance criteria of 75% for appearing in exams and the loss of their syllabi is covered by the staff in their vacant periods.

Sports and Games

Players are provided with the sports kit and refreshment during practice days. The necessary facilities are provided and adequate funds are allocated to them. Annual Sports Day conducted every year is an occasion to instill sportsmanship in all students and to appreciate the talents of sports students. Special award is given to best athlete of the college. In order to promote sports activities, a multipurpose hall with wooden floor is recently constructed with various facilities for indoor games having sitting capacity of two hundred persons from UGC grant. The sports students are encouraged further by granting them full fee concession. The sports and cultural committees supervise the extra-curricular activities held in the college. Students in large number participate in University Inter College, North zone, all India inter universities and national level wins considerable prizes.

5.1.7 Support and guidance to students in preparing for competitive exams

Students are provided various facilities in our library such as access to internet, various journals, competitive books and subject related books.

There are 52 journals and 25000 books in the library .Discussions are made in the classrooms on current problems and social issues. Many students have qualified UGC-NET, SLET and Central & State Services Exams.

5.1.8 Counseling Services

Career guidance cell provides academic guidance to the students at the time of seeking admission in the college regarding stream selection (Arts, Commerce, BCA, BBA) as well as of optional subjects. Along with this, students are counseled in making choice about their careers during their studies. Doubts of the students about the choice of their careers are listened carefully and the solutions of the problems are provided.

Personal and psycho-social counseling

Psycho-Social problems are met by Psychology department of the college. Faculty guides the students who need counseling related to various problems they come across in their day to day life. This year Psychology department of our college organized a Health-Mela in collaboration with Red-Cross society in which mental health of the students were checked up by applying psychological tests. The students at times come face to face with certain social issues or problems which tend to bring inferiority complex in them. The teachers make it sure that no such deterioration happens with the psycho social understanding of the students. They are counseled to become better human beings.

5.1.9 Career Guidance and placement of Students

Placement cell and Career guidance cell of the college has been actively working in the college for the last few years. The Career guidance cell guides college students about new courses and new career opportunities by displaying information about further education, new emerging careers training & job opportunities. This cell also helps students in becoming self dependent by giving practical training to them in different professional courses like fashion-designing, pot making, pot decoration, utility items from waste material, pickle making, mehendi applying, dancing & singing classes etc. so that they can earn their livelihood while studying. The placement cell of the college invites many reputed companies for campus recruitment. The students of the institute are sent to off campus interviews also. The details of the placement for the last few years are as under:

Year- 2009 to 2012

Names of Companies:	No of Students
1. Infosys	21
2. Tech Mahindra	40
3. Wipro	31
4. H.C.L.	02
5. ARICENT	02

5.1.10 Students Grievance & Redressal Cell

Institution has a Student Welfare, Anti Ragging and Redressal Cell which takes care of day to day grievances of the girl students. Complaints boxes are installed in the college campus. The students drop their grievances in the complaint boxes which are opened in Principal Office. These complaints are duly addressed to the satisfaction of students. Students are also free to share grievance with the class teachers. Generally, the following types of grievance are recorded and solved.

1. Quality of food, price and seating arrangements in college canteen.
2. Teaching skills of teachers in classrooms.
3. Student's theft of money and other articles.
4. Grievances related to administrative issues.
5. Demand of students regarding provision of the gymnasium has been fulfilled.
6. 24 hour back up of electricity in case of electricity breakdown.
7. Water purifiers were installed in college.
8. Dustbins were placed in campus.
9. Sitting facility in lawn is provided.

5.1.11 Provisions for resolving issues pertaining to sexual harassment

There is a women cell in the college the objective of which is to make the students aware about rights and existing legal laws for the women and their protection regarding eve teasing, sexual harassment, domestic violence and dowry system. Till now no case of sexual harassment is reported to the cell. Women cell time to time arranges parents' meet in which queries of the parents regarding the behavior and education of their wards are satisfied.

5.1.12 Anti- ragging Committee

Student Redressal cell has been given the additional charge of Anti-Ragging Committee from last few years. Students are sensitized against ragging by moral persuasion and posters are pasted on the walls through out the year to keep them reminding the urgency of the cause. However, no case has been reported till now even in the professional classes and girls hostel. Anti-ragging affidavit is taken at the time of admission.

5.1.13 Student Welfare Schemes

Student welfare Schemes introduced in college are given as under:-

- Counseling:- counseling services on academic and non academic matters are available to all students as explained earlier.
- Trips and tours – One Day Excursions and tours are organized almost every year for exposure of students.
- Scholarships are distributed by Rohtak education society every year.
- Celebration of festivals such as Holi, Independence day, Diwali , Lohri and Republic day.
- Cultural enrichment through different committees, Cultural functions, Sports Function.
- The library also provides help to the economically weaker students through its book-bank facility.
- Training of self defense by organizing workshops and seminars on self defense techniques.
- Knowledge of road safety rules.
- Fresher's and Farewell Parties.
- Exposure to general health and hygiene.
- Spiritual orientation.
- Sensitizing the students towards senior citizens of society and motivating them to donate for charitable institutions like old age homes, orphanages etc and for different causes i.e. Tsunami, Earthquake and Flood hit areas.
- Women Cell sensitizes the students to develop a healthy relationship with the opposite gender. The cell creates an awareness of the socio-cultural and biological complexities of the issue.
- Redressal and Grievances Cell actively interacts with the students to help them sort out their grievances regarding academic and other matters.

5.1.14 Alumni Association

The institution has an alumni association but this association is not registered .The purpose of this association is to maintain contact with the college pass out students, update the data of their status in the society so that other college students are benefitted from their positions. Alumni meets are conducted in the college in which they can interact with the teachers and give feedback about new courses and weakness of the old courses. Keeping their feedback in view, it is realized that students are lacking behind because of communicative skills. Hence Personality development programme classes are started in college and students are asked to speak on different topics in the

classes and presentation skill competitions are organized from time to time.

Twenty five members of the faculty employed in our college so far belong to the alumna of this institution. They have played a pivotal role in building up and carrying on the good traditions and culture of the college to the next generation.

5.2 Student Progression

5.2.1 Students progressing to Higher Education or Employment

Rohtak being an Educational Hub, most of the students go for higher studies in different streams such as M.com, MBA, MCA, CA, CS, PG in Economics, English, Mathematics, Hindi, Geography, Psychology and professional courses such as Hotel Management, Fashion Designing, Diploma in foreign language, training in footwear institute, Journalism & B.Ed.

After getting degree and diploma in various courses, our students are well placed in different jobs.

5.2.2 Programme-wise course completion rate and pass percentage of the last four years

Vaish Mahila Mahavidyalya has a history of achieving the higher pass percentage as compared to university results. The college has also secured university merit positions in various programmes. Such achievements for the last four years are given below:

Table 5.2.2.(1)
Details of Programme wise Pass Percentage

Sr. No.	UG and PG	College %				MDU%			
		2009	2010	2011	2012	2009	2010	2011	2012
1	B.A. 1st (1st & 2nd Sem.)	96.9	96	100.0 0 100.0 0	—	—	51.76	36.48 —	33.88 34.66
2	B.A. 2nd (3rd & 4th Sem.)	96.7	95.09	96.2	— 100.00	67.43	59.23	—	41.04 49.75

3	B.A. 3rd (5th & 6th Sem.)	95.5	98.05	98.03	—	—	70.57	—	58.88
4	B.Com.(Pa ss) (1st & 2nd Sem.)	88.34	99.35 99.35	100.0 0 100.0 0	100.00 100.00	50.55	35.60 42.76	— —	36.00 36.88
5	B.Com.(Pa ss) (3rd & 4th Sem.)	98.02	91.76	100.0 0 100.0 0	100.00 100.00	—	55.66	— —	27.00 51.83
6	B.Com. (5th & 6th Sem.)	95.45	100	100	100.00 100.00	—	88.15	80.68	61.00 80.93
7	B.Com.(Vo c) (1st & 2nd Sem.)	100	95.12 100	100 100	100 —	—	— —	— —	— —
8	B.Com.(Vo c) (3rd & 4th Sem.)	100	100	100 100	— 100	—	—	—	—
9	B.Com.(Vo c) (5th & 6th Sem.)	100	100	100	100 100	—	—	—	—
10	B.Com.(Ho ns) (1st & 2nd Sem.)	N.E	N.E	N.E	100 100	—	—	—	—
11	BBA (1st & 2nd Sem.)	N.E	84.61 100	100 100	100 100	— —	— —	— —	— —
12	BBA (3rd & 4th Sem.)	N.E	N.E	100 100	100 100	—	—	—	—
13	BBA (5th & 6th Sem.)	N.E	N.E	N.E	100 100	—	—	—	—
14	BCA (1st & 2nd Sem.)	100.00 100.00	100.00 100.00	100.0 0 100.0 0	100.00 100.00	—	—	—	—
15	BCA (3rd & 4th Sem.)	100.00 100.00	100.00 100.00	100.0 0 100.0 0	100.00 100.00	—	—	—	—
16	BCA (5th & 6th Sem.)	100.00 100.00	100.00 100.00	100.0 0	100.00 100.00	— —	— —	— —	— —

	Sem.)			100.0 0					
17	M.A. (Eng) 1st Sem.	N.E	N.E	100	—	—			
	2nd sem.	N.E	N.E	84.61	—	—	—	—	—
	3rd Sem.	N.E	N.E	N.E	—	—	—	—	—
	4th Sem.	N.E	N.E	N.E	—	—	—	—	—
18	M.Com. 1st Sem.	N.E	N.E	100	—	—	—	—	—
	2nd sem.	N.E	N.E	100	—	—	—	—	—
	3rd Sem.	N.E	N.E	N.E	—	—	—	—	—
	4th Sem.	N.E	N.E	N.E	—	—	—	—	—
19	M.A. (Hindi) 1st Sem.	—	—	—	—	—	—	—	—
	2nd sem.	—	—	—	—	—	—	—	—
	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
20	M.Sc(Math s) 1st Sem.	N.E	N.E	96.55	—	—	—	—	—
	2nd sem.	N.E	N.E	100	—	—	—	—	—
	3rd Sem.	N.E	N.E	—	—	—	—	—	—
	4th Sem.	N.E	N.E	—	—	—	—	—	—
21	M.A(Eco) 1st Sem.	N.E	N.E	100	100	—	—	—	—
	2nd sem.	N.E	N.E	100	100	—	—	—	—
	3rd Sem.	N.E	N.E	N.E	—	—	—	—	—
	4th Sem.	N.E	N.E	N.E	100	—	—	—	—
22	M.Sc(CS) 1st Sem.	100	100	100	100	—	—	—	—
	2nd sem.	100	100	100	100	—	—	—	—
	3rd Sem.	N.E	100	100	100	—	—	—	—
	4th Sem.	N.E	100	100	100	—	—	—	—
23	M.Sc(Math s with Comp.Sc)1 st sem.	—	—	—	—	—	—	—	—
	2nd sem.	—	—	—	—	—	—	—	—

	3rd Sem.	—	—	—	—	—	—	—	—
	4th Sem.	—	—	—	—	—	—	—	—
24	PGDCA	100	100	100	N.E	—	—	—	—
						—	—	—	—

— Not Available

N.E Not Exists

**Table 5.2.2(2) Merit Positions of UG and PG for last four years
Session 2011-12**

Sr. No.	Name	Position in MDU	Class
1	Anjali	15th	B.A. 2nd Sem.
2	Neha	11th	B.A.3rd Sem.
3	Neha	5th	B.A. 4th Sem.
4	Sunaina	10th	B.A. 4th Sem.
5	Swati	10th	B.A. 4th Sem.
6	Preeti	14th	B.A. 4th Sem.
7	veena	14th	B.A. 4th Sem.
8	Naina	8th	B.Com.1st Sem.
9	Ritika	9th	B.Com.1st Sem.
10	Shubhansi	18th	B.Com.1st Sem.
11	Ashima Pahwa	19th	B.Com.1st Sem.
12	Sakshi Bansal	20th	B.Com.1st Sem.
13	Ritika	8th	B.Com.2nd Sem.
14	Naina	11th	B.Com.2nd Sem.
15	Ishu Goel	4th	B.Com.3rd Sem.
16	Sheena Gupta	10th	B.Com.3rd Sem.
17	Himani Gupta	13th	B.Com.4th Sem.
18	Sarita	18th	B.Com.5th Sem.
19	Shubam	10th	B.Com.(Voc.) 3rd
20	Urvashi	12th	B.Com.(Voc.) 3rd
21	Khushboo Hans	2nd	B.Com. (Hons.) 2nd Sem.

22	Payal Gulati	3rd	B.Com. (Hons.) 2nd Sem.
23	Anshali Manchanda	6th	B.Com. (Hons.) 2nd Sem.
24	Kanika	9th	B.Com. (Hons.) 2nd Sem.
25	Anshu Suneja	11th	B.Com. (Hons.) 2nd Sem.
26	Mamta	18th	M.Sc (Maths with CS)
27	Vishakha Mangal	4th	M.Com.1st Sem.
28	Deepika	13th	M.Com.1st Sem.
29	Vishakha Mangal	10th	M.Com. 2nd Sem.
30	Radha Mittal	7th	BCA 3rd Sem
31	Manisha Kumari	9th	BCA 3rd Sem
32	Saloni Mittal	11th	BCA 3rd Sem
33	Suman	11th	M.sc 1 st
34	Shefali	13th	M.sc 1 st
35	Jyoti	13th	M.sc 1 st
36	Pooja	8th	M.sc 1 st
37	Meenu	9th	M.sc 1 st
38	Monika	9th	M.sc 1 st
39	Neha garg	13th	M.sc 3 rd
40	Kritika arora	14th	M.sc 3 rd
41	Monika Garg	5th	M.sc 3 rd
42	Vaishali Goyal	6th	M.sc 3 rd
43	Kimmi	9th	M.sc 3 rd

Session 2010-11

Sr. No.	Name	Position	Class
1	Komal	7th	B.Com 3 rd
2	Monu	7th	B.A. 3 rd
3	Swati Sachdeva	9th	B.Com (Voc.) 3 rd
4	Preeti Aeron	11th	B.Com(voc.) 3 rd
5	Shilpa	14 th	B.Com. (Voc.) 3 rd

6	Garima	1st	M.A.(Eng) 1st Sem.
7	Garima	4th	M.A.(Eng) 2nd Sem.
8	Charu Jain	8th, 5th	BCA3rdSem & BCA4th
9	Neha	12th	BCA 4th Sem
10	Rasna	14th	BCA 4th Sem
11	Gunjan Chawla	14th	BCA 4th Sem
12	Shilpa Kochar	2nd	BCA 6th Sem
13	Priyanka Garg	9th	BCA 6th Sem
14	Neha Garg	7th	M.Sc 1st Sem
15	Vaishali Goyal	7th	M.Sc 1st Sem
16	Kritika Arora	12th	M.Sc 1st Sem
17	Monika Garg	13th	M.Sc 1st Sem
18	Kirti	13th	M.Sc 1st Sem
19	Neeraj	14th	M.Sc 1st Sem
20	Shweta	3rd	M.Sc 3rd Sem
21	Ankush	13th	M.Sc 3rd Sem
22	Tanu Khurana	3rd	PGDCA
23	Pooja	9th	PGDCA
24	Kavita	11th	PGDCA

Session 2009-10

Sr. No.	Name	Position	Class
1	Tarawati	12 th	B.A.1 st
2	Sareha Jain	6th	B.Com.3rd
3	Neha	9th	B.Com.3rd
4	Ekta Garg	15th	B.Com.3rd
5	Anju	10th	B.Com(2nd Sem.)
6	Geetu Khurana	11th	B.Com(2nd Sem.)
7	Rumi Bansal	8th	B.Com. VOC (1st Sem.)
8	Shilpa Chitkara	9th	BCA Ist Sem

9	Neha	9th	BCA 1st Sem
10	Priyanka Arora	10th	BCA Ist Sem
11	Shilpa Garg	10th	BCA Ist Sem
12	Shikha	11th	BCA Ist Sem
13	Charu Jain	13th	BCA 1st Sem
14	Gunjan Chawla	6th	BCA 2nd Sem
15	Ekta	8th	BCA 2nd Sem
16	Reena Singla	9th	BCA 2nd Sem
17	Charu Jain	14th	BCA 2nd Sem
18	Shilpa Kochar	15th	BCA 3rd Sem
19	Shefali Goel	1st	BCA 4th Sem
20	Shilpa Kochar	6th	BCA 4th Sem
21	Ruby	11th	BCA 4th Sem
22	Heena Arora	14th	BCA 4th Sem
23	Nidhi	14th	BCA 4th Sem
24	Meenal	1st	BCA 5th Sem
25	Vaishali	6th	BCA 5th Sem
26	Navdisha	10th	BCA 5th Sem
27	Nidhi Jain	10th	BCA 5th Sem
28	Seema Kathuria	11th	BCA 5th Sem
29	Sakshi	14th	BCA 5th Sem
30	Yogna	2nd	PGDCA
31	Sonia	6th	PGDCA
32	Mansi	7th	PGDCA
33	Ritu	8th	PGDCA
34	Nirmal	9th	PGDCA

SESSION-2008-09

Sr. No.	Name	Position	Class
1	Shilpa kocher	2nd	BCA 1 sem
2	Shimpi	3rd	BCA 1 sem
3	Priya Garg	4th	BCA 1 sem

4	Mona Chawla	5th	BCA 1 sem
5	Priya Garg	1st	BCA II sem
6	Shilpa kocher	2nd	BCA II sem
7	Himanshi Gupta	5th	BCA II sem
8	Shimpi	6th	BCA II sem
9	Sakshi	4th	BCA III sem
10	Neha Garg	10th	BCA IV sem
11	Sakshi	12th	BCA IV sem
12	Shilpa	3rd	BCA V sem
13	Shweta	6th	BCA V sem
14	Aditi	6th	BCA V sem
15	Priti Vashisth	7th	BCA V sem
16	Shelly Jain	10th	BCA V sem
17	Shallu Singhal	11th	BCA V sem
18	Sakshi Prithi	12th	BCA V sem
19	Deepika Gupta	13th	BCA V sem
20	Meenakshi	13th	BCA V sem
21	Radhika Gupta	13th	BCA V sem
22	Shweta	1st	BCA VI sem
23	Shilpa	6th	BCA VI sem
24	Radhika	9th	BCA VI sem
25	Bhawna	1st	MSC I sem
26	Swati Gupta	2nd	MSC I sem
27	Megha Garg	3rd	MSC I sem
28	Sakshi	4th	MSC I sem
29	Parul Gupta	5th	MSC I sem
30	Priyanka Jain	6th	MSC I sem
31	Neetu	7th	MSC I sem
32	Deepti	8th	MSC I sem
33	Nidhi	9th	MSC1 sem
34	Alka	12th	MSC1 sem
35	Shallu Singhal	14th	MSC1 sem

36	Ambika	4th	PGDCA
37	Deepa	7th	PGDCA
38	Alisha	9th	PGDCA
39	Arti	11th	PGDCA
40	Kiran	12th	PGDCA
41	Neetu	14th	PGDCA

Analysis of performance in university examination programme

An analysis of the result of the UG and PG (Aided and Self financed courses) shows that the institution has consistently maintained a good position in university examinations every year. It can also be contended that the teaching methodology has been successful and students are performing very well.

5.2.3 The institution facilitates student progression to higher level of Education/ Employment in the following ways:

- A good academic atmosphere in the college campus and holding of workshops and extension lectures from eminent persons and experts from different fields for broadening horizon of the students facilitate their progression to higher education.
- Personal counseling and motivation programmes are organized to build confidence among students.
- Guidance by career cell about new career opportunities in new Socio-Economic environment by displaying information on notice boards and by holding extension lectures leads to student progression to higher study & employment.
- Students are encouraged for appearing in different competitive exams conducted by UPSC, SSC, State Public Service commission, Banking etc. by the faculty during classes.
- Personality development programmes are also available for the students to groom them for higher education or employment.

5.2.4 Special support provided to the students who are at risk of failure and drop out

The decline in the attendance percentage of the students indicates the possibility for their being drop out. Faculty takes special note of students who are not regular in the classes. Parents of the students who are not attending the classes for more than fifteen days are informed telephonically by college authorities. These students are specifically attended in the following manner.

- The students who happen to discontinue due to marriage or family way are encouraged to join the next session and continue the study.

- Drop outs are analyzed by faculty from time to time and they are mentally re-oriented to continue their studies according to the rules of the college.
- The students who are weak in studies or are likely to fail in the examinations are provided coaching through extra classes in the college.
- The department of the English arranges special lectures on spoken English to address the issue of foreign language compatibility.
- Some of teaching staff members in the college extend financial support to the needy students every year so that they do not have to discontinue their studies due to financial problems.
- Financial help is also given by members of Vaish Education Society and Rohtak Shiksha Samiti to needy students.

In this way, we try our best to provide support to students who are at risk of failure and drop out.

5.3 Student Participation & Activities

5.3.1

The institution has given great importance to student participation in the areas of cultural, sports, games and other extracurricular activities. The enrichment provided to students in these areas is given below in 5.3.1 A, B, C and D.

5.3.1A- Cultural Activities Participation

The institution encourages the students to participate in cultural activities at various levels such as college, inter college, district and state and also in youth festivals at zonal and inter-zonal levels. Students win baskets of prizes in various activities and cultural events such as group dance (general and Haryanvi) solo dance ,western dance, classical dance, group song(general and Haryanvi),folk song, western solo song and group song and music events like light music; theatre items like one-act play (Hindi), Haryanvi skit, mimicry and mime.

5.3.1B- Sports and Games

The college has facilities for various sports and games like kabaddi (National Style), kabaddi (Haryana Style), Judo, Kho-Kho, Wrestling, Cross-Country, Tug of War, Weight Lifting & Power Lifting, Vovinam, Taekwando, Yoga, Jump rope, Wushu, Boxing and Athletics events. The calendar of these activities is issued every year by M.D.U. Rohtak.

Participation & Achievement Data

The college is always proud of the excellent performance of its students in sports and games. We have quite a good number of international level, national level, inter university & state level players in various sports. Given below is the list of International, National, inter-university, state and inter-college level competitions of various

sports in which our players participated and won medals during the last two sessions (2011-12 & 2012-13)

Session 2012-13

	Name of Student	Name of Game
International Player	Ritu Malik	Wrestling International Player Bronze Medal in Junior Asian Championship (GR-FS-FW). Participated in World Junior Wrestling Championship held at Pattaya (Thailand).
National Players	Ritu Malik	Silver Medal in 14 th female Junior National wrestling championship held at Deoghar Jharkhand. Bronze Medal in 15 th female National Wrestling Championship held at Ganda (U.P).
	Pooja Dalal	1st Place in Women National Kabaddi (NS) championship
	Pooja Deswal	1st Position Vovinam Senior National championship
	Suman	1st Position in Vovinam Senior National championship Taekwando North Zone
	Monto	1st Position in Vovinam Senior National championship
	Jagwanti	1st Position in Vovinam Senior National championship
	Suman	1st Position in Vovinam Senior National championship
	Kirti	1st Position in Vovinam Senior National championship
	Neelam	1st Position in Vovinam Senior National championship
	Priyanka	1st Position in Vovinam Senior National championship
	Jyoti Dhull	1st Position in Vovinam Senior National championship
	Monu	Silver Medal Junior National Boxing championship
	Sakshi Bansal	Participated in Haryana State 24 th Junior National Netball

		championship held in Haridwar (Uttarakhand).
Inter University Players	Ritu Malik	Silver Medal in All India inter university wrestling championship held at Amravati.
	Pooja Dalal	Participated in North Zone Inter University Kabaddi (NS) championship.
	Preeti	Participated in North Zone Inter University Kabaddi (NS) championship.
	Neeraj	Participated in North Zone Inter University Kabaddi (NS) championship.
	Poonam	Participated in All India Inter University Taekwando championship
	Preeti	Participated in North Zone Inter University Kho-Kho Championship
	Sarita	Participated in North Zone Inter University Kho-Kho championship
	Dayawanti	Participated in North Zone Inter University Kho-Kho championship
	Mehak	Participated in All India Inter University Boxing championship
	Pooja Deswal	Participated in North Zone Taekwando championship held at Yamnanagar.
	Suman	Participated in North Zone Taekwando championship held at Yamnanagar.
State Level Players	Pooja Dalal	1st Place in Haryana Olympic State Kabbadi (NS) championship held at Panchkula.
	Sonia	3rd Place in Haryana Olympic State Kho-Kho championship held at Panchkula. .
	Sarita	3rd Place in Haryana Olympic State Kho-Kho championship held at Panchkula. .
	Dayawanti	3rd Place in Haryana Olympic State Kho-Kho championship held at Panchkula. .
	Monto	Participated in Haryana in State Judo championship held at Jhajjar.

	Jagwanti	Participated in Haryana in State Judo championship held at Jhajjar.
	Mehak	2nd Place in Haryana State Boxing championship.
	Monu	2nd Place in Haryana State Boxing championship.
	Pooja Deswal	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Suman	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Suman	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Kirti	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Neelam	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Priyanka	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
	Jyoti Dhull	1st Place in Haryana State Vovinam championship held at M.D.U, Rohtak.
State Level Team Position		1st Team position in Haryana State Vovinam championship held at M.D.U, Rohtak.
		1st Team position in Haryana State Jump Rope championship held at V.P.S., Rohtak.
Inter College Team Position		1st Place in Kabaddi (HS) championship
		1st Place in Jump Rope championship
		1st Place in Vovinam championship
		2nd Place in Kabaddi (NS) championship
		2nd Place in Wushu championship
		2nd Place in Kho-Kho

		championship
		3rd Place in Teakwando championship
		<u>Session 2011-12</u>
	Name of Student	Name of Game
International Player	Shakshi Malik	Wrestling International Player Bronze Medal in Junior Asian Championship held at Jakarta, Indonesia. Silver Medal in World Junior Wrestling Championship
National Player	Shakshi Malik	Gold Medal in 13 th female National wrestling championship held at Jammu. Silver Medal in 14 th female National Wrestling Championship held at Ganda (U.P).
	Sonia	Participated in Kabaddi (HS) National championship
	Dayawanti	Participated in Kabaddi (HS) National championship
	Preeti	Participated in Kabaddi (HS) National championship
	Seema	Participated in Kabaddi (HS) National championship
Inter University Players	Shakshi Malik	Gold Medal in All India inter university wrestling championship
	Pooja Dalal	4th Place in All India Inter University Kabaddi (NS) championship.
	Preeti	4th Place in All India Inter University Kabaddi (NS) championship.
	Sarita	Participated in North Zone Inter University Kho-Kho championship
	Dayawanti	Participated in North Zone Inter University Kho-Kho championship
	Sonia	Participated in North Zone Inter University Kho-Kho championship
State Level Players	Pooja Dalal	2nd Place in Haryana Olympic State Kabbadi (NS) championship

	Sonia	2nd Place in Haryana Olympic State Kabbadi (NS) championship
	Dayawanti	2nd Place in Haryana Olympic State Kabbadi (NS) championship
	Preeti	2nd Place in Haryana Olympic State Kabbadi (NS) championship
	Seema	2nd Place in Haryana Olympic State Kabbadi (NS) championship
	Sarita	Participated in Haryana Olympic State Kho-Kho championship
Inter College Team Position		1st Place in Kabaddi (HS) championship
		1st Place in Kho-Kho championship
		1st Place in Vovinam championship
		2nd Place in Kabaddi (NS) championship
		3rd Place in Judo championship

5.3.1C Other Extra Curricular Activities

Apart from the above cultural and sports activities, the institution also encourages the students to participate in extra curricular activities like literary items such as poetic recitation (Hindi, English, Urdu, Punjabi), debate, declamation, symposium, quiz competitions, fine arts items such as collage making, painting, slogan writing, poster-making and other items such as rangoli, something out of waste, snack preparation for festivals, saree tying, web designing, power point presentation, c-programming etc. Our students participate in these activities with great enthusiasm and zeal which are organized at college, inter-college, district, state levels and in zonal and inter-zonal youth festivals and win baskets of prizes every year. This year, our students participated in 34 items in the zonal youth festival and won 20 prizes.

5.3.1 D Yearly Campus Programme Calendar

It is usual practice of the institution to conduct every year some events such as Hawan ceremony at beginning of academic session, Freshers Party, Talent Show, Independence Day celebrations, Deepawali Mela, Lohri function, Holi, Republic day celebrations, Annual Sports Meet, Annual Academic function, departmental functions and inter-class

competitions. Our students of Geography and Psychology departments every year participate in inter-district model exhibitions. Psychology department sent a model on “Psychology and Social Issue” and got 2nd prize and Geography on “Fluvial Geomorphology” and got 3rd prize in the session 2012-13.

5.3.2 The details of major student achievements in co-curricular, extra-curricular and cultural activities at different levels for the previous four years.

Students Achievements in curricular and extra-curricular activities and cultural activities at different levels University/State/Zonal/Inter-zonal level bringing in laurels to the college are listed below for the previous four years:

Name of Competition	Name of Activity	Position and Session			
		12-13	11-12	10-11	09-10
Zonal Youth Festival	Quwwali	1 st	3 rd		
----do----	Solo dance (Hary.)	1 st	3 rd		1 st
----do----	Western Solo Song	1 st	1 st		2 nd
----do----	General Group Song	3 rd	1 st		
----do----	Solo Classical Dance			1 st	1 st
----do----	General Group Dance	3 rd	1 st	3 rd	
----do----	Haryanvi Group Dance	3 rd		3 rd	
----do----	Rajasthani Group Dance				3 rd
----do----	Haryanvi Group Song	2 nd		2 nd	1 st
----do----	Western Group Song	3 rd	1 st		1 st
----do----	Solo Geet		2 nd		1 st
----do----	Solo Folk Song		1 st		3 rd
----do----	One-act play (Hindi)	1 st	3 rd		
----do----	Mime	3 rd	1 st		
----do----	Mimicry	2 nd			
----do----	Symposium	1 st			
----do----	Debate(for)	2 nd	1 st	2 nd	2 nd

	Hindi/English		& 2 nd		
----do----	Debate (against)	2 nd	2 nd		3 rd
----do----	Poetic Recitation (Hindi)	1 st	1 st		1 st
----do----	Poetic Recitation (English)	2 nd			2 nd
----do----	Poetic Recitation (Punjabi)	1 st	3 rd		
----do----	Poetic Recitation (Urdu)	1 st	1 st		2 nd
----do----	Poetic Recitation (Haryanvi)		3 rd		
----do----	Sanskrit Declamation	2 nd	3 rd		3 rd
----do----	College Making	3 rd			
----do----	Rangoli		2 nd & 3 rd	2 nd	3 rd
----do----	On the spot Painting			3 rd	2 nd
----do----	Quiz			3 rd	
Inter-Zonal Youth Festival	Haryanvi Solo Dance	1 st			3 rd
----do----	Western Group song	2 nd	3 rd		1 st
----do----	General Group Song		3 rd		
----do----	Haryanvi Group Song				3 rd
----do----	Haryanvi Group Dance	3 rd			
----do----	One-act Play (Hindi)	3 rd			
----do----	Folk Song		1 st		
----do----	Classical Dance			1 st	
----do----	Poetic Recitation (Hindi)	3 rd	2 nd		
----do----	Poetic Recitation (English)		3 rd		
Legal Literacy Competitions at District	Poetic Recitation	1 st	1 st		

Level					
----do----	Debate (Against)	3 rd	1 st		
----do----	Declamation	1 st	1 st		
----do----	On the spot Painting		2 nd	2 nd	
Legal Literacy Competition at Division Level	Poetic Recitation	2 nd	3 rd		
----do----	Debate (Against)		2 nd		
----do----	Declamation	2 nd	2 nd		
Legal Literacy Competition at State Level	On the Spot Painting		2 nd	2 nd	
----do----	Poetic Recitation	1 st			
----do----	Declamation	3 rd	3 rd		
----do----	On the Spot- Painting			3 rd	
Science Exhibition sponsored by DHE (Har.)	Psychology Model (Inter Distt. Level) Geography Model (Inter Distt. Level)	2 nd 3 rd	2 nd 3 rd	3 rd 2 nd	1 st
Inter college competition at Adarsh College, Bhiwani	Poster-Making Competition	1 st & 2 nd			
Inter college Comp. at Govt. college for women, Rohtak	Hindi poetic recitation	1 st & 2 nd	3 rd	3 rd	2 nd
----do----	Dance competition				2 nd
----do----	Poster Making Comp.	1 st & 2 nd			
----do----	Haryanvi poetic recitation	3 rd			
----do----	Debate				2 nd
Inter college	Commerce Quiz	1 st	2 nd		1 st

comp. at Pt. Neki Ram Govt. college, Rohtak	Comp.				
----do----	Poetic Recitation (Hindi)	3 rd	3 rd	3 rd	
----do----	Poetic Recitation (English)	2 nd			
----do----	Collage Making Comp.		2 nd		
Haryana State Co-operation Development federation comp. at district level	Declamation	2 nd		1 st	
----do----	Poetic Recitation		1 st & 3 rd		
----do----	Debate				1 st
Hotel and Tourism deptt. MDU, Rohtak (State level Competition)	Rangoli Competition	3 rd	1 st		
Inter college comp. at Govt. college, Maham	Quiz Competition		1 st		
Inter college comp. at Arya college, Panipat	Talent Search Comp. Quiz Competition			2 nd 2 nd	
Shri Ram Chander Mission Sponsored Competition	Essay Writing Comp.	2 nd			1 st & 2 nd

5.3.3 Feedback from graduates and employers

The institution does not have a clear set and defined mechanism of obtaining the feedback from the students but advisory committee consisting of the senior teachers and administrative staff of the college collect the exit level feedback from the graduates regarding learning processes. This year alumni association developed a format to obtain the feedback from old students of the college.

- Along with these practices, the Principal and senior faculty of the college take formal feedback from students by directly interacting with them during classes and outside class-rooms about academic and general issues related to the college campus. These are discussed in Academic Council Meetings held monthly in the Principal office and adequate solutions are implemented immediately.
- Feedbacks from employers (Principal and Management) are obtained through their comments on ACR's which are filled up by teaching staff members annually. After verifying the information filled up by the teaching staff in ACR's regarding their academic qualification, teaching skills, students' results in the subjects taught by them and performance of different college duties assigned to them at the beginning of each session, their grading is done by the employers.

5.3.4 Student Publication:

- * Students are encouraged to write their creative ideas in the form of self-composed writings like short stories, poems and articles for selection for publication in college magazine in order to enhance their creative skills.
- * PG students are encouraged to publish their seminar papers presented at college level.

5.3.5 Student Council:

As per rules by the Haryana Govt., the student council in college is banned because of political involvement. Therefore, there is no student council in the college.

5.3.6 Student Representation in various Academic & Administrative Bodies:

The details of various academics & administrative bodies having student representatives are as follows:

1. Departmental Student Council
2. Library Advisory Committee
3. Student Grievance Cell
4. Hostel Mess
5. IQAC
6. Editorial Board
7. Red Ribbon Club
8. NSS Unit

5.3.7 Collaboration of Alumni & former faculty

Numerous Alumni of the institution have attained high positions in various fields. They are Professors, Associate and Assistant Professors, Chartered Accountants, Eminent Research Scholars, Haryanvi Film Actresses, Renowned Singers and Sportspersons employed in various State Government Departments. The college holds an Alumni Meet once a year. The alumni are also invited to attend important functions of the college. The former faculty members are also invited to attend every important function hosted by the college such as Independence Day, Republic Day, Annual Prize Distribution, Sports function and retirement of faculty members. Their expertise is used by inviting them to act as judges in various competitions organized by different departments of the college. These practices help in maintaining a close bond with our former faculty and alumni.

CRITERION VI

Criterion-6

Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The Vision of the Institution is

Education for women and their empowerment through a combination of conventional and modern outlook.

Our Mission

The mission of the institution is to imbibe value based educational environment for the total development of women and nation as a whole, teaching them the value of love, service and dignity of labour signifying the insignia of the college 'Love & Service' and 'Tamsa Maa Jyotirgamaya'.

Distinctive characteristics of institution

The youth is an inexhaustible and untapped reservoir of power. The institute is committed to act as whetstone to sharpen their skills so that their power and potential can be used in productive work.

Job oriented courses are chosen and offered by the college to make students confident, competent and capable so that they can face the challenges of the dynamic environment.

In order to meet the need of the society, the institution follows a two fold system of academic and extra curricular programs. The main motto of the institution is to inculcate moral and cultural values among students alongwith academic growth.

The institute is committed to accessible and affordable education.

The institute is committed to ethical conduct

The institute provides student centric academic programs and values effective teaching and learning.

The institute values rigorous assessment of academic process.

6.1.2 The role of top management, principal and faculty in designing and implementation of policy and plan

The institution (Vaish Mahila Mahavidyalya, Rohtak) is governed by the Governing body of the Vaish Education Society which is a registered body. The Chairman is the head of the Governing body. The management, the principal and the faculty always go hand in hand in designing and implementation of policies and plans. Any policy matter related to the welfare of students, development of a department as well as of the college is first of all presented by the department to the Principal, who is the head of the institution and is always there to provide requisite leadership to the system. Major policy matters are discussed in the meeting of Academic council (headed by the Principal, bursar and all the heads of the department are its members) and decisions are taken almost unanimously. The members of the Governing body have regular meetings with the staff for formulating policy for the growth of the institution. Moreover, there is a well planned system in our institution implemented by management for

taking the feedback about the progress of work from various committees.

6.1.3 Involvement of leadership

The institution has a clear vision about the professional courses to be introduced which would enhance career opportunities for the students. For attaining the said purpose, a pedagogical strategy is adopted i.e. all plans and policies are formulated according to mission and the vision of the institution. Plans are formulated by gathering information from all possible sources and are executed accordingly.

At the beginning of each academic year, different committees are constituted having both teaching and non teaching staff as members. This is a healthy practice followed in this institution. The college has 50 committees and 23 departments which play a vital role in preparing the action plans for the coming academic year and ensuring the implementation of the same.

The Principal and the faculty constantly interact with stakeholders for the welfare of the students and society. Such interaction is ensured through students feedback, alumnae meet, parent teacher meet and personal interaction/meetings.

The role of the Principal is multidimensional. New courses are initiated only after considering the need and relevance of the courses. The research inputs and facilities, opportunity for consultancy etc. are discussed by a team of experts and the decisions are put forward by the Principal to managing committee for their final approval.

The IQAC and the Academic Council play an important role in developing a culture of excellence.

As change is the law of nature our institution is always ready to accept the changes i.e. it always introduces the new programs and facilities from time to time. Recently the institution has been equipped with modern teaching aids such as Smart Board, computer with internet facility, OHP, Magic Studio etc.

6.1.4 Procedure adopted to monitor and implementation of plans and policies

For attaining the vision and mission of the institution, plans and policies are constantly monitored and evaluated. Every month a report is prepared by each committee which is submitted to the Principal. These reports are presented to the top management and the stakeholders. Proctor is also therein our institution to keep an eye on the day to day activities. Top management keeps on meeting the Principal, faculty and staff for the formulation and implementation of policies. The institution is run by the Vaish Education Society which has a transparent system of governance and supported by competent Governing body members.

For improvement of the institution, IQAC prepares its report and submit the same to the NAAC.

6.1.5 Academic leadership provided to the faculty by the top management

To enrich and update the faculty members academically, the top management always takes relevant steps.

- Faculty members are encouraged to organize workshops, seminars and conferences. Administrative and financial assistance is given for the same. Words of appreciation are shared by them.
- To balance the competing demand, they motivate faculty members to participate and to present research papers in the workshop/seminars.
- Head of the institution addresses the faculty members at the beginning of each academic session where college results and other achievements are acknowledged.
- For personal development of the faculty, training is imparted to them from time to time.
- Classrooms are equipped with latest teaching aids.

6.1.6 Leadership groomed at various level

Leadership qualities are groomed among the students by the faculty. Organization and participation in extra curricular activities play a vital role in building leadership, team spirit and social skills.

- Talent show is celebrated to search and identify the hidden qualities of students. Training is provided to students to chisel their talent and groom them for participation in Zonal and Inter Zonal Youth festival organized at university level.
- Departmental societies are formed to infuse management skills among the students by selecting office bearers of the departmental society.
- Student council remain active through out the year in organizing different competitions like quiz, debate, declamation, presentation for which students are selected and polished.
- Faculty remains active in providing information about opportunities for higher studies, scholarship tests, competitive examinations and job placements.
- Activities in NSS, YRC, Women cell and Departmental society provide great opportunities in grooming leadership qualities among students.
- The leadership qualities and management skills among faculties are groomed by assigning them various kind of duties through constitution of different committees.

6.1.7 Delegation of authority and operational autonomy to the departments

Decentralized governance system is the need for the effective management of an institution. The institution is adopting the same

system. The Principal, the head of the institution, is assisted by various committees for the smooth functioning of the institution. Attestation authority is delegated to the three senior faculty members. To keep a watch on the day to day academic functioning of the college, one senior most member of the staff is given the charge of the proctor. 23 departments function under their respective head of department to whom authority is delegated by the Principal regarding academic and extra curricular activities except financial matters. Financial autonomy for all matters is in the hands of the Principal and the Management committee of the college.

In the beginning of each academic session, various committees comprising teaching and non-teaching staff member are constituted by the principal. These committees are listed below:

- Academic Council
- Bursar
- College Magazine committee
- Master of Ceremonies
- Time Table & Subject Change
- SC&BC Cell
- Vocational Cell & Red Ribbon Club
- Red Cross committee
- College Report committee
- Prospectus committee
- Library Advisory Committee
- Purchase Committee
- New Construction & its Purchase Committee
- Cultural Activities committee
- Certificate & Invitation committee
- Purchase of Prize & Medals committee
- Shamiana, Mike & Sitting in Function committee
- Sitting in Class Rooms committee
- Photography committee
- Tea Committee
- Discipline committee
- Sports & Advisory Committee
- Water committee
- NSS Co-ordinator & NSS advisory committee
- Cleanliness committee
- College result & Lecture Shortage committee
- Assessment Cell
- Decoration, Bouque & Garland committee
- Student Welfare Redressal Cell Anti Ragging Cell
- Women Cell

- Attestation committee
- UGC Cell of the college
- Environment Science Cell
- NAAC Assessment & Quality Cell
- Literary Committee
- Fine Arts committee
- Rangoli & Best out of waste-talent committee
- Press briefing committee
- Dramatics committee
- Certificate Course committee
- Advertisement & Enhancement of admission committee
- Legal Literacy Cell
- RTI Officer
- Placement Cell
- Eduset Cell
- Hostel Warden
- Internet Duty
- Building Committee
- College Proctor

6.1.8 Level of Participative Management

Vaish Mahila Mahavidyalya encourages the system of participative management. Major policy matters, both financial and non-financial, are decided with the co-operation of Governing Council members comprising Chairperson, Vice chairperson, Secretary and Manager. The draft for strategic plan for the activities of the academic year is chalked out by the Principal in consultation with member of Academic Council. After being finalized, it is implemented by the committees, constituted at institutional level.

At the next level, the action plan of Academic Year is submitted by various committees, constituted at institutional level to the NAAC committee. This action plan is consolidated by the NAAC committee according to importance, relevance and feasibility.

Usually teachers are given autonomy in deciding their departmental activities and assessment process. The non teaching staff takes care of the smooth running of the administrative system in collaboration with the teaching staff.

In the beginning of the academic year, Departmental societies are formed under the guidance of the faculty members, which provide leadership for the departmental activities at the bottom level. For overall development of the students, personality development classes are arranged from time to time and career guidance lectures are delivered by eminent scholars.

6.2 Strategy Development and Deployment

6.2.1 Development and Review of Quality Policies

The college has continuously shown extraordinary improvement in the quality of its infrastructure and resources in all aspects as mentioned below:

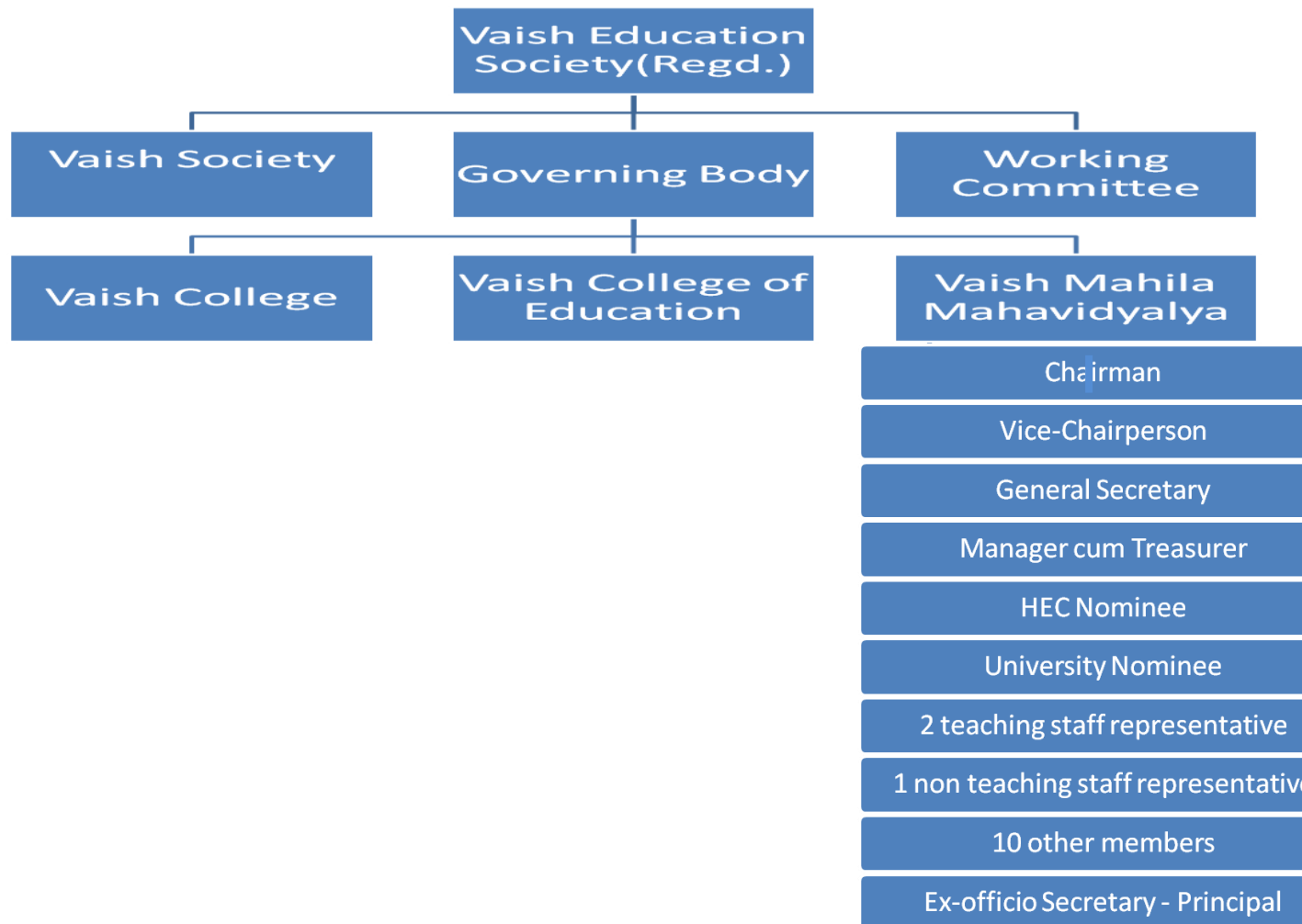
1. Curriculum - It is designed in such a way that it ensures the continuous improvement in the quality of teaching & learning programs.
2. Faculty & Staff–Training and development needs of all faculty members are reviewed regularly.
3. Student Interaction - Quality education is impossible without interacting with students and therefore we provide them education in interactive manner to achieve their overall development.
4. Support Services - Standards are established and monitored for providing a supportive and accessible range of services to the learners.
 - Awareness is created about the quality standards to all the learners for quality improvement.
 - Quality improvement procedure is set out by IQAC of the college and on the basis of which self assessment report is prepared which is further submitted to the NAAC Committee.
 - Review is supported by analyzing the views of various stakeholders gathered via suggestion boxes placed in different places of the college premises. Outcome is communicated to the faculty and staff concerned by the management and Principal in staff meetings.

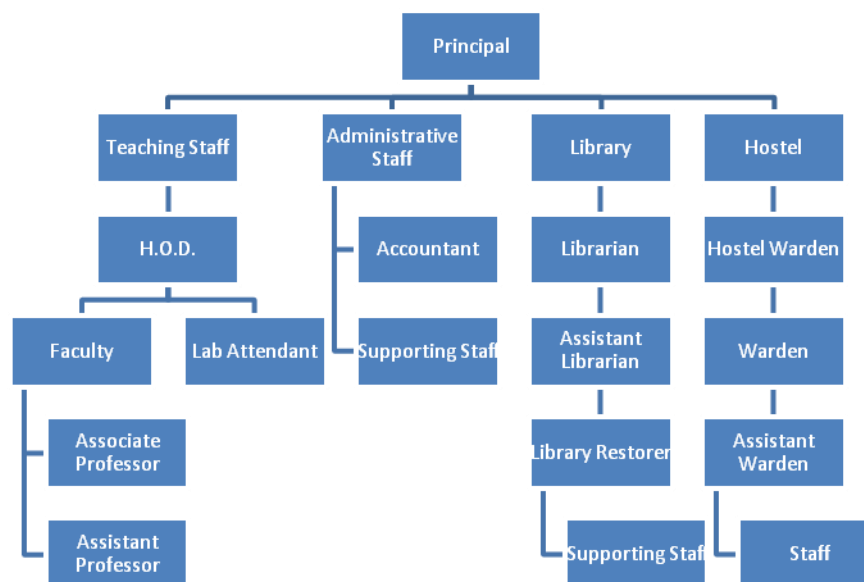
6.2.2. Perspective Plan

In the beginning of each year, perspective plan is drafted in the meeting held with the Principal and faculty in which proposals from all departments are considered. These proposals are reviewed periodically throughout the academic year. The aspects included in the plan are as follows:

- Effective teaching and learning.
- Research and Development
- Academia-industry interaction
- Alumni Association
- Parents Association
- Infrastructure Development
- Student Counseling and Monitoring
- Student Redressal
- Community and Nation Development
- Personality Development-Co-curricular and extra curricular activities and sports activities

6.2.3 ORGANIZATION STRUCTURE





The Principal provides overall leadership and directions to the institution and presides over its academic and administrative bureaus.

- She delegates the academic authority to HOD's. They ensure that formulated plans are implemented effectively for the accomplishment of institutional goals.
- For administrative functioning of the departments, teaching staff takes care of the curricular aspects and arrange the activities related to extra curricular aspects.
- The principal is assisted by the Vice-Principal and Academic Council
- IQAC, an institutional agency for quality assurance and enhancement takes care of the quality sustenance tasks and all aspects of the functioning of the institution.
- Library is the learning resource of the college, enriched with intellectual stock of books and periodicals, managed by librarian and supporting staff.
- The college hostel is under the control of the principal, who is assisted by warden, assistant warden, and hostel staff and is administered democratically with students participation.

6.2.4. Quality Improvement Strategy

Teaching and learning aspects:

- The college is committed to make teaching and learning “Student Centric” which makes the students to think and analyze and also helps the students to be independent, original and creative.
- The rules and regulations set by M.D.U. Rohtak are strictly followed during students’ admission process. Special considerations are given to the financially weak and disadvantaged students through fee concession.

- Apart from lecture method of teaching, group discussions, field studies, demonstrations, debates, seminars, use of interactive boards are adopted for proper understanding of the subjects.
- Remedial and tutorial classes are arranged for slow and differently able learners.
- Institution also encourages teachers to participate in self-enriching courses organized by different institutions such as orientation programmes, refresher courses, faculty development programs, seminars and workshops.
- Management of the institution provides support to faculty for achieving higher qualifications such as M.Phil, Ph.D etc.

Research and Development:

- Till now, there is no facility for a recognized research centre in the college duly approved by affiliating university. But our faculty is very much aware of growing importance of the research based education.
- College encourages the teachers for research work. Consequently many students of other universities are supervised and guided by our faculty members for M.Phil dissertations as listed in criteria 3.1.5.
- College organizes various sports activities and encourages the students to participate in them.

Community engagement:

The institution has linkage with many organizations such as Red Cross, CMO office etc. Various activities like NSS camps, festival fairs, youth festival and tree plantation activities are carried out to educate and aware local public.

Through NSS, students are encouraged to undertake various community oriented activities like social work, health check up camps, blood donations, literacy camps, hygiene camp etc.

Human Resource management:

- In the institution, process of assessing adequate human power requirements and staff recruitment is competitive.
- Staff training takes place periodically; there are many staff welfare schemes.
- Teaching & Non-teaching staff is given refundable & Non-refundable loan facilities, medical leave, maternity leave and study leave etc to provide maximum assistance to the staff.

Industry Interaction:

- The institution sends students to job fairs conducted by different industries.
- College organizes field tours to various industries.
- The placement cell and management of the college work hard to attract an increasing number of companies for campus placement.
- Seminars and Workshop are held in college premises.

- Placement cell of Vaish Mahila Mahavidyalya is very active. Many of our students got jobs in various MNC's like Infosys, Wipro, TCS, NIC, Eigen, Tech Mahindra, Accenture etc.

6.2.5. Information for the top management and the stakeholders to review the activities of the institution

- The management and head of the institution (Principal) interact with each other for college matters frequently.
- The Principal presents an annual report of the entire working of the institution to the management committee and stakeholders.
- As per the requirements, staff meetings are held regularly in which decisions are taken which are further approved by the management committee. Monthly reports of activities are taken and suggestion given thereto.

6.2.6. Encouragement and support for involvement of the staff

- The management always encourages and supports the involvement of staff in enhancing the effectiveness and efficiency of the institutional process.
- The institution provides an inspiring work environment which establishes good rapport between management and staff.
- The management and the principal involves staff members in formulating development plans of the institution.
- In addition to this, staff members are involved in various committees such as building committee, admission committee, advisory committee, examination committee etc to sustain and enhance the quality of education.

6.2.7. Resolutions made by the management council last year (2011-12)

- Introduction of one extra unit in M.Com, M.Sc. (Computer science), M.Sc. (Maths) and B.Com (Honours).
- Application to DHE for issuance of NOC to start MBA (5 years).
- Introduction of regular courses of MBA and MCA.
- ATM facility in the college.
- Efforts to be made for the new job oriented courses for girls.
- Completion of PG Block and Cafeteria at 2nd floor.
- Completion of Multipurpose Hall.
- Civil work of Lift and its installation for physically challenged students.
- Civil work for drainage system.

6.2.8 University provision for the status of autonomy to an affiliated institution

Yes, there is a provision to go for autonomous status as per the act and the statute of MDU, Rohtak. As per UGC norms for according autonomous status, the college should have 10 years of completion and 2F and 12b status. The institution has already obtained the above status and besides this, our management is making constant efforts in this direction. Since last few years, many professional institutions have been established such as Vaish Law College, Vaish Institute of Management and Technology etc.

6.2.9. Resolving grievances and complaints mechanism in the institution

Redressal for staff grievances:

- Faculty members discuss their grievances with the elected staff members of the Governing Body as well as the staff secretary, who in turn present them to the relevant authority for solution.
- Non teaching staff members express their grievances during their meetings or to the Principal directly. They are represented in the Governing Body by one member elected by them.

Redressal of student grievances:

- Student grievances are mostly dealt at the departmental level where they bring grievances related to academics to their teachers.
- Parents share their concerns in person with the teachers.
In addition to this, Student Grievance and Redressal Cell-3 senior members is functioning through out the year to take up these matters earnestly.
- Suggestion boxes are placed at strategic locations in the college.
- The grievances are analyzed on the basis of nature of the problem and appropriate corrective actions are initiated in order to solve the problem.
- Grievances against time-table are forwarded to the concerned department.
- The grievances that require counseling are referred to the Psychology department.

6.2.10. Case filed against institution during last 4 years

Session	Party	Subject	Decision
2009-10	Mr. Ramesh Mrs. Krishna Mrs. Sureshwati Mrs. Geeta	Grade in the job	Cases withdrawn. Grade has been provided.
2010-11	Mrs. Kuntidevi w/o Late Sh.	Ex-gratia scheme for job to the family	Dismissed

	Dharamveer Singh	member.	
2011-12	Rtd. Mrs. Asha Rani	Claim for encashment of leaves and gratuity of 3.5 lacs.	Claim rejected.
2012-13	No case filed		

No case has been filed by the institution till date.

6.2.11 Student feedback on institutional performance

The college obtains regular feedback from students and alumni. The whole process is monitored and carried out by feedback cell and alumni cell through a questionnaire Performa. The questionnaire assesses different aspects related to curriculum, infrastructure facility and student support services. The analyzed data from the feedback is presented to the IQAC and then disseminated to coordinators and HODs for necessary actions. Besides, Principal personally gets feedback from the students during her teaching in classes.

The whole process has resulted in changes and betterment in curriculum aspect, infrastructure facilities and student support services. Improvements in college canteen, library, photocopier facilities, new equipments in labs & modern teaching aids in class rooms etc are outcome of implementation of suggestions from the feedback for the betterment of student support services.

6.3. Faculty Empowerment Strategies

6.3.1 Efforts made by the institution to enhance professional development of its staff members

To go hand-in-hand with the advancing world, professional development of both teaching and non-teaching staff is a necessary requirement. To meet this need, the institution follows a number of strategies:-

- Encourage faculty to enroll for or act as resource person for workshop seminars, conferences and edusat.
- Encourage faculty to attend Faculty development programmes Refresher courses, Orientation courses etc.
- Provide training for the use of Smart Board, Internet facility, Magic studio, ICT etc.
- A SWOC analysis is done after feedback from students, parents and alumni to improve conduct and behavior of employees.
- Different types of innovative programmes such as Yoga, Stress management, Computer awareness program, training for office atomization etc are introduced.

6.3.2 Faculty Empowerment through Training, Retraining and Motivational sessions.

The institute promotes the faculty members to participate in various training programmes for NSS programme officer, women cell coordinator, youth redcross consultant and also for soft skills development etc.

To face the challenges of the work place various workshops are conducted by the institute to equip the faculty with the latest technology and fire safety measures.

6.3.3 Performance Appraisal System

The institution adopts a comprehensive mechanism of appraisal of the faculty members at two levels. These are following:-

1. Principal's Appraisal – In this level, the faculty members are given a format to provide information on given criteria on the basis of which the principal writes comments which are further sent to higher authorities.

ACR Proforma will be provided at the time of onsite visit.

2. Students' Appraisal – Student appraise the teachers by putting their suggestions in the boxes. The head of the institute also gets information in an informal way from the students in general and during her teaching period in classes regarding behavior, temperament, punctuality, attitude and teaching method of respective teachers. The Principal notes down the students' views and shares them collectively and individually with the staff. If there is any complaint against the faculty, they are facilitated to overcome the lacunae without lowering the self esteem of the faculty.

6.3.4 Performance appraisal reports by the management

The Management always plays a vital role in the performance appraisal of the staff members. Annual increment and placement in the grades of all self finance scheme staff members are provided on the basis of appraisal report.

The management's overall review of the Teacher Performance Appraisal Reports is that more thrust should be given to research work and overall development of the students.

6.3.5 Welfare Schemes Available for Teaching & Non-teaching Staff.

Human Resources are the prime mover of an institution. Only satisfied employees can prove to be bricks for a strong wall which further build castle of opportunities and golden future for students. For attaining that purpose, our management has put several incentive measures besides the salary package.

- Interest free loan is provided to the staff members (both teaching & non-teaching) to meet their different requirements.
- Financial assistance is provided to the supporting staff for the education of their wards.
- Uniform is given to supporting staff.
- Facilities of different kinds of leave like-Maternity leave, Medical leave, extra ordinary leave etc. are provided according to rules and regulations to teaching and non-teaching members.
- A charitable hospital (MGM) is run by Vaish Education Society where free medical aid is provided to all employees.
- Canteen, recreation and physical fitness facilities are provided in the campus for the staff.
- Promotions and increments are provided according to rules and regulations.

6.3.6 Measures taken by the Institution for attracting and retaining eminent faculty.

The fame earned by the institution is a source of attraction for qualified, eligible and competent staff members. Congenial environment of the institution, healthy relations between management and staff, positive attitude of management motivate the employees to remain in the institution. Appointment is done purely on merit basis which assures quality.

The management accords fair treatment to both aided and self financed faculty in terms of sharing of administrative responsibilities and representation in committees. The academic input given to the entire faculty makes them appreciative of the academic environment. Periodic revision of pay is done by the management. Salary, pay revision and increments are made according to Fifth and Sixth Pay Commission and dearness allowance is given as per Haryana State Govt. rules.

6.4 Financial management and resource mobilization

6.4.1. Institutional mechanism to monitor effective use of Financial Resources

The institution has an efficient and fully computerized accounts and finance department. The administrative control of this department is done by Principal with the assistance of accountant. Different funds such as Amalgamated fund, College fund, MCA fund, BCA fund, UGC fund and Hostel fund are utilized as per the rules, regulations and financial policies framed by the respective authorities and university calendar. Draft for budget is prepared at the end of each academic year taking into consideration the financial requirements provided by different departments, committees and general development plan. Discussion on the drafted budget is made in Academic Council

meeting which is further submitted to the member Advisory committee and then to Administrator for final approval.

Implementation of the budget is followed up at the college level in order to ensure optimal performances in carrying out the financial plan of the college. Funds from UGC are utilized as per UGC guidelines under the supervision of the Principal assisted by the UGC committee constituted at the college level. For efficient and effective use of funds, following norms are followed:

- All expenditure are incurred only after taking administrative and financial sanction from the bursar and accountant (who decide the fund from which expenses are to be incurred) and the Principal.
- Quotations are invited for any payment above Rs.1000.
- Payments are made only on production and passing of proper bills or vouchers.
- Payments are made by Account Payee Cheque only.
- Imprest system is followed for petty expenses.
- Each and every transaction is supported by the voucher.

6.4.2 Institution mechanism for Internal and External Audit

The accounts of the college are audited by the qualified and experienced chartered Accountant appointed by Vaish Education Society. The institution being an aided college affiliated to M.D.U Rohtak, accounts are also audited by the audit team deputed by the University. SC/BC scholarships disbursements are checked by concerned officer from Director Higher Education, Chandigarh. For internal check on the accounts, a bursar is appointed from the college teaching faculty member, generally from the Commerce Department.

The last audit was done in March 2013 for the financial year 2011-2012 accounts. The audit objections as per the audit reports of the above audit are as follows:

- Regarding physical verification, valuation & recording of fixed assets.
- Regarding confirmation & pending of Loan and Advances.
- Regarding fee reconciliation.
- Regarding Library Security.
- Regarding improper billing of MTS recharge & subscription of Journals.

And from the above objections, fee reconciliation & improper billing of subscription of journals objections have been removed.

6.4.3 Major sources of receipts funding.

The college's major sources of funding are as follows:

- Fees collected from the students.
- Grants received from Government as it is an aided institution.
- Various grants received from UGC for development activities.

- Donations

Audited income and expenditure statements of the last four years will be provided at the time of onsite visit.

Reserve funds:-

The following reserve funds have been available with the college in the last four years.

Financial Year	Reserve Fund Available
2011-2012	6575821-92/-
2010-2011	6992816-20/-
2009-2010	7833891-20/-
2008-2009	2562079-63/-

6.4.4. Additional Funding of the Institution

Besides fees and Government Grants the Institution makes constant efforts to receive grants from the UGC. The management of the college also take keen interest to secure funds from individual donors from the society. The funds so collected are utilized for college development, student welfare activities and for introducing new courses.

Details of Funding from UGC under 11th plan

Date	Head	Amount
08/02/2008	General Development Grant	86,700 /-
29/04/2009	General Development Grant	7,45,620 /-
27/09/2010	Merged Scheme	2,60,000 /-
21/03/2011	Additional Grant (Equipment)	22,50,000 /-
22/11/2011	Sports Equipment	4,50,000 /-
09/10/2012	Additional Grant (Equipment)	21,31,000 /-
30/11/2012	Multi Purpose Hall	35,00,000 /-
12/02/2013	Multi Purpose Hall	28,00,000 /-

Details of Funding from UGC under 12th plan

Date	Head	Amount
------	------	--------

28/03/2013	Development Grant	2,37,500 /-
------------	-------------------	-------------

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC)

The institution has established an Internal Quality Assurance Cell (IQAC) since 3rd December 2011. For facing the challenges of a dynamic environment, consistent and catalytic involvement and to achieve academic excellence, the IQAC has become an integral part of the institution's system.

Composition of IQAC

Chairperson	:	Dr. (Mrs.) Shakuntla Singla
Convener	:	Mrs. Neelam Aggarwal
Members	:	
Faculty	:	Dr. (Mrs.) Neera Sharma Dr. (Mrs.) Pratibha Garg Dr. (Mrs.) Shashi Goyal Mr.Sushil Jain
Management & Community Representatives	:	Sh. Suresh Gupta (CA) Sh. Kulwant Rai Bansal
Alumni	:	Dr. (Mrs.) Santosh Mittal Mrs. Kailash Rani
Student	:	Ms. Chinakashi Ms. Sapna Sharma, Ms. Deepika
Technical Staff	:	Mr. Sumit Garg, Mrs.Pinki Garg
Administrative Staff	:	Mr. Deepak Goel
External Experts	:	Dr. Anjana Garg Dr. Neelam Jain
Stakeholder	:	Mrs. Anil Saraswat Mr. Narender Goel

Even before the establishment of IQAC, this institution has made constant efforts to promote quality culture and attain the institution's mission. Following are the policies of the institution for quality assurance:

- Maintain good discipline.
- Regular check on students Attendance.

- Continuous evaluation of Academic Performance.
- Regular assessments to bring out personal and professional skills of students.

IQAC is an agency for quality assurance and enhancement. IQAC holds periodic meetings of its members to formulate strategic plans for quality assurance. The plans are formulated on the basis of the feed back from stakeholders and appraisal system.

The institutional authority has always approved and implemented the recommendations from **IQAC**.

The External Members in the IQAC, Professor Neelam Jain and Prof. Anjana Garg have rendered sincere and significant contribution for all developmental activities.

The Students also play a vital role in the functioning of the IQAC. The student nominees, Ms. Chinakshi, Ms. Sapna Sharma and Ms. Deepika, serve as the members of IQAC who put forward their requirements and suggestions to IQAC. These nominees act as a liaison between the IQAC and student community. They constantly inspire the students to collaborate with the development proposals given by IQAC.

Alumni play a considerable role in formulating quality assurance policy by providing suggestions on strengths and weaknesses of the education system provided by the institution.

IQAC conducts periodic meetings with its members to ensure better understanding and constant improvement.

6.5.2 Operations of Academic and Administrative activities

Members of the staff from both academic & administrative departments take initiatives for quality enhancement. Activities of the previous year are audited and everyone tries to go one step ahead to achieve institutional goals.

- Teachers are encouraged to participate in Workshops/ Seminars/ Conferences etc and present papers and publish them in different journals.
- A yearly calendar is maintained for better quality assurance.
- A budget model is prepared.
- Stakeholder's surveyance (with the help of feed back Performa)
- Planning and reviewing of the programs & courses.

6.5.3 Training to staff for effective implementation of the Quality Assurance Procedures.

Dr.(Mrs.)Shakuntla Singla(Principal), Dr.(Mrs.)Shashi Goyal (Associate Professor) attended one day State Level Sensitizing workshop on 'Process of Accreditation'(sponsored by NAAC) organized by BPS Mahila Vishwavidyalya, Khanpur Kalan, Sonipat on Nov.18, 2011.

After attending the workshop, we realized that as quality assurance is an integral part of the functioning of the institution, IQAC may be composed. As a result, it was formally constituted as already given in 6.5.1.

- More seminar and workshops have been organized.
- Efforts were made to arrange more funds from various funding agencies.

6.5.4 Academic Audit

Academic audit involves comparing the academic performance against set targets. At the beginning of each semester, teaching schedule is provided for timely completion of syllabi. Departmental meeting is conducted to allot classes and subjects. Teaching plan is prepared by the concerned staff and monitored by the head of department to assure timely completion of syllabi, certificate to this effect is collected and get counter signed by HOD and the Principal. Individual results of staff members are prepared for appraisal.

6.5.5 Alignment of Internal Quality Assurance Mechanism with External Quality Assurance Agencies

Our institution remains highly inspired to the policy of our higher education system and to achieve the desired purpose, the institution remains in constant link with NAAC. The IQAC of the college collects information from different departments and cells of the college and prepares a report after analyzing the information to work on strength and weaknesses of the institution. On the basis of which directions are given to each faculty members (both teaching and non teaching) to ensure easy alignment at every step in accordance with the requirements of External Quality Assurance Agencies.

Outcomes:

- Classroom equipped with latest teaching aids.
- Encouragement to faculty for publication and research work.
- Motivate the staff members to upgrade themselves by acquiring higher degree such as M.Phil, PhD etc.
- Increase in the number of workshops and seminars.
- Enhancement in campus placement.
- Augmentation of infrastructure which facilitate all the above objectives.

6.5.6 Review of the Teaching Learning Process

Our institution has a teaching learning review mechanism to ensure quality learning and overall development of students. The Principal, Vice Principal, IQAC coordinator and student representatives ensure structured learning which focuses on requirements of students and industry. Constant feedbacks are collected from various representatives to observe the teaching and learning processes and improve their standards. Principal as well as the concerned faculty have regular staff meetings to improve the overall teaching process.

Outcomes of review are as follows:

- Commencement of new courses at UG and PG level.
- Add-On Courses: To provide vocational component and to supplement the curriculum.
- Introduction of semester system and internal assessment as directed by M.D University.
- Training courses are provided to faculty on the basis of feedback received from stakeholders.

6.5.7 Communication of Quality Assurance Policies

The quality assurance policies are communicated to the internal stakeholders through departmental faculty members which are further transferred to the external stakeholders through discussions, annual report, college magazine, leaflets, hoarding etc. College website is also available as another mode of communication.

CRITERION VII

Criterion- 7

7 Innovations and best practices

The institution is fully conscious of the need to modify the established practices in order to keep pace with the modern technological age. Over the last few years, efforts have been made consistently to achieve a higher standard in all aspects so that more students seek admission in the college. This has been accomplished by taking an innovative approach like introducing new job oriented courses, adopting latest teaching modes and improving existing infrastructural facilities.

At the same time, the institution has also been highly sensitive towards the issues of climate change and environmental degradation that have affected the whole world and has taken concrete steps to make the college campus eco-friendly.

7.1 Environment consciousness

The institution is appreciative of the importance of a healthy and pollution free environment and has made efforts to spread environmental consciousness among its students and common people. This has been done through a number of ways like formation of Eco club, teaching of Environmental Studies in all classes as a part of curriculum and holding of extension lectures by Geography department on Water and Energy Conservation and Environmental pollution. Eco-club tries to create and maintain awareness about a pollution free environment by conducting activities like tree plantation, poster-making competitions on environmental issues and people awareness rallies.

7.1.1 Green Audit of college campus and facilities

There is no provision of formal conducting of green audit in the institution though institution is always conscious of its responsibilities towards environment protection and expenditure has been incurred from time to time to make the campus eco-friendly.

7.1.2 The initiatives taken by the college to make the campus eco-friendly

The institution is situated in the heart of the city near railway station and market complex. Since college building has been built on a commercial site, it lacks large open grounds. However, in the central part of the building, there is a grassy ground around which flower plants and trees have been planted. Potted plants are placed at different places in the college campus to give it a green look. Strict measures have been taken by college authorities and staff to make it polythene and plastic free. Apart from these, the institution has taken several other initiatives to make the campus eco-friendly inspite of its limited resources.

Energy Conservation

- The college is swiftly switching over to the use of alternative energy resources to minimize electricity consumption. Energy consuming tube lights and fans are being replaced with energy saving CFL, LED bulbs and star rated fans. Window air conditions are being phased out and replaced with energy saving split AC's.
- The college class rooms are airy and well lighted, so there is little need of artificial light during day time. The students are asked to turn off fans and light after they leave the classrooms.
- Energy saving measures are also taken in college hostel, giving instructions to the hostlers to turn off the power during college time.

Efforts for carbon neutrality

- LPG cooking gas is used in home-science labs, college canteen, cafeteria and hostel in our institution. Special care is taken to keep the burners of cooking stoves clean to check the emission of carbon dioxide. Demonstrations are given from time to time for proper usage of gas stoves like cleaning of burner, anti-clogging measures and regular servicing.
- Care is taken to restrict vehicle entry into the campus. Specific parking area in the front part of the college has been allotted for vehicles of students and staff. Staff is advised to pool together to check pollution from vehicles.
- Regular monitoring is done to verify the anti-pollution certificate of all the vehicles parked in the institution.
- Proper care is taken that garbage consisting of papers and dry leaves is not burnt in the college premises.
- Use of paper plates and paper cups is encouraged in the canteen and departments in place of disposable plastic tumblers.
- Students coming from rural areas are asked to discourage cooking over wood/dung cakes in their homes and neighborhoods to check emission of smoke.
- The institution has two gen-sets of latest technology producing minimum air pollutants. A number of inverters are placed at different locations in campus and hostel to minimize the use of gen-sets.
- In order to give a green look to the college campus, trees and flower plants are planted and potted plants are placed at different places in the campus. The college has employed a gardener, who looks after the plants.
- Eco club and NSS unit of the college function actively in making the campus green by organizing activities like tree plantation and clean campus programmes. NSS volunteers also plant trees and plants in slum areas and in neighborhoods during their go green campaigns.

Hazardous waste management/e-waste management

Since the institution has no science labs, so hazardous waste material is not be found in the college campus. For disposal of other waste materials like old books, newspapers, broken furniture and unserviceable items, the college has a disposal committee comprising of faculty members and librarian which calls quotations from local vendors for collection of waste materials. After the life time of the computers and its accessories expire, they are sold as scrap to the vendors. The batteries used for the UPS are bought on buy-back basis.

7.2 Innovations

The institution has adopted a number of innovative strategies during the last four years to meet the demands and requirements of the changing trend and facilitate the process of reform in teaching and learning methods.

7.2.1. Details of innovations introduced during the last four years:

Several innovation have been introduced in academics, administration, infrastructural facilities and other fields of college working. There are follows:

Academics:

- Career oriented courses such as B.B.A and B.Com. (Hon.) and PG courses like M.A. in English, Hindi and Economics, M.Sc. Mathematics, M.Com. and M.Sc. Computer science have been introduced to offer the students better career prospects.
- Greater emphasis has been given on making teaching and learning process more effective. Interactive teaching mode has been adopted by teachers to improve learning habits and communication skills of the students.
- By using bilingual method to communicate effectively and by developing independent and creative thinking in students through surprise tests, open book tests, group discussions and extempore speeches, teachers have become more actively involved in teaching, playing the role of teachers as well as facilitators.
- Latest teaching devices like smart boards, magic studies etc. have been introduced to make teaching more comprehensible and interesting.
- An edusat programme started by Haryana Government has been installed in a separate room allotted for this purpose. This programme provide students further knowledge and information related to their subjects by inviting experts from different streams to deliver lectures and also helps in improving soft skills of students through its soft skills classes.
- A language lab has been set up recently in order to help students learn communication skills, phonetics, pronunciation, grammar etc.

- Various departments have introduced power point presentations and seminars to improve presentation skills of the students.
- Extension lectures and workshops have been organized by different departments of the college to broaden mental horizon of the students.
- An add on course in fashion designing has been started to students after completing studies.
- Teachers are encouraged to attend seminars, workshops conferences and training programmes to update their knowledge and learn latest teaching methods.
- Efforts have been made to enhance computer proficiency of teachers and students.

Administration:

- All the accounts, enrollment list, registration, results and examination forms of students have been computerized. The full computerization of the working of administrative block is, however, under process.
- The administrative staff of the college has been given formal training to understand the technicalities of working on computers.
- To increase the academic efficiency of administrative staff members, they are motivated administrative staff members, they are motivated to acquire higher degrees and loan facilities are provided to them for this purpose.

Infrastructure:

- New PG block with an open cafeteria has been constructed for PG and BCA students.
- A lift has been installed in the college.
- A multi purpose hall for indoor games has been built to promote sports activities.
- Old canteen has been renovated as a well furnished conference hall for conducting seminars and meetings.
- A new drainage system has been constructed to avoid water logging in the college campus.
- Sports department has been provided gym facility and various new sports equipments.
- All the teaching departments of the college have been given computers in their departmental rooms and all labs have been provided with latest equipments.

Other facilities :

- Role of IQAC has been made prominent by upgrading all developmental initiatives in the institution.
- Students feedback proforma has been introduced to get their feedback about academics and administration.

- A practice of honoring staff members on completion of 25 years of services has been started.
- The library services are extended by buying students oriented books and subscribing to more journals and also increasing book bank facilities.
- The practice of on the spot purchasing of library books from book fairs has been started.
- Placement cell has been established provides placement assistance to students by giving them training and inviting companies to the campus for placement.
- The practice of organizing summer camps in the campus during summer holding has been started over the last two years. During the campus, hobby classes, computer training programmes, yoga & dance classes, courses on fashion designing are conducted.

7.3. Best Practices

A number of innovative practices have been adopted during the last four years for quality improvement of the core activities of the college. Two best practices which have contributed to the achievement of the institutional objectives are given below:

Practice I : Emphasis on women empowerment
 Goal : The main objective of the institution is-empower women and empower the nation as women constitute the numerical half of the population of the country. This objective has been achieved through a comprehensive education of girls, inculcating in them qualities of competence, confidence and excellence and thus making them fit to face contemporary challenges.

Context : The institution is a girls' college, providing education to students from urban as well as rural areas. In the present times when the crime against women are increasing day by day in our society it is the most urgent need to make them strong both mentally and physically so that they do not become victims of any kind of violence. Our institution is also aware of its responsibilities in this regard and has taken constructive measures to empower the girls.

Implementation

To achieve the objective of women empowerment the following strategies have been implemented:

- Introducing new job-oriented courses like BBA, B.Com (Hons.), advance diploma in fashion designing and PG courses in different subjects, and also providing information and counseling about new career opportunities, vacancies and competitive exams conducted by UPSC & SSC to help girls become self-sufficient and economically independent after studies.
- Organizing extension lecturers on communication skills and personality development, conducting PDP classes and setting up language lab to improve communication skills of the students, help in their personality development and inculcate leadership qualities in them.
- Promoting extra-curricular and co-curricular activities by providing more funds to these activities, encouraging and training students to participate in various cultural, literary and fine arts competitions organized at college, inter-college, district and state levels and in zonal and inter zonal youth festivals.
- Organizing women empowerment programs through women cell and legal literacy cell of the college like legal awareness camps and debate, declamation, poetic recitation, slogan-writing and poster making competitions on women issues; taking out rallies to protest against female feticide and crime against women and launching 'save girl child' campaigns to improve sex ratio in the state.
- Giving training of self-defense techniques and martial arts to the students to enable them to fight for their dignity and honor.
- Suggestion/Complaint box has been set up at the gate of the college. Two lady officers of police department patrol regularly till 12o' clock to check the crime and instill confidence and a sense of security in students.

Evidence of Success:

The institution has been successful in achieving its goal of women empowerment to a great extent as is evident from our good academic results, remarkable achievements of our students in co-curricular and extra-curricular activities, growing demand of students for extra seats in job-oriented courses and their whole-hearted participation in women empowerment programmes. More and more students of our college are seeking good career opportunities after studies and thus moving towards the goal of attaining economic independence. Due to our constant efforts the students are shedding their inhibitions and striving to realize their true potential.

Practice II : promoting sports activities
 Goal : Registering presence on National and International

- scene in sports has also been one of the main objectives of our institution.
- Context ; In today's world, sports and games have acquired great significance. The centre and state governments in our country are spending huge amount of money to promote sports activities. The sports persons are receiving awards and honours for their excellent performance and are given all kinds of facilities and incentives and offered jobs. Realizing the importance of sports, our institution has also taken concrete steps to promote sports activities and encourage girls to participate in sports.
- Implementation: In order to achieve the objective of attaining national and international standards in sports, following strategies have been implemented by our institution.
- Consistent efforts are made to involve more students in sports activities by motivating them to participate in various sports events organized at college, inter college and inter-university levels. Physical Education department of the college has been provided with latest sports equipments. A gymnasium has also been set up in the department.
 - A multi-purpose sports hall for indoor games has been recently built to promote sports activities.
 - The sports students are given special coaching for participation in various sports competitions and regular practice sessions are held under trained coaches to chisel their talents in sports.
 - Various incentives are given to sports students like freeships, book-bank facilities, free sports kit and refreshment as per rule etc. and their attendance is condoned during practice sessions and competitions.
 - On Annual Sports Function of the college, sports students are given prizes for winning various sports events organized at college, inter-college, state, national and international levels and they are honored by the management for their excellent performance.

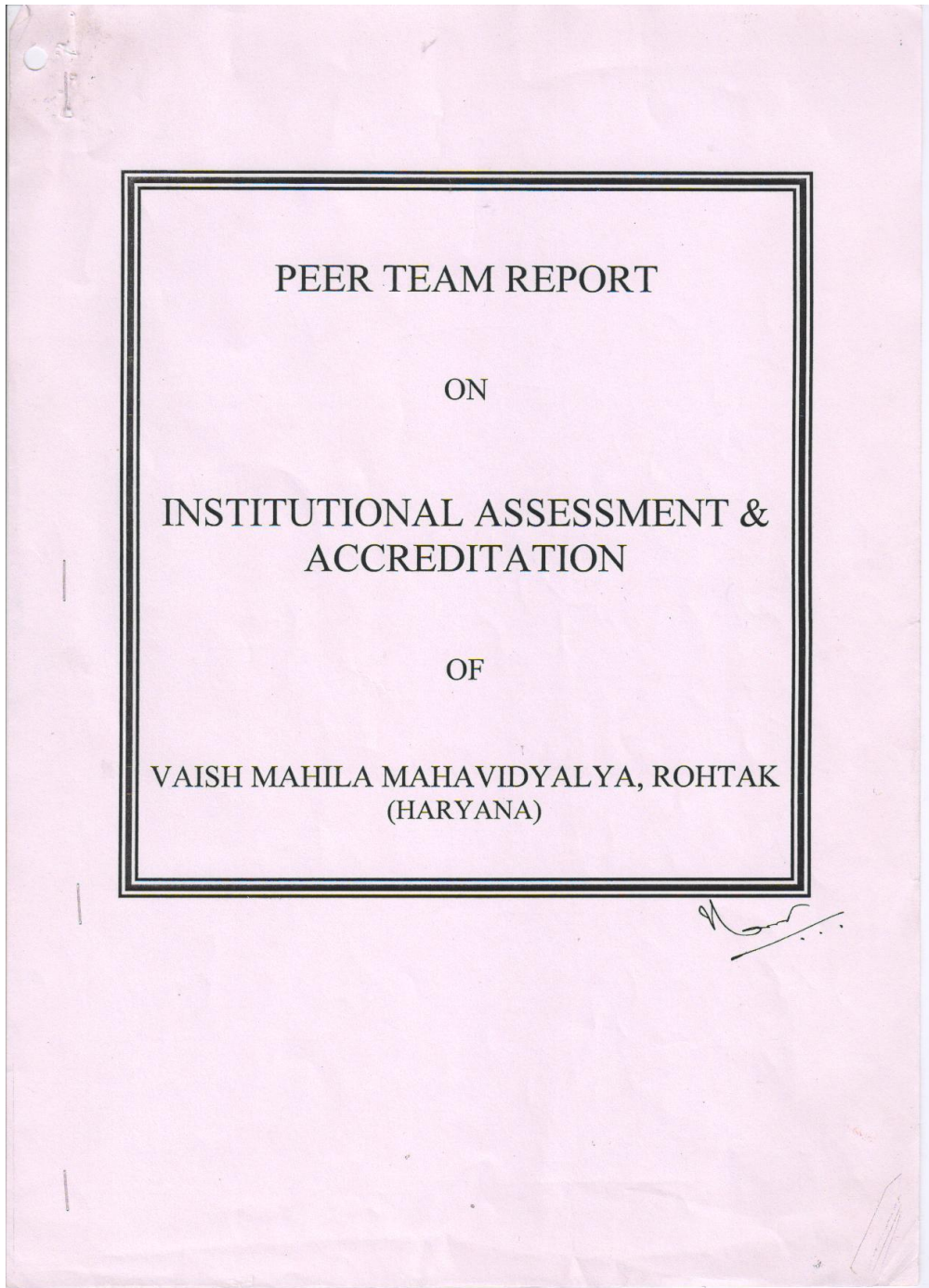
Evidence of Success

Our institution has been successful in registering presence on National and International scene in sports as is evident from the out standing performance of our sports students in various sports competitions and championships held at different levels. Two of our students, Sakshi Malik and Reetu Malik have marked their presence on International and National scene by winning medals in Asian Wrestling championship and All India Inter University Wrestling Competitions.

Impact

The above mentioned two best practices of the institution have positive impact on its quality improvement and have contributed greatly to the achievement of the institutional objectives.

Post-Accreditation Initiatives



PEER TEAM REPORT
ON
INSTITUTIONAL ASSESSMENT & ACCREDITATION
OF
VAISH MAHILA MAHAVIDYALYA, ROHTAK
(HARYANA)

Section – I : INTRODUCTION

Vaish Mahila Mahavidyalya, Rohtak is one of the nine institutions run by Vaish Education Society – a premier educational body of Haryana which came into existence in 1918, the first institute i.e. Vaish High School was founded by Mahatma Gandhi, the father of the Nation. Believing that education is the kernel of all human development especially women upliftment and welfare, in July 1973 Vaish College (Girls Wing) was brought into being. In the beginning it was housed in three rooms of upper storey of Vaish Girls High School with the strength of 70 students.

In 1976-77 the college moved into an independent building on Jhajjar Road, Rohtak.

The college has permanent affiliation since 1996 from M.D. University, Rohtak. It is recognized by the UGC under section 2(f) & 12B and receiving development assistance. The college conducts B.A. & B.Com. under graduate courses. It has also launched BBA under self financing scheme in 1997 which was a subsequently shelved in the year 2003 due to non viability. The college has introduced B.Com Vocational Course in the year 2000. Later on BCA & PGDCA were introduced under Self Financing

Scheme. The insignia of the college 'Love & Service' and 'Tamsa Ma Jyotirgamay' voices its mission, i.e. to dispel the darkness of ignorance and to enlighten the students through education and also inculcate in them the value of love & service.

The objective of the college is to provide quality education to women by empowering them and further chisel them as useful citizens to serve the nation and realize their aim with 3-D's : Dedication, Discipline and Determination.

The college has two storeyed building in the heart of city with easy access from railway and bus services. The college has various welfare schemes for students like fee concession to poor students & free books to the needy & meritorious students. The college has adequate space i.e. 1.044 acres with 21 well furnished class-rooms, Library hall, common room, two full fledged AC Computer labs (with 63 computers of latest configuration and facility of Internet & LAN) and Conference Hall with audio-visual aids. The college has 1176 students on its rolls and is running under graduate programmes like B.A., B.Com (Pass Course & Vocational), BCA & one PG Diploma PGDCA. The faculty includes 31 permanent teachers and 12 temporary teachers with 16 members having Ph.D. as highest qualification.

Indoor and outdoor sports facilities are made available in the college ground and Maharaja Aggarsen Stadium at Vaish Campus. The college students have participated at National Level competitions. The college has well stocked & updated central library with latest edition of books, journals pertaining to various disciplines and magazines, newspapers. The college provides hostel facilities to outside students in the Vaish College of Engineering Girls' Hostel. The college has various welfare schemes for needy students. Financial aid in the form of stipends, scholarships and loans



are provided to them and the information about the students support facilities is made clear in the prospectus. The college has vehicle parking shed, canteen and other support facilities.

The objective of the college is to provide value based quality education to students. The college takes pride in its student results that have always been above the university results with many 1st divisions. The college students have excelled in academics by finding place amongst top 10 positions in different streams of M.D. University, Rohtak in the last few years. The dedicated teaching faculty aims at the development of integrated personality of the students by having harmonious teacher taught relationship. The college provides ample opportunities to the teachers to enhance their professional excellence. The constant monitoring of students evaluation is ensured in the institution.

With the aim to self evaluate and self understand themselves the college has volunteered for assessment and accreditation council (NAAC). A Peer Team consisting of Prof. Naresh L. Ved, Vice-Chancellor, Bhavnagar University, Bhavnagar, Gujarat as Chairperson and Prof. S.K. Bhatia, Department of English & Director Academic Staff College, Guru Nanak Dev University, Amritsar (Punjab), Dr. Ajit Kumar Singhal, Principal, Govt. P.G. College, Rishikesh (Uttaranchal) as Members visited the college. Dr. G. Srinivas, Deputy Adviser, NAAC Co-ordinated the Peer Team visit. The Peer Team visited the facilities and teaching departments of the college. It also held interactions with the college Management, Principal, Faculty, Students, Parents and Alumni. The Peer team visited the institution on 18th & 19th of Dec., 2003 and evaluation has been conducted as per the norms of NAAC.



Section – II CRITERION-WISE ANALYSIS

Criterion – I Curricular Aspects

The college follows the syllabi of M.D. University. It is offering B.A., B.Com, B.Com Vocational, BCA & PGDCA Courses. Unit cost of the education in the college is Rs. 9466/-.

Women Cell and NSS are active in the college. Some of the college teachers are members of Board of studies and common syllabi committee of various universities of Haryana as members to review and re-design teaching programmes from time to time. New programmes are introduced within the present University system, latest being PGDCA. The college has access to neighbourhood industries such as LPS Ltd.

Criterion – II Teaching Learning and Evaluation

The admission to various courses of study are done on the basis of academic merit of students. The performance of students is monitored through periodical tests, assignments and half-yearly examinations which is conveyed to the parents. Performance of the student is also assessed by literary competitions, departmental competitions, talent search shows etc. The teacher-learner interaction is further substantiated by periodical tutorials. The faculty at the beginning of academic session fixes its target to complete the courses (40% upto September, 30% upto December and remaining 30% upto the March). The syllabi are utilized according to annual system of teaching. The class room teachings are supplemented by extension lectures, seminars, workshop etc. The teaching in the college is also supplemented by audio-visual aids. The average workload of the teacher is

24 to 27 periods per week. The academic calendar, exhibits 150 teaching days and 285 working days. There are 43 faculty members out of which 31 are permanent. 16 faculty members are Ph.D. degree holders while 9 are M.Phil. The recruitment of teachers is regulated through selection committee. The non-teaching staff, administrative staff and technical staff are 25. There are 1155 students in UG and 21 students in PG-Diploma. 8 teachers attended National Level seminars/conferences as the participants. Few teachers have availed faculty development programmes. The faculty is yet to establish National or International linkages.

Criterion III : Research, Consultancy and Extension

The college has provision of study leave for teachers subject to Government approval. Teachers are further need to be actively engaged in research and publication works. The college has not publicized the expertise available for consultancy services. Few teachers in the Departments of Hindi, Economics, English are engaged in research activities.

The college has extension activities run by the teachers in addition to teaching. Various extension activities are carried out in the college with the assistance of NGO's and GO's like Rotary Club & Lions Club and the designated persons are made additional payments for the same. Teachers and students are encouraged to participate in these activities through Women Cell and NSS.

Criterion IV : Infrastructure and Learning Resources

According to master plan of the college campus, the college is infrastructurally viable. The college plans to meet the need for augmenting

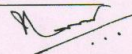


the infrastructure so as to keep pace with the academic growth through donations from Vaish Education Society, individual donors and internal funds. The college ensures optimum utilization of its infrastructure facilities.

The college has two storeyed building with more than 21 rooms at present. A separate beautification committee remains active throughout the year to keep the campus beautiful and pollution free. The college library is interconnected with other libraries for inter library borrowing and book bank facility. Library advisory committee supervises the functioning of library. A number of books, journals and periodicals have been added to the library along with reprographic facility during the last two years. Departments of commerce, BCA, PGDCA have their own computers maintained by concerned staff. Various health services are available in the college and health awareness programmes are organized from time to time. Ample facilities are available in the sports and physical education centre. Outstanding sports girls are given various incentives. Some of the college players have excelled at state level and national level. The construction of two Home Science labs is in progress.

Criterion V : Students Support and progression

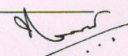
Percentage of students appearing for the qualifying examination is 86.35% and dropout rate is 13.65%. The college publishes its updated prospectus annually which contains academic information for the students. The college provides various financial aids to the students from the State and Central Govt. in the form of Scholarships, stipends etc. Last year there were 37 national merit scholarship holders 4 merit scholarship holders and 6 SC/BC



and handicapped Scholarship holders. The teachers participated in academic and personal counseling of the students. The college has Alumni-association. There is no practice of gathering feed back from the students. The career guidance, counseling system and placement cell in the college needs to be strengthened. Various sports and recreational services are available to the students in the form of indoor games, outdoor games, debate club, students magazines, cultural programs, audio-video facilities, dance-music competition, essay writing and quiz contests.

Criterion VI : Organization and Management

Vaish Mahila Mahavidyalya, Rohtak has as many as 37 committees to coordinate and monitor academic and other activities. These committees are constituted every year to look after smooth functioning of the college. The overall coordination and monitoring is done by the Principal. The institution has internal mechanism for writing ACR of each employee. The college does not have professional development programme for non-teaching staff. The college management controls the functioning and decision making exercises of the college. The college do not have major financial problems. The income and expenditure details of the college is audited annually. The college has welfare schemes and grievance redressal cell headed by a senior teacher to listen to the disputes and complaints of the staff. Various welfare programmes organized in the college are Earn While you Learn Scheme, NTT and Interior Decoration Courses. The college provides loan facility to the teachers and the non-teaching staff from their respective general provident funds.



Criterion VII : Healthy Practices

The college has adopted mechanisms for internal quality checks in the forms of giving incentive to the teachers for showing good results. The college is sensitized to latest managerial concepts such as strategic planning, team work, decision making and computerization. Regular academic programme are strengthened through self-financing courses (B.Com Vocational, BCA and PGDCA). Community orientation programme and activities are run through NSS and Women Cell. Efforts have been made for promoting general/transferable skills among the students. The college inculcates civic responsibilities among the students through NSS and organizing extension lectures by inviting persons of repute from university and civil administrations. The college adopted novel marketing techniques for utilizing the skills of the students eg. Pot making, tie and dye, food preservations etc. by organizing melas and exhibitions at college level. By organizing seminars, extension lectures and taking classes in moral education, moral values are being infused into the students. Students are encouraged to participate in various fields of activities like debate, declamation, dramatics, dance, departmental exhibitions and competitions and physical training's like yoga, Vushu and Judo.



Section – III OVERALL ANALYSIS

On the basis of Criterion wise analysis of the college, inputs from the departments, the overall view that emerges out can be put as under :

- The college has adequate infrastructural facilities.
- As many as 37 committees continuously monitor the execution of various activities and programs.
- 70% of the teachers hold research degrees(M.Phil./Ph.D.).
- 86.35% of students appear in the examination and the dropout rate is 13.65%. The success rate of the students in the examination is 72.4%.
- Teaching days and working days are 160 and 285 respectively.
- The academic and administrative records are well maintained.
- The participation and contribution of students and the teachers in the extension activities is appreciable.
- Haryana State Govt. sponsored schemes Earn While You Learn and Women Cell are functioning effectively.
- Additional thrust is given for personality development of the students.
- The college has grievance redressal cell and Alumni association.
- The college has devised its future plan for its academic and infrastructure growth and development.
- The performance of the students in music and sports is note worthy. Some students have participated in Asiad.

- The departments of Home Science and Computer Science are functioning well.
- The results of student particularly in Commerce dept. are very significant.

On the whole the functioning of the college is good along with certain areas of concern demanding attention.


Suggestions for further improvement :

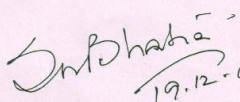
- The research activities and publications by the faculty not very significant. There is a need of establishing a research coordination committee. Effort should be made to apply and utilize minor research projects from various apex bodies including UGC. Research projects will add new academic facilities and also help to enhance the quality of teaching-learning evaluation process.
- The college may continue to organize more seminars in the upcoming areas. Simultaneously it may also encourage its teachers to attend the workshops and conferences conducted by other institutions. The schemes of UGC may be utilized for this purpose.
- Teachers should be encouraged to avail teacher fellowships from UGC.
- The library services need to be improved by enhancing book bank facilities and subscribing student oriented books and journals. The library can also avail facilities from INFLIBNET, Ahmedabad.
- Career oriented programme options and elective options need to be increased. Students feedback on quality of teaching/ students assessment of teachers be introduced to enable the teachers to improve their teaching abilities.

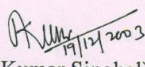
- Centralized media facilities have to be strengthened to prepare audio-visual and the teaching aids.
- A bureau of counseling and guidance for students need to be strengthened.
- College should explore the possibility of using communication technology, interactive learning resources.
- In order to ensure the quality education and sustain it, the student feed back system to be systematised.
- College may further explore possibilities of courses, which are job oriented.
- The college is trying to initiate National and International linkages.
- In-built mechanism be set-up to check the work efficiency of the non-teaching staff and provisions be made for their professional development.
- The college may develop its website.
- The college may conduct its own certificate courses in Communicative English, Interior Decoration, Fashion Technology, Web Designing etc.
- The activities of Alumni Association need to be strengthened and their services are effectively utilized.
- Efforts may be made to enhance the computer proficiency of teachers and students.
- The college has shortage of enough space and class rooms which needs immediate attention by the college authorities.

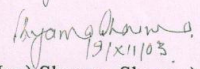
The Peer Team thanks the College Management, Principal, Teaching faculty, Students and staff for their support and hospitality extended to it in conducting the assessment & accreditation process. The Peer Team

appreciates the Vaish Mahila Mahavidyalya, for its efforts in providing quality higher education to women and wishes that the college enhances its potential in becoming a well known centre of higher education for women in this part of the country.


(Prof. Naresh L. Ved) 19/12/03
Chairperson


(Dr. S.K. Bhatia) 19.12.03
Member


(Dr. Ajit Kumar Singhal)
Member

I agree to the contents of the report

(Dr. (Mrs.) Shyama Sharma) 19/12/03
Principal

Place : Rohtak

Dated : Dec. 19, 2003

As the college has already undergone accreditation process by NAAC in 2003, the post-accreditation initiatives undertaken by the college during the last four years are:

Academics:

- Career oriented courses such as B.B.A and B.Com. (Hon.) and PG courses like M.A. in English, Hindi and Economics, M.Sc. Mathematics, M.Com. and M.Sc. Computer science have been introduced to offer the students better career prospects.
- Latest teaching devices like smart boards, magic studies etc. have been introduced to make teaching more comprehensible and interesting.
- An edusat programme started by Haryana Government has been installed in a separate room allotted for this purpose. This programme provide students further knowledge and information related to their subjects by inviting experts from different streams to deliver lectures and also helps in improving soft skills of students through its soft skills classes.
- A language lab has been set up recently in order to help students learn communication skills, phonetics, pronunciation, grammar etc.
- Various departments have introduced power point presentations and seminars to improve presentation skills of the students.
- Extension lectures and workshops have been organized by different departments of the college to broaden mental horizon of the students.
- An add on course in fashion designing has been started to students.
- Teachers are encouraged to attend seminars, workshops conferences and training programmes to update their knowledge and learn latest teaching methods.
- Efforts have been made to enhance computer proficiency of teachers and students.

Administration:

- All the accounts, enrollment list, registration, results and examination forms of students have been computerized. The full computerization of the working of administrative block is, however, under process.
- The administrative staff of the college has been given formal training to understand the technicalities of working on computers.
- To increase the academic efficiency of administrative staff members, they are motivated administrative staff members, they are motivated to acquire higher degrees and loan facilities are provided to them for this purpose.

Infrastructure:

- New PG block with an open cafeteria has been constructed for PG and BCA students.
- A lift has been installed in the college.
- A multi purpose hall for indoor games has been built to promote sports activities.
- Old canteen has been renovated as a well furnished conference hall for conducting seminars and meetings.
- Sports department has been provided gym facility and various new sports equipments.
- All the teaching departments of the college have been given computers in their departmental rooms and all labs have been provided with latest equipments.

Other facilities :

- Role of IQAC has been made prominent by upgrading all developmental initiatives in the institution.
- Students feedback proforma has been introduced to get their feedback about academics and administration.
- A practice of honoring staff members on completion of 25 years of services has been started.
- The library services are extended by buying students oriented books and subscribing to more journals and also increasing book bank facilities.
- The practice of on the spot purchasing of library books from book fairs has been started.
- Placement cell has been established provides placement assistance to students by giving them training and inviting companies to the campus for placement.
- The practice of organizing summer camps in the campus during summer holding has been started over the last two years. During the campus, hobby classes, computer training programmes, yoga & dance classes, courses on fashion designing are conducted.
- Organizing extension lecturers on communication skills and personality development, conducting PDP classes and setting up language lab to improve communication skills of the students, help in their personality development and inculcate leadership qualities in them.
- Promoting extra-curricular and co-curricular activities by providing more funds to these activities, encouraging and training students to participate in various cultural, literary and fine arts competitions organized at college, inter-college, district and state levels and in zonal and inter zonal youth festivals.
- Organizing women empowerment programs through women cell and legal literacy cell of the college like legal awareness camps and debate,

declamation, poetic recitation, slogan-writing and poster making competitions on women issues; taking out rallies to protest against female feticide and crime against women and launching 'save girl child' campaigns to improve sex ratio in the state.

- Giving training of self-defense techniques and martial arts to the students to enable them to fight for their dignity and honor.
- Suggestion/Complaint box has been set up at the gate of the college. Two lady officers of police department patrol regularly till 12o' clock to check the crime and instill confidence and a sense of security in students.

Evaluative Report of the Departments

1. **Name of the department:** **English**
2. **Year of Establishment** 07.01.1973
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG & PG**
4. **Names of Interdisciplinary courses and the departments/units involved :** Nil
5. **Annual/ semester/choice based credit system (programme wise):**
Semester system
6. **Participation of the department in the courses offered by other departments:** The department of English is always helpful in guiding the students of the courses of other departments for participation in Literary activities i.e. Debate, Declamation, Symposium, Poetic Recitation, Presentations. The Department also arranges lectures on soft skills through Edusat open for all the students of the institution helping them in improving their pronunciation. It also helps the students of BCA, MCA, M.Com, etc. during their placements through personality development programmes.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:**
The course in Spoken English was started in 2004-05 but was discontinued in 2008-09 because the classes were held after regular teaching hours and the students were not interested in staying late.
9. **Number of Teaching posts**

	sanctioned	Filled
Professors	Principal	√
Associate Professors		3 (By promotion)
Asst. Professors	4	1

**10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.(Mrs.) Shakuntla Singla	M.A, M.Phil, Ph.D	Principal	Anglo-Indian Fiction	34 years	No Provision in Mahrishi Dayanand University, Rohtak for college faculty to guide Ph.D Students
Mrs. Alka Sharma	M.A, M.Phil	Associate Professor	American Fiction	32 years	
Dr. (Mrs.) Shashi Goel	M.A, Ph.D	Associate Professor	Anglo-Indian Fiction	27 years	
Dr.(Mrs.) Suresh Malik	M.A, M.Phil, Ph.D	Associate Professor	Anglo-Indian Fiction	25 years	
Dr. (Mrs.) Abha Gupta	M.A, M.Phil, Ph.D	Assistant Professor	American Fiction	10 years	
Dr. Rashmi	M.A, M.Phil, Ph.D	Assistant Professor	British	2 years 2 months	
Mrs. Sudha Bansal	M.A, M.Phil, Ph.D (submitted)	Assistant Professor	Anglo-Indian Fiction	8 years	

- 11. List of senior visiting faculty :** Nil
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** Temporary faculty is appointed when need arises according to the workload keeping in view the strength of the students.
- 13. Student -Teacher Ratio (programme wise) :** B.A. 1st, B.A.2nd, B.A. 3rd = 1:80
M.A (Previous)= 1:40, M.A (Final)= 1:40
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :** Nil
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :** Ph.D- 5, M.Phil- 2
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.:** Nil
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
- 18. Research Centre /facility recognized by the University:** Nil
- 19. Publications:** Nil
- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index

- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards.....: Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students :

Dr. (Mrs.) Shakuntla Singla:

Certificate of appreciation by students' welfare department M.D. University, Rohtak in 2010-11 and 2011-12

Dr. (Mrs.) Shashi Goyal:

Certificate of appreciation by students' welfare department M.D. University, Rohtak in 2008-09 and 2011-12 for guiding the students in literary activities

Certificate of appreciation by Sh. Ram Chandra Mission in Collaboration with United Nations Information Centre for India & Bhutan in the contribution in Annual All India Essay Writing Event of 2009

Dr. (Mrs.) Abha Gupta:

Awarded Ph.D in 2012

Dr. (Mrs.) Rashmi :

Awarded Ph.D in 2012

24. List of eminent academicians and scientists/ visitors to the department :

Dr. Asha Kadyan, Professor and Head of Dept. of English & foreign

Languages, MDU, Rohtak

25. Seminars/ Conferences/Workshops organized & the source of funding

: Nil

a)National

b)International

26. Student profile programme/course wise: Nil

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil
PG	96%	4%	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Exact data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Exact data not available
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	----
• Campus selection	NIL
• Other than campus recruitment	10%
Entrepreneurship/Self-employment ✓	20%

30. Details of Infrastructural facilities

a) Library ✓

b) Internet facilities for Staff & Students ✓

c) Class rooms with ICT facility: No

d) Laboratories – Language Lab

31. Number of students receiving financial assistance from college, university, government or other agencies : About 100 students

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Special Lectures of faculty from department of English and Foreign Languages, M. D. University are organized to give the students broader perspective of the courses they are studying. Professor Asha Kadyan, Head of Dept. of English & foreign Languages, MDU, Rohtak gave a Lecture on “Career Opportunities for English students in different fields”.

An extension lecture on “Essential Skills for getting job in Present Scenario” by Sh. Yash Kumar Jain, M.D. Synergy Pvt. Ltd was organized in 2012.

A two-day workshop on “Career Guidance & Personality Development” sponsored by UGC on 4th & 5th March 2011

33. Teaching methods adopted to improve student learning: Traditional Talk and chalk method is generally adopted to make the students active participants in teaching learning process. Moreover group discussions are held in the class. Presentations including power point Presentations are also arranged for PG Students. Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Recently almost all class rooms are equipped with smart boards resulting in that traditional methods are giving way to modern techniques. Lectures through Edusat are given as per schedule provided by HEC, Haryana.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The faculty members of the department being members of NSS, Women Cell, Legal literacy cell always sensitize the students towards community issue/gender disparities and inculcate in them values and commitment to society.

35. SWOC analysis of the department and Future plans :

Strength: Well qualified and experienced staff is the strength of the department 80% of the staff members of the department hold Ph.D degree. Well equipped library with latest books on English literature and language, Language Lab & CDs for Spoken English is another positive aspect of the department.

Weakness: Temporary faculty to teach post-graduate classes is the biggest flaw the department is facing.

Opportunities: The department has received an opportunity to teach the students English language with the help of recently established Language Lab to harness their communicative skills with advanced emerging technology in this ever-changing competitive global world. It will go a long way in enriching their language learning experiences.

Challenges: It is a challenge for the faculty to teach foreign language to the students coming from rural areas.

- 1.** To improve their Dialectical tone
- 2.** To correct their pronunciation
- 3.** To prepare them for presentations

Future Plans:

1. As the Language Lab is recently established, the faculty endeavors to teach communication skills & pronunciation to the students in laboratory to enrich their language learning experience, as it provides students with the technical tools to get the best samples of pronunciation of the language.
2. To appoint Regular faculty to teach PG Classes.
3. Departmental Library
4. To conduct mock interviews for the students.

- 1. Name of the department** **Economics**
- 2. Year of Establishment** 1973
- 3. Names of Programmes / Courses offered:** UG & PG
- 4. Names of Interdisciplinary courses and the departments/units involved:**
- Commerce & BBA
- 5. Annual/ semester/choice based credit system (programme wise):**
- Annual till 2009-10 and Semester from 2010-11 for UG & PG both
- 6. Participation of the department in the courses offered by other departments:**
- Commerce & BBA
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc:** Nil
- 8. Details of courses/programmes discontinued (if any) with reasons:** Nil
- 9. Number of teaching posts**

	sanctioned UG	sanctioned PG	Self	Filled
			Finance	
Professors				
Associate Professors	2			2
Asst. Professors			2	2

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Pratibha Garg	B.A.(Hons.), M.A.,M.Phil, Ph.D	Associate Professor	Financing & Adjustment of BOP's	31 years 8 Months	
Mrs. Alka Bahl	B.A.(Hons.), M.A, M.Phil	Associate Professor	International Monetary Standard	28 years 4 Months	
Mrs. Chandna Jain	M.A, M.Phil,	Assistant Professor	International Economics	5 years 5 Months	
Mrs. Anupam Mittal	M.A, M.Phil,	Assistant Professor	Statistics	1 years 9 Months	

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

13. Student -Teacher Ratio (programme wise) :

B.A. (Arts) = 30:1

B.Com.=80:1, M.A (ECO)= 23:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:

No. of Faculty Members	Qualifications

1	Ph.D
3	M.Phil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: 2

- * a) Publication per faculty – 1+1
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
- (1) Quality of work Life in BSNL case study of Haryana published in Indo Global Journal of Advance studies Volume 3 April 2012.

(2) NAREGA-Miles to go on implementation in International Conference by MDU Economics Department on 29-30 Nov. 2010.

- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in**
a) National committees b) International Committees c) Editorial Boards.....: Nil
- 22. Student projects -Nil**
a) Percentage of students who have done in-house projects including inter departmental/programme
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
- 23. Awards/ Recognitions received by faculty and students :**
 See Annexure-I
- 24. List of eminent academicians and scientists/ visitors to the department : Nil**
- 25. Seminars/ Conferences/Workshops organized & the source of funding : Nil**
 a)National
 b)International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled		Pass percentage
			*M	*F	
B.A. I					
2008-09	45	42	F		88.09
2009-10	47	47	F		78.72
2010-11	35	35	F		77.14
2011-12	30	27	F		88.88
2012-13			F		
B.Com.I					

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled		Pass percentage
			*M	*F	
2008-09	107	107	F		83.17
2009-10	156	156	F		71.15
2010-11	133	133	F		89.47
2011-12	151	151	F		68.8
2012-13			F		
M.A.1st					
2010-11	14	14	F		85.7
2011-12	26	22	F		27.27
2012-13			F		

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	N.A	Nil
PG	97%	3%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	N.A

Student progression	Against % enrolled
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment ✓	

30. Details of Infrastructural facilities

- a) **Library** YES
- b) **Internet facilities for Staff & Students** YES
- c) **Class rooms with ICT facility:** No
- d) **Laboratories** – No

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: By giving class test, assignments, group discussions, arranging paper presentations, encouraging students to raise questions in classrooms.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation in such activities as an when organized by the college.

35. SWOC analysis of the department and Future plans :

Strength:

- Well qualified staff
- Well equipped Library with latest books
- Well furnished rooms
- Computer with internet facility
- Economic Association
- Preparation for Competitive exams
- Ample Activities like poster making, Quiz, essay writing etc.
- Assignments, Presentations are encouraged
- Revision tests and class debates/group discussions

- Exposure to students on recent economic problems
- Orientation of students on current budget preparation and implications
- Variant group of students, rural/urban

Weakness:

- Students from rural area
- Lack of departmental library
- Temporary staff is employed for additional workload, which disturbs the continuity of the activity of department

Opportunities:

- Brilliant students can be attracted because of competitive nature of the subject
- Strengthening alumni network and enhancing the employability
- Counseling of parents/students towards the popularity and relevance of subject for higher studies.

Challenges:

- Competition from professional courses like BBA, BCA.
- Competition from interdisciplinary courses like BBA & B.Com.(Hons.).
- Village background students find the subject difficult very few take the subject.

Future Plans:

- In House and out House projects for internal assessment
- National Seminar and workshop to be conduct

Annexure-I

Ms. Jyoti Sharma:

- (1) 1st prize in declamation at District Level.
- (2) 2nd prize in declamation at District Level.
- (3) 3rd prize in declamation at State Level.
- (4) 1st prize in inter college declamation held in P.T.N.R.S college
- (5) Selected for final in Haryani Quiz held in MDU, Rohtak
- (6) 1st prize in 1st prize in inter college declamation held in P.T.N.R.S college
- (7) Selected for final in Haryani Quiz held in MDU, Rohtak
- (8) 1st prize in inter college literacy & quiz competition held in Govt. College, Meham

Ms. Nisha:

- (1) Nisha- 3rd in Punjabi poetic recitation in youth festival 2010-11
- (2) Nisha- 3rd in Punjabi poetic recitation in I.C.College, Rohtak

MS. Poonam:

1. Poonam-2nd in group dance competition 22/01/2010.
2. Poonam-Awarded and selected for final Haryani Quiz in MDU 01/11/2011.
3. Poonam-7th position in MDU in M.A.1st Sem. 2010-11.
4. Poonam-Participation in Quiz organized 10/02/2010 by PIET, Panipat.
5. Poonam-2nd in Poem Competition organized by Dainik Jagran on 08/03/2011.

1. **Name of the department** **History**
2. **Year of Establishment** 1973
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - UG**
4. **Names of Interdisciplinary courses and the departments/units involved** : Nil
5. **Annual/ semester/choice based credit system (programme wise):**
Annual till 2009-2010 Semester wise 2010-11 for UG
6. **Participation of the department in the courses offered by other departments** : Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.- Nil**
8. **Details of courses/programmes discontinued (if any) with reasons:**
N.A.
9. **Number of Teaching posts**

	sanctioned	Filled
Professors		
Associate Professors	1	1
Asst. Professors		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. (Mrs.) Anjali Jain	M. A. M.Phil Ph.D.	Associate Professor	Regional studies	26 Years	---

11. **List of senior visiting faculty :Nil**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil**
13. **Student -Teacher Ratio (programme wise) : 50:1**
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil**
15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :**
Ph.D. – 1
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**
18. **Research Centre /facility recognized by the University: Nil**
19. **Publications: Nil**
 - * Publication per faculty: 1
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database

- International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books: 1857 ke Pratham Swatantrata Sangram Mein Haryana ka Yogdan.
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in**
 - a) National committees b) International Committees c) Editorial Board = Member of all India Itihas Sanklan Samiti.
- 22. Student projects -Nil**
 - a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
- 23. Awards/ Recognitions received by faculty and students: Nil**
- 24. List of eminent academicians and scientists/ visitors to the department: Nil**
- 25. Seminars/ Conferences/Workshops organized & the source of funding: Nil**
 - a)National
 - b)International
- 26. Student profile programme/course wise:**

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	252	50	49 F	93.87%
2009-2010	317	54	42 F	77.77%
2010-2011	253	43	40 F	1 ST sem 100% 2 nd sem 100%
2011-2012	248	53	53 F	1 ST sem 100% 2 nd sem 100%
2012-2013	218	59	59 F	Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1 ST (2012-2013)	100%	NIL	NIL
B.A. 2 ND (2012-2013)	100%		NIL
B.A. 3 RD (2012-2013)	100%		NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	---

Student progression	Against % enrolled
Ph.D. to Post-Doctoral	Nil
Employed	----
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship/Self-employment \checkmark	----

30. Details of Infrastructural facilities

- a) Library – college Yes
- b) Internet facilities – Yes
- c) Class rooms with ICT facility: smart class room
- d) Laboratories – No

31. Number of students receiving financial assistance from college, university, government or other agencies: ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Discussion with students and essay writing.

33. Teaching methods adopted to improve student learning:

- By giving class test.
- Group discussion.
- Assignments.
- Arranging paper presentation.
- Encouraging students to raise questions in classrooms.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Declamation.
- Quiz Contest.
- Essay writing.
- Debate and Seminar.

36. SWOC analysis of the department and Future plans

Strength:

- Well furnished Social Science room.
- Academic excellence.
- Hard working and qualified faculty with Ph.D.
- Computer with Internet facility.
- History Association Activities for women empowerment.
- Ample activities like poster making, Quiz, Essay writing etc.
- Various responses of students of faculty guidance.
- Various historical events, facts and important things are shown through slide projector, multimedia and magic studio (Project with inbuilt computer)
- Cordial relationship of faculty with students and their parents through college visit.
- Positive response of students to faculty guidance.

Weakness:

- Lack of PG courses.
- Lack of departmental library.
- Students from rural background.

Opportunities:

- Counseling of parent/students to achieve a degree in their life.
- Strengthening alumni network and enhancing the employability.
- PG course.
- Through History Association various competitions are organized for students to make them confident and bring out their hidden talent.
- History being an important subject for competitive examination, Brilliant students can be attracted towards this subject.

Challenges:

- Time limitation for syllabus completion.
- Difficulty of starting new programme due to lack of teaching staff.

- Try to improve the level of students.
- Due to the towards professional courses, students try to avoid this subject.

Future Plans:

- PG programme in History.
- National Seminar and workshop to be conduct.
- To offer diploma in Tourism.

1. Name of the department **Sanskrit**
2. Year of Establishment 1973
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise):
Annual till 2009-2010 Semester wise 2010-11 for UG
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.- Nil
8. Details of courses/programmes discontinued (if any) with reasons:
N.A.
9. Number of Teaching posts

	sanctioned	Filled
Professors		
Associate Professors	1	1
Asst. Professors		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Mrs. Sulochana Goyal	M. A. M.Phil.	Associate Professor	Natak	30 Years and 6 months	---
----------------------------	------------------	------------------------	-------	-----------------------------	-----

11. **List of senior visiting faculty :Nil**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL**
13. **Student -Teacher Ratio (programme wise) : 31:1**
14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil**
15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :
M.Phil - 1**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre /facility recognized by the University: Nil**
19. **Publications: Nil**
 - Publication per faculty
 - Number of papers published in peer reviewed journals (national / international) by faculty and students
 - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN/ISSN numbers with details of publishers
 - Citation Index

- SNIP
- SJR
- Impact factor
- h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Board = ---

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

a)National

b)International

26. Student profile programme/course wise:

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	252	32	32 F	100%
2009-2010	317	47	47 F	100%
2010-2011	253	31	31 F	1 ST sem 100% 2 nd sem 100%
2011-2012	248	34	34 F	1 ST sem 100% 2 nd sem 100%

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
2012-2013	218	31	31 F	Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1 ST (2012-2013)	100%	NIL	NIL
B.A.2 ND (2012-2013)	100%		NIL
B.A.3 RD (2012-2013)	100%		NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	---
Ph.D. to Post-Doctoral	Nil
Employed	----
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship/Self-employment \checkmark	----

30. Details of Infrastructural facilities

- a) Library – college Yes
- b) Internet facilities – Yes
- c) Class rooms with ICT facility: smart class room
- d) Laboratories – No

31. Number of students receiving financial assistance from college, university, government or other agencies : ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Sanskrit dictation, discussion with students and essay writing.

33. Teaching methods adopted to improve student learning:. By raising questions, class test & group discussion etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Our students participate in various competitions organized by other college as Sanskrit Shalokcharan, Declamation, Quiz etc.

35. SWOC analysis of the department and Future plans : Sanskrit is continuously used as a ceremonial language in Hindu religion. Study center of Sanskrit are established in foreign countries.

Strength:

- Well furnished language room.
- Academic excellence with excellent result.
- Hard working and qualified faculty with M.Phil.
- Cordial relationship of faculty with students and their parents through college visit.
- Positive response of students to faculty guidance.

Weakness:

- Lack of faculty guidance.
- Rural background of students.
- Departmental library, where we can solve the personal problems of the

- Students.

Opportunities:

- Pronunciation, translation, spelling, formation of sentences and vocabulary of the students are not correct because majority of the students belong to the rural areas. To improve all that Sanskrit associate is formal through which many competition like Sanskrit dictation, Shalokocharan, essay, quiz, adarsh vakya etc. are organized to provoke the hidden talents and increase the knowledge of the students.
- Can strengthen Alumnae Network.
- PG course.

Challenges:

- Time limitation for syllabus completion.
- Try to improve the level of students.
- Seeing the present scenario when most of the students prefer professional courses or commerce and science faculties, it is a big challenge to motivate students to learn this ancient and classical language.

Future Plans:

- PG programme in Sanskrit.
- To organize work shop and seminar.
- To set up Sanskrit language lab.
- Sanskrit speaking course.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,

Name	Qualification	Designation	Specialization	No. of Years of Experience (Approx.)	No. of Ph.D. Students guided for the last 4 years
Mrs. Sunaina Saini	M.Sc, M.Phil	Lecturer	Applied Mathematics	2 years 6 months	
Ms. Amita Jain	M.Sc	Lecturer	Pure Mathematics	1 years 9 months	
Ms. Ritu Gupta	M.Sc, M.Phil	Lecturer	Maths with computer science	1 years 4 months	
Mrs. Pooja Gupta	M.Sc	Lecturer	Pure Mathematics	1 year 2 months	
Mrs. Geetika Jain	M.Sc	Lecturer	Maths with computer science	1 year	
Ms. Sudesh Kumari	M.Sc	Lecturer	Pure Mathematics	6 months	

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%

13. Student -Teacher Ratio (programme wise):

B.A. 1st, B.A.2nd, B.A. 3rd = 1:80

M.sc (Previous)= 1:40, M.sc. (Final)= 1:40

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil**
- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :**
M.Phil- 2
- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil**
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
- 18. Research Centre /facility recognized by the University: Nil**
- 19. Publications: Nil**
 - * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in**
 - a) National committees b) International Committees c) Editorial Boards.....: Nil**

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

a)National

b)International

26. Student profile programme/course wise: Nil

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil
PG	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	NA

Student progression	Against % enrolled
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	-----
• Campus selection	NIL
• Other than campus recruitment	10%
Entrepreneurship/Self-employment ✓	20%

30. Details of Infrastructural facilities

- a) Library ✓
- b) Internet facilities for Staff & Students ✓
- c) Class rooms with ICT facility: No

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Recently almost all class rooms are equipped with smart board resulting in that traditional methods are given to way moden techniques. Lectures through Edusat are given as per schedule provided by HEC, Haryana.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The faculty members of the department being members of NSS, Women Cell always sensitize the students towards community issue/gender disparities and inculcate in them values and commitment to society.

35. SWOC analysis of the department and Future plans :

Strength: Well equipped library with latest books.

Weakness: Temporary faculty to teach post-graduate and under-graduate classes are the biggest flaw the department is facing.

Opportunities: Counseling of parents/students towards the popularity and relevance of subject for higher studies.

Challenges: It is a challenge for the faculty to teach the students coming from rural areas.

Future Plans:

1. To appoint Regular faculty to teach PG Classes.
2. Departmental Library
3. To conduct mock interviews for the students.

1. Name of the department **Music Vocal**
2. Year of Establishment July 1979
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise): B.A.I, B.A.II, B.A.III, Semester wise
6. Participation of the department in the courses offered by other departments : Yes
7. Courses in collaboration with other universities, industries, foreign institutions, etc.- NIL
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts

	sanctioned	Filled
Professors		
Associate Professors	1	1
Asst. Professors		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the

					last 4 years
Dr. (Mrs.) Neera Sharma	M. A.(dance & music), Ph.D	Associate Professor	Folk Music & Dance	34 years	-

11. List of senior visiting faculty :

Mrs. Shashi Gaur, Vice Principal, Hindu Girls College, Jagadhari.

Dr. Mridula Puri, Ex. Principal, Hindu kanya Mahavidyalya, Jind.

Dr. Pushpa Sharma, Ex. Principal, Adarsh Mahila Mahavidyalya, Bhiwani.

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL

13. Student -Teacher Ratio (programme wise) : 2012-13

=28:1, B.A. 1ST YEAR

= 27:1, B.A. 2ND YEAR

=17:1, B.A. 3RD YEAR

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 1 Tabla player sanctioned & filled.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Ph.D- 1

16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received.: Nil

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

17. Research Centre /facility recognized by the University: Nil

18. Publications:

* Publication per faculty

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
- * Monographs
- * Chapter in Books
- * Books Edited
- * **Books with ISBN/ISSN numbers with details of publishers :**
Bhartiya lok Nrityon mein Haryana tatha Rajasthan by Satyam Publisher
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

19. Areas of consultancy and income generated : Nil

20. Faculty as members in

a) National committees b) International Committees c) Editorial

Board = Special invitee Member of board of studies M. D. U. session 2010-2012.

21. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

22. Awards/ Recognitions received by faculty and students:

An appreciation certificate was given by D.Y.W. M. D. U., Rohtak (2008-09, 2009-10, 2010-11) for the upliftment of culture activities among students during the Zonal and Inter Zonal Youth Festival.

23. List of eminent academicians and scientists/ visitors to the department :

Mrs. Shashi Gaur, Vice-Principal and HOD Music, Hindu Girls College, Jagadhari

Dr. Mridula Puri, Ex.-Principal and HOD Music, Hindu kanya Mahavidyalya, Jind

Dr. Pushpa Sharma, Ex. Principal and HOD Music, Adarsh Mahila Mahavidyalya, Bhiwani

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada

24. Seminars/ Conferences/Workshops organized & the source of funding: One day workshop in Music at college level on 20-03-13.

a)National

b)International

25. Student profile programme/course wise:

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	40	38	F	100%
2009-2010	35	32	F	100%
2010-2011	36	34	F	1 ST sem 100% 2 nd sem 100%
2011-2012	35	32	F	1 ST sem 100% 2 nd sem 100%
2012-2013	31	28	F	Awaited

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

B.A. 1 ST (2012-2013)	100%	NIL	NIL
B.A.2 ND (2012-2013)	100%		NIL
B.A.3 RD (2012-2013)	100%		NIL

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

28. Student progression :

Student progression	Against % enrolled
UG to PG	3
PG to M.Phil.	1
PG to Ph.D.	
Ph.D. to Post-Doctoral	Nil
Employed	-----
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship/Self-employment √	15+10

29. Details of Infrastructural facilities

a) **Library** – college Library Music section

b) **Internet facilities** – In the college campus- Library, Computer Department

c) **Class rooms with ICT facility:** No

d) **Laboratories** – 1 well equipped for practical

30. Number of students receiving financial assistance from college, university, government or other agencies : ---

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Lecture demonstration by Mrs. Shashi Gaur, Vice-Principal, Hindu Girls College, Jagadhari (2008-

09)

Dr. Mridula Puri, Ex. Principal, Hindu Kanya Mahavidyalya, Jind (2009-2010)

Dr. Pushpa Sharma, Ex. Principal, Adarsh Mahila Mahavidyalya, Bhiwani (2011-2012)

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada (2013) one day workshop in music 20.03.13.with external expert

32. Teaching methods adopted to improve student learning: Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Lectures through Edusat are given as per schedule provided by HEC, Haryana. Smart board used for teaching. Audio Video by L.C.D., G.D., Inter class competition, one to one student interaction, black board, Assignment.

33. Participation in Institutional Social Responsibility (ISR) and Extension activities: Extension lecture & group discussion.

34. SWOC analysis of the department and Future plans :

Strength:

Highly qualified (Ph.D) staff and experienced is the strength of the department. Well equipped Music lab with latest Instruments with smart board, Electronic Tabla, L.C.D. with DVD player, Key Board, Congo etc. There are enough Instruments to teach by one to one.

Only in our college amongst private colleges of M. D. U., we are running both music till 1979 students have a choice to select music vocal or instrumental because it is one of the elective subjects given to the students.

Financial support from college and in terms of U. G. C. Grants

Music department organize various Inter class, Inter disciplinary competitions under the auspicious music association.

Students are guided and trained to participate in various competitions.

Weakness: Maximum students come from rural areas. They have no musical environments or they have not read this subject in schools. In the

beginning it is very difficult to teach the rural students.

Opportunities: There are some talented students also. During teaching they run their own music Academy through earning by learning. Some students teaching music in school and given tuitions at home. Some students have registered the own dance and singing groups and performed in the stage in other states also and getting enough money.

Challenges: It is a challenge for the faculty to teach those students who have not music background and belong to rural areas. They have not read music in school level but after learning they get exposure and confidence.

Future Plans: National and International seminars and workshops to be organized.

1. Name of the department **Music Instrumental**
2. Year of Establishment July 1979
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise):
B.A.I, B.A.II, B.A.III, Semester wise
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.- NIL
8. Details of courses/programmes discontinued (if any) with reasons:
N.A.
9. Number of Teaching posts

	sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students

				nce	guided for the last 4 years
Dr. (Mrs.) Anjana Bansal	M.Phil, Ph.D	Assistant Professor	Musical Instruments	16 years	-

11. List of senior visiting faculty :

Mrs. Shashi Gaur, Vice Principal, Hindu Girls College, Jagadhari

Dr. Mridula Puri, Ex. Principal, Hindu kanya Mahavidyalya, Jind

Dr. Pushpa Sharma, Ex. Principal, Adarsh Mahila Mahavidyalya, Bhiwani

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise) : 2012-13

=33:1, B.A. 1ST YEAR

= 26:1, B.A. 2ND YEAR

=16:1, B.A. 3RD YEAR

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 1 Lab attendant- sanctioned, now retired temporarily arrangement of peon

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. : M.Phil, Ph.D- 1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

a) Publication per faculty

(1) Paper Published National Registered monthly referred Journal “RESEARCH LINK” issue 101 vol. XI (6) August 2012, page 51-52.

(2) Paper published in Research Journal “EMERGING TRENDS “ issue 5th, vol. 2, January –March 2013, page 126-127.

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Board =Member of board of studies M. D. U. session 2010-2012.

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students:

An appreciation certificate was given by D.Y.W. M. D. U., Rohtak (2008-

09, 2009-10, 2010-11, 2011-12.) for the upliftment of culture activities among students during the Zonal and Inter Zonal Youth Festival.

24. List of eminent academicians and scientists/ visitors to the department :

Mrs. Shashi Gaur, Vice-Principal and HOD Music, Hindu Girls College, Jagadhari

Dr. Mridula Puri, Ex.-Principal and HOD Music, Hindu Kanya Mahavidyalya, Jind

Dr. Pushpa Sharma, Ex. Principal and HOD Music, Adarsh Mahila Mahavidyalya, Bhiwani

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada

25. Seminars/ Conferences/Workshops organized & the source of funding

: At college level

a)National

b)International

26. Student profile programme/course wise:

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	32	32	F	100%
2009-2010	35	30	F	100%
2010-2011	51	51	F	1 ST sem 100% 2 nd sem 100%
2011-2012	41	36	F	1 ST sem 100% 2 nd sem 100%
2012-2013	33	33	F	Awaited

27. Diversity of Students

Name of the	% of	% of students	% of
-------------	------	---------------	------

Course	students from the same state	from States	other	students from abroad
B.A. 1 ST (2012-2013)	100%	NIL		NIL
B.A.2 ND (2012-2013)	100%			NIL
B.A.3 RD (2012-2013)	100%			NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	2
PG to M.Phil.	1
PG to Ph.D.	1
Ph.D. to Post-Doctoral	Nil
Employed	-----
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship/Self-employment √	10+10

30. Details of Infrastructural facilities

a) **Library – college** Library Music section

b) **Internet facilities** – In the college campus- Library, Computer department

c) **Class rooms with ICT facility:** No

d) **Laboratories** – 1 well equipped for practical

31. Number of students receiving financial assistance from college, university, government or other agencies : ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Lecture demonstration by Mrs. Shashi Gaur, Vice-Principal, Hindu Girls College, Jagadhari (2008-09)

Dr. Mridula Puri, Ex. Principal, Hindu Kanya Mahavidyalya, Jind (2009-2010)

Dr. Pushpa Sharma, Ex. Principal, Adarsh Mahila Mahavidyalya, Bhiwani (2011-2012)

Pt. Vishnu Dutt Sharma, Renowned Artist from Canada (2013) one day workshop in music 20.03.13.with external expert

33. Teaching methods adopted to improve student learning:. Regular class tests are conducted & regular assignments are given to the students to monitor their progress.. Lectures through Edusat are given as per schedule provided by HEC, Haryana. Smart board used for teaching. Audio Video by L.C.D., G.D., Inter class competition, one by one student interaction, black board, Assignment.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Extension lecture & group discussion.

35. SWOC analysis of the department and Future plans :

Strength: Highly qualified (Ph.D) staff senior and experienced is the strength of the department. Well equipped Music lab with latest Instrument with smart board and having 35 Sitar, Electronic Tabla, L.C.D. with DVD player, Key Board, Kongo etc. There is enough Instruments to teach by one at one. Maximum students having music instruments.

Only in our college amongst private colleges of M. D. U., we are running both music till 1979 students have a choice to select music vocal or instrumental because it is one of the elective subjects given to the students.

Financial support from college and in terms of U. G. C. Grants.

Music department organize various Inter class, Inter disciplinary

competitions under the auspicious music association.

Students are guided and trained to participate in various competitions.

Weakness: Maximum students come from rural areas. They have no musical environments or they have not read this subject in schools. In the beginning it is very difficult to teach the rural students.

Opportunities: There are some talented students also. During teaching they run their own music Academy through earning by learning. Some students teaching music in school and given tuitions at home. Some students have registered the own dance and singing groups and performed in the stage in other states also and getting enough money.

Challenges: It is a challenge for the faculty to teach those students who have not music background and belong to rural areas. They have not read music in school level but after learning they get confidence and playing instruments very well.

Future Plans: National and International seminars and workshops to be organized.

1. Name of the department **Geography**
2. Year of Establishment 1979
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) - UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise):
B.A.I, B.A.II, B.A.III, Semester wise
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. NIL
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts

	sanctioned (grant- in-aid)	Filled	SFS
Professors			
Associate Professors	2	2	
Asst. Professors			1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs.	M.A,	Associate	Population	32years	-

Meenu Bansal	M.Phil,	Professor	Geography		
Dr. (Mrs.) Mamta Jain	M.A, Ph.D	Associate Professor	Population Geography	32 years	
Mrs. Reena Malik	M.A, M. Phil	Assistant Professor	Geography of India	4 years 1 month (7 months & 7 days in Khanpur, 42 months 11 days V.M.M., Rohtak)	

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: (30 %)

13. Student -Teacher Ratio (programme wise) : B.A.1ST

(2008-09=77), (2009- 10=79),

(2010-11=62), (2011-12=78),

(2012-13=70)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 1 Lab attendant- sanctioned, now retired temporarily arrangement of peon

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :
Ph.D- 1, M.Phil- 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in a) National committees b) International Committees c) Editorial Board- Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students :

Student – Sonia nain, best explanatory“in State level Science Exhibition held at I.C. Govt. College, Rohtak. (2009-2010)

24. List of eminent academicians and scientists/ visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

a)National

b)International

26. Student profile programme/course wise:

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	77	77	F	98.55
2009-2010	79	79	F	98.55
2010-2011	62	62	F	1 ST sem 100 2 nd sem 54.2
2011-2012	78	78	F	1 ST sem 95.8 2 nd sem 97
2012-2013	70	70	F	Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1 ST (2012-2013)	98.58%	1 student from Jammu Kashmir (1.42%)	NIL
B.A.2 ND (2012-2013)	100%		NIL

B.A.3 RD (2012-2013)	100%		NIL
------------------------------------	------	--	-----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	-----
• Campus selection	NIL
• Other than campus recruitment	
Entrepreneurship/Self-employment ✓	-----

30. Details of Infrastructural facilities

- a) Library – college Library Geography section
- b) Internet facilities – In the college campus- Library, Computer department
- c) Class rooms with ICT facility: No
- d) Laboratories – 2 well equipped for practical

31. Number of students receiving financial assistance from college, university, government or other agencies : ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

33. Teaching methods adopted to improve student learning: Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Lectures through Edusat are given as per schedule provided by HEC, Haryana. Smart board used for teaching.

34. Participation in Institutional Social Responsibility (ISR) and

Extension activities: Group discussion.

35. SWOC analysis of the department and Future plans :

Strength:

- Qualified and Experience faculty
- Good infrastructure
- Popularity of subject in the students
- Financial support from college at every time
- Smart class room facility
- Earlier possibility of settlement in career.

Weakness:

- Rural background of students
- Poorer exposure at school level
- Economic hardships of the parents
- Students depending upon public transport
- Costlier education in private aided colleges.

Opportunities:

- Great utility of subject in enhancing capability of students
- Geography forming base of career opportunity in cartography, remote sensing, meteorology and environmental management , survey of India and census survey, town and country planning, tourism, defense, demographer, disaster and transportation management.

Challenges:

- Lesser availability of short duration courses in remote sensing, disaster management etc
- Making available cheaper education to students from poor families coming from rural background.

Future Plans:

- Promoting studies of Geography in Science and Commerce streams also
- Starting P. G. courses and diploma courses

1. **Name of the department** **Commerce**
2. **Year of Establishment** 1980
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG & PG:** B.Com (Pass), B.Com (Voc.), B.Com(Hons.), M.Com.
4. **Names of Interdisciplinary courses and the departments/units involved :** Nil
5. **Annual/ semester/choice based credit system (programme wise):** Semester System in all the courses.
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts**

	sanctioned (DHE)	Filled (DHE)	S.F.S UG	S.F.S PG	Filled Temporary/ Adhoc (8)
	4	4	5	3	
Professors					
Associate Professors	3	3			
Asst. Professors	1	1			

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Beena Garg	M.Com	Associate Professor	Taxation Law & F/M	APP. 32years	No Provision in Maharishi Dayanand University, Rohtak for college faculty to guide Ph.D Students
Dr.(Mrs.) Santosh Mittal	M.Com, Ph.D	Associate Professor	Financial Management	22 years	
Dr. (Mrs.) Kanwaljeet Kaur	M.Com, Ph.D	Associate Professor	Human Resource Management	21years	
Mrs. Shweta Kakkar	M.Com M.Phil,	Assistant Professor	Financial Management	07years	
Mrs. Shallu Aggarwal	M.Com, MBA, M.Phil			06 years	
Mrs. Renu Jain	M.Com, MBA, M.Phil			05years	
Mrs. Geeta Gupta	M.Com, M.Phil, Ph.D, B.Ed, M.Ed			More than 6 years	
Mrs. Shweta	M.Com, M.Phil,			App. 2 years	

Gupta	Ph.D, Net, B.Ed, M.BA				
Mrs. Monika Garg	M.Com, M.Phil, Net, B.Ed, M.A (Pol.)			App. More than 5 year	
Mrs. Preeti Jindal	M.Com, Ph.D, Net, JRF			2 Years	
Mrs. Sunena Garg	M.Com, Net, JRF			2 Years	
CA Ms Shruti Jain	M.Com, Net, C.A			App. 8 months	

11. **List of senior visiting faculty :** Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** B.Com (Pass) – 33.3%, B.Com (Voc.)-100%, B.Com (Hons.)-100%, M.Com-100%

13. **Student -Teacher Ratio (programme wise) :**

B Com (Pass), B. Com (Voc.), B. Com (Hons.), M.Com

1:80

1:50

1:60

1:40

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled :**

Technical Computer Lab for Pass Course

Type Instructor: - Sanctioned -1, Filled- 1

Administrative Staff: Sanctioned -0, Filled- 0

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :**

Ph.D- 5, M.Phil- 4, PG-3

16. **Number of faculty with ongoing projects from a) National b)**

International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

By Faculty Dr. (Mrs.) Santosh Mittal-2, Mrs. Monika Garg-1, Mrs. Geeta Gupta-2, Ms. Preeti Jindal-5

National -4, International-2

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees

c) Editorial Boards college magazine:

Editor - Mrs. Beena Garg (2008-2011)

Dr. (Mrs.) Kanwaljeet Kaur (2011-12)

Mrs. Shweta Kakkar (2012-13)

Chief Editor: Mrs. Beena Garg (2011-2012) (2012-2013)

22. **Student projects** - Compulsory for B.Com (Voc.) Final year students for B.Com (Hons.) Ist & 3rd Sem.

a) **Percentage of students who have done in-house projects including inter departmental/programme:** Compulsory for B.Com (Voc.) final Year students for B.Com (Hons.) 1st & 3rd Sem.

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:**
Nil

23. **Awards/ Recognitions received by faculty and students :** Nil

24. **List of eminent academicians and scientists/ visitors to the department :**

Dr. Neelam Jain Dean IMSAR, Mr. Puneet Marketing Manager of Time Organization

25. **Seminars/ Conferences/Workshops organized & the source of funding :** Nil

A) **National**

B) **International**

26. **Student profile programme/course wise:** Nil

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.com Pass 1 st	100%	Nil	Nil
B.com Voc. 1 st	100%	Nil	Nil
B.com Hons. 1 st	100%	Nil	Nil
M.Com. 1 st	98.87%	1.13%	

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense**

services, etc.? : App. 10

29. Student progression

Student progression	Against % enrolled
UG to PG	App. 20%
PG to M.Phil.	App. 5%
PG to Ph.D.	App. 1%
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	App.10%
Entrepreneurship/Self-employment ✓	

30. Details of Infrastructural facilities

- a) Library ✓
- b) Internet facilities for Staff & Students ✓
- c) Class rooms with ICT facility: Smart Class Rooms
- d) Laboratories – Not required we have computer labs.

31. Number of students receiving financial assistance from college, university, government or other agencies: Detail of Scholarship

2008-09

Class	Govt. Scholarship	Stat Govt. scholarship	Other Scholarship	University Merit Scholarship
B.Com (Pass, Voc, Hons.) Ist, 2 nd , 3 rd Year	12	Nil	1	Nil
M.Com Ist, 2 nd Year	Nil	Nil	Nil	Nil

Session 2009-10

Class	Govt. Scholarship	Stat Govt. scholarship	Other Scholarship	University Merit
--------------	--------------------------	-------------------------------	--------------------------	-------------------------

				Scholarship
B.Com (Pass, Voc, Hons.) Ist, 2 nd , 3 rd Year	Nil	1	12	5
M.Com Ist, 2 nd Year	Nil	Nil	Nil	Nil

Session 2010-11

Class	Govt. Scholarship	Stat Govt. scholarship	Other Scholarship	University Merit Scholarship
B.Com (Pass, Voc, Hons.) Ist, 2 nd , 3 rd Year	10	1	5	4
M.Com Ist, 2 nd Year	Nil	Nil	Nil	Nil

Session 2011-12

Class	Govt. Scholarship	Stat Govt. scholarship	Other Scholarship	University Merit Scholarship
B.Com (Pass, Voc, Hons.) Ist, 2 nd , 3 rd Year	4	Nil	7	17

M.Com Ist, 2 nd Year	Nil	Nil	Nil	3
------------------------------------	-----	-----	-----	---

Session 2012-13

Class	Govt. Scholarship	Stat Govt. scholarship	Other Scholarship	University Merit Scholarship
B.Com (Pass, Voc, Hons.) Ist, 2 nd , 3 rd Year	17	Nil	5	Nil
M.Com Ist, 2 nd Year	Nil	Nil	Nil	Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Special Lectures of faculty from department of IMSAR and other organization are organized to give the students broader perspective of the courses they are studying. By Extension lecture on the topic career counseling given by NIFA. Dean, of IMSAR department Mrs. Neelam Jain also gives extension lecture on career counseling. On the topic of SEBI Financing Education workshop is also organized by the department. An extension lecture on “Enhancing Multiple Skill of aspiring professionals in Global Scenario” by Sh. Yash Kumar Jain, M.D. Synergy Pvt. Ltd was organized in 2012.

A one-day workshop on “Personality Development” organized by Time Organization on

33. Teaching methods adopted to improve student learning:

Traditional Talk and chalk method is generally adopted to make the

students active participants in teaching learning process. Moreover group discussions are held in the class. Presentations including power point Presentations are also arranged for UG & PG Students. Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Recently almost all class rooms are equipped with smart board resulting in that traditional methods are given to way modern techniques. Lectures through Edusat are given as per schedule provided by HEC, Haryana. Guidance is also given to the students for project work.

34. **Participation in Institutional Social Responsibility (ISR) and**

Extension activities: The faculty members always make their efforts best to infuse the feeling of social responsibility among the students & More over in our college there are separate N.S.S Unit, Legal literacy Cell & Women Cell in which the department faculty is a member & the faculty member always sensitize the students towards gender inequality, community issues a& inculcate in them Moral values. Dr. Santosh Mittal faculty of Commerce department is Secretary of Mata Saraswati Shyam Sunder Charitable trust. The Motive of this trust is to adopt student provide them all financial aid for their study.1`

35. **SWOC analysis of the department and Future plans :**

Strength: Well qualified staff senior, experienced and committed is the strength of the department. 50% of the staff members of the department hold Ph.D degree. Well equipped library with latest books on Commerce subjects. Class-rooms are equipped with latest teaching aids like smart board. Our staff having good coordination with the students & time to time motivate them to enrich knowledge by using enriched material of books/ Periodicals/ Journal in the college library & also take guidance from faculty whenever required by them. Each faculty member is co-operative & always takes the responsibilities to motivate students to take part in different activities organized in the college & outside the college is the strength of the department. Commerce is a career oriented subject. In

each course applications received are always more than the seats sanctioned by M. D. University P.G. Course in Commerce is also available with in the college for students. Every year our students secured merit positions in the University.

Weakness: Sanctioned posts against the workload in the department are less. So always vacant periods are met by temporary faculty to teach in UG & PG classes is the biggest flaw, the department is facing.

Opportunities: Brilliant students are attracted because of competitive nature of the subjects. Strengthening alumni network and enhancing the employability. The subjects has a great demand as it facilitate the Job Opportunities in diversified fields like C.A, ICWA, CS, Bank Exams, MBA, SSC & UPSC Exams therefore students always prefer this subject. It is the biggest opportunity for the U.G students as P.G Course i.e (M.Com) is also available with in the college. Moreover the facilities of MBA, B.Ed is also available in different organizations run by Vaish Society. Eligible students of our college are given priority in filling the vacant post lying indifferent institution of Vaish Society.

Challenges: Our courses has to face competition professional courses like BBA, BCA, CA. limitation of doing two regular courses simultaneously like CA & B.Com . As the course of opened in most of the colleges at local level due to this students are scattered in different colleges. Students come from the rural areas. So their exposure is less. Moreover the fee structure in the G.C.W Rohtak is relatively less due to this girl students prefer to take admission there because of financial barrier.

Future Plans

1. Results will be better if regular faculties provided in UG & PG Courses.
2. Departmental Library
3. Extension lecture will be organized for the enrichment of their knowledge & Communication skill by experience Resource Person.

4. Work-shop & Seminar will also be organized for the exposure of students.
5. Efforts will be made for the placement of students by Inviting more companies and to conduct mock interview for the students.

1. **Name of the department** **Political Science**
2. **Year of Establishment** 07.01.1973
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG & PG**
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (programme wise):**
B.A.I, B.A.II, B.A.III, M.A. (Previous), M.A. (Final) Semester Wise
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:**
Nil
9. **Number of Teaching posts**

	sanctioned	Filled
Professors		
Associate Professors	01	vacant
Asst. Professors		

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.(Mrs.) Usha	M.A, M.Phil,	Associate Professor		34 years	No Provision in Maharishi Dayanand

Rani Yadav	Ph.D				University, Rohtak for college faculty to guide Ph.D Students
Mrs. Poonam Singla	M.A, M.Phil	Assistant Professor			
Dr. (Mrs.) Ritika Sharma	M.A, M.Phil Ph.D	Assistant Professor	Indian constitution	1 year and 7 months	

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Temporary faculty is appointed when need arises according to the workload keeping in view the strength of the students.

13. Student -Teacher Ratio (programme wise) :

B.A. 1st, B.A.2nd, B.A. 3rd = 1:80

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :
Ph.D-1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national

/ international) by faculty and students

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Boards.....: Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students :

Dr. (Mrs.) Ritika Sharma:

Awarded Ph.D in 2013

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

a)National

b)International

26. Student profile programme/course wise:

Session 2008-09

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. III	66	66	F	100%
B.A.II	54	53	F	98.14%
B.A.I	50	49	F	98%

Session 2009-10

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. III	48	48	F	100%
B.A.II	50	49	F	98%
B.A.I	65	63	F	96.42%

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. III	44	44	F	100%
B.A.II	49	49	F	79.59
B.A.I (II Sem.)	26	26	F	84.61%

Session 2011-12

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. III	45	45	F	100%
B.A.II	48	48	F	100%
B.A.I (II Sem.)	69	69	F	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil
PG			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	----- NIL
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library ✓
- b) Internet facilities for Staff & Students ✓
- c) Class rooms with ICT facility: No

31. Number of students receiving financial assistance from college, university, government or other agencies :

32. Details on student enrichment programmes (special lectures /

workshops / seminar) with external experts: Special lecture by superintendent of election commission on voting behavior

33. Teaching methods adopted to improve student learning: Lectures through Edusat are given as per schedule provided by HEC, Haryana.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans :

Strength: Well equipped library with latest books.

Weakness: Temporary faculty to teach under-graduate classes are the biggest flaw the department is facing.

Opportunities: Counseling of parents/students towards the popularity and relevance of subject for higher studies.

Challenges: It is a challenge for the faculty to teach the students coming from rural areas.

Future Plans:

1. To appoint Regular faculty to teach UG Classes
2. Departmental Library

1. **Name of the department** **Physical Education**
2. **Year of Establishment** 2000
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG**
4. **Names of Interdisciplinary courses and the departments/units involved : Nil**
5. **Annual/ semester/choice based credit system (programme wise):**
B.A.I, B.A.II, B.A.III, Semester wise
6. **Participation of the department in the courses offered by other departments:** Department organizes different competition living students from all faculties i.e. commerce, BBA, BCA, PG, B.A. etc. as well as staff member also.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. Nil**
8. **Details of courses/programmes discontinued (if any) with reasons:**
N.A.
9. **Number of teaching posts**

	sanctioned (grant- in-aid)	Filled
Professors		
Associate Professors	1	1
Asst. Professors		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specializat -ion	No. of Years of Experience	No. of Ph.D. Students guided

					for the last 4 years
Ms. Surjeet Neema	M.A, M.Phil, pursuing Ph.D	Associate Professor	Hockey	16 years	-
Mrs. Mooni Joon	C.P.ED., N.S.N.I.S. Kho-Kho Kabaddi.	Coach	Kho-Kho Kabaddi.	22 years	
Mrs. Padama Mittal	M.A, M. Phil, M.Ed.	Coach	Judo	6 years	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: (50 %)
13. Student -Teacher Ratio (programme wise) : 1:55
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 1 Technical, 1 Administrative staff (1+1)
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil/PG. : M.Phil- 2
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications: Nil
 - * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students

- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in a) National committees b) International Committees c) Editorial Board- Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students :

Ms. Surjeet, Mrs. Munni joon (Faculty members)

Shakshi Malik, Reetu Malik, Rakesh, Preeti, Sonia (Students)

24. List of eminent academicians and scientists/ visitors to the department :

Dr. D.S. Dhull (Directors) M.D.U. Rohtak,

Mrs. Rajbala (Athletic Coach D.S.O. office, Rohtak),

Mrs. Pawan Chopra, Associate Professor G. C. Rohtak,

Mr. Ombir Singh, Associate Professor, Dubal Dhan

Dr. Kapil Sharma, G.C. Bhiwani &

Ms. Geetika Jakhar D.S.P. Haryana Police, Hisar.

25. Seminars/ Conferences/Workshops organized & the source of funding

: Nil

a)National**b)International****26. Student profile programme/course wise:****Session 2010-11**

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	37	37	F	100%
2009-2010	48	48	F	99%
2010-2011	43	43	F	1 ST sem 100% 2 nd sem 100%
2011-2012	73	73	F	1 ST sem 100% 2 nd sem 100%
2012-2013	76	76	F	Awaited

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. 1 ST (2012-2013)	100%		NIL
B.A.2 ND (2012-2013)	100%		NIL
B.A.3 RD (2012-2013)	100%		NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	Babli, Reena, Alka, Shakshi Malik
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Rakesh –Haryana Police, Sonia - Chandigarh police. Kavita - Haryana Police (inspector)
Entrepreneurship/Self-employment √	-----

30. Details of Infrastructural facilities

a) Library – Yes

b) Internet facilities – Yes

c) Class rooms with ICT facility: No

d) Laboratories –lab cum Lecture room & office

31. Number of students receiving financial assistance from college, university, government or other agencies : ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: special lecture.

33. Teaching methods adopted to improve student learning: Asking question/ arranging Q A session, group discussion, practical display charts etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The department gets involve whenever these kind of activity arranged in the college.

35. SWOC analysis of the department and Future plans :

Strength:

- National level exposé the faculty & students.
- Well qualified lab.
- Qualified staff.
- Motivated students to participate in different level of competitions.

Weakness:

- Small ground in college campus.

Opportunities:

- Indicative by the college Authorities & Govt. offering jobs in diversified field.
- Given funding & infrastructure facilities student can be prepared for higher level competition.

Challenges:

- Funding (financial resources).
- Resistance from the families to send their wards to distance places to participate.

Future Plans:

- Starting P. G. courses and diploma courses.

1. **Name of the department** **Psychology**
2. **Year of Establishment** August, 1981
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) – UG**
4. **Names of Interdisciplinary courses and the departments/units involved : Nil**
5. **Annual/ semester/choice based credit system (programme wise):**
B.A.I, B.A.II, B.A.III, Semester wise
6. **Participation of the department in the courses offered by other departments: Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. Nil**
8. **Details of courses/programmes discontinued (if any) with reasons:**
Nil
9. **Number of teaching posts**

	sanctioned (grant- in-aid)	Filled
Associate Professors	3	2

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. (Mrs.) Nisha Jain	M.A, Ph.D	Associate Professor	Experimental & Comparative Psychology	23years & 6 months	No Provision in Maharishi Dayanand University, Rohtak for college faculty to guide

					Ph.D students.
Dr. (Mrs.) Vaishali Gupta	M.A, M.Phil, Ph.D	Associate Professor	Health & Applied Psychology	15 years	No Provision in Maharishi Dayanand University, Rohtak for college faculty to guide Ph.D students.

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise) :

B.A. 1st, B.A.2nd, B.A. 3rd = 40:1

B.A.1st (P)= 20:1(per group), B.A. 2nd & B.A. 3rd (P)= 15:1 (per group)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 1 post for Lab Attendant & remained unfilled after retirement.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil/PG. : Ph.D- 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

* a) Publication per faculty

(1) Paper publication in 'Indian Journal of Psychology & Education' 'entitled Dynamics of work-family linkage & Happiness' Vol.I PP 55-59 January 2011.

(2) Paper publication in 'Indian Journal of Health & Wellbeing'

‘entitled Linkages between work-family, attachment style, Job satisfaction & life satisfaction’ Vol.II (4) PP 736-742 2011.

(3) Accepted for publication in ‘Indian Journal of Health & Wellbeing’ ‘entitled attachment style, self-esteem, Job satisfaction & life satisfaction’- A co-relational study.

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in a) National committees b) International Committees c) Editorial Board- Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :

Dr. Sunita Malhotra (Professor in Psychology in M.D.U. Rohtak).

Dr. Navratan Sharma (Professor in Psychology in M.D.U. Rohtak).

25. Seminars/ Conferences/Workshops organized & the source of funding

: Nil

a)National

b)International

26. Student profile programme/course wise:

Session 2010-11

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. 1 (2008-2009)	26	26	F	100%
2009-2010	76	76	F	100%
2010-2011	30	30	F	1 ST sem 94.28% 2 nd sem 56.25%
2011-2012	35	35	F	
2012-2013	28	28	F	

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	App. 15%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment ✓	Nil

30. Details of Infrastructural facilities

- a) Library – Yes
- b) Internet facilities – Yes
- c) Class rooms with ICT facility: No
- d) Laboratories –Two Labs

31. Number of students receiving financial assistance from college, university, government or other agencies : ---

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

List of Extension Lecturers Organised by Psychology Deptt.

Year	Topic	Date	Delivered by
2010-11	Positive Thinking & Wellbeing	17/02/2011	Dr. Sunita Malhotra (Professor in Psychology in M.D.U. Rohtak).
2011-12	Health Psychology & Its Application	09/02/2012	Dr. Navratan Sharma (Professor in Psychology in M.D.U. Rohtak).

33. Teaching methods adopted to improve student learning: Apart from encouraging students to raise questions in classes, group discussion theoretical concepts are explained with the help of lab tools & tests. Keeping in view the interest of students examples are given from tele-

sops, bollywood movies. Practice of cutting news from newspapers related with syllabus is made compulsory for all students. Open book type system like assignment are given to students and group discussion are made upon to develop analytical power is students. Movies on subject related topics are shown to students time to time. An attempt is also made to use smart board to develop more clarity of concepts. Students are also encouraged to refer magazine like 'Prevention' understand the subject.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The faculty members of the department being counselor of youth red cross, always sensitize the students towards community issue/gender disparities and inculcate in them values and commitment to society.

35. SWOC analysis of the department and Future plans :

Strength:

- Richness of the Deptt. in terms of faculty, Labs, equipments & Psychological tests is a big strength.
- Applied nature of subject is a big attraction.

Weakness:

In spite of applied value of subject a decreasing trend seems for the preference of the subjects. The possible reason behind this factor seems to be that girl students prefer B.ed professional course after graduation. But unfortunately they have to appear for additional subjects of graduation level for teaching subjects of B.A. This becomes additional on part of students.

Opportunities:

Unfortunately, Indian Societal landscape is changing towards crime in general as well as against women. Need of a counselor in educational institutions becomes a demand of the time. Its certainly open new avenues to Psychologist. Throat cutting competition becoming a leading reason of stress for all age groups. Life risk health problems are increasing day by day due to sedentary life style. Lack of inter personal relation are causing depression,

impatience, anxiety, maladjustment, loneliness and challenging psychological wellbeing. To understand and tackle all these problems, demand of health psychologist is emerging.

Challenges:

The biggest challenge for a psychologist services lies behind the stigma for psychological problems. Everyone recommends immediate treatment for physical ailments while denial seems at universal for mental illness due to social taboos. The utmost responsibilities of psychologist lies to awaken the society people regarding their services.

Future Plans:

Keeping in view the above points we wish to start a diploma programme in guidance and counselling.

- 1. Name of the department** **BBA**
- 2. Year of Establishment** 2009-10
- 3. Names of Programmes / Courses offered:** UG
- 4. Names of Interdisciplinary courses and the departments/units involved:**
Nil
- 5. Annual/ semester/choice based credit system (programme wise):**
Semester
- 6. Participation of the department in the courses offered by other departments:** No
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
- 8. Details of courses/programmes discontinued (if any) with reasons:** N.A
- 9. Number of teaching posts**

	Sanctioned UG	Filled
Professors		
Associate Professors		
Asst. Professors	4	4

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Kavita Jain	B.Com(H),B.Ed., MA(Eco),M.Com, M.Phil.,NET (Commerce)	HOD, Assistant Professor		10	-
Mrs. Suchi	MBA, M.Phil	Assistant Professor	Finance & HR	3	-
Ms. Deepanshi	MBA, M.Com	Assistant Professor	Finance & HR	3	-
Ms. Khusboo	MBA, NET (Management)	Assistant Professor	Finance & HR	1	-

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 75%

13. Student -Teacher Ratio (programme wise) : 1:60

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Computer Staff for Technical Support & Mrs. Ritu Sharma for Administrative support.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

No. of Faculty Members	Qualifications
2	M.Phil

2	NET
---	-----

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

a) Publication per faculty – N.A.

- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards.....: Nil

22. Student projects -

a) Percentage of students who have done in-house projects including inter departmental/programme : Compulsory 100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:
Yes, Summer Training Project.

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Yes, An Extension Lecture is delivered by Dr. Neelam Jain, Director of IMSAR, Rohtak

25. Seminars/ Conferences/Workshops organized & the source of funding : Workshop is organized under the headship of Mr. Puneet , Member of TIME(Triumphant Institute of Management Education, Rohtak)

a)National

b)International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2009-10	31	13	F	84.6%
2010-11	47	32	F	100%
2011-12	18	17	F	100%
2012-13	70	53	F	

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(BBA)	97.75%	2.25%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A

29. Student progression

Student progression	Against enrolled %
UG to PG	Approx 60%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	N.A Approx 25%
Entrepreneurship/Self-employment ✓	-

30. Details of Infrastructural facilities

- a) Library: YES
- b) Internet facilities for Staff & Students: YES
- c) Class rooms with ICT facility: YES
- d) Laboratories – Computer Lab.

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Yes, An Extension Lecture is delivered by Dr. Neelam Jain, Director of IMSAR, Rohtak

33. Teaching methods adopted to improve student learning: By raising questions, class test paper presentation in the class rooms. By Raising Questions, Class Tests, Paper Presentation, PPT, Group Discussion, Quiz & Essay Competition.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Group Discussions.
- Debate.
- Essay writing.

- Quiz Contest.
- Presentation Through PPT.

35. SWOC analysis of the department and Future Plans.

STRENGTH:

- We have BBA Department Sharing with Social Science room. Well qualified, hardworking & preserving faculty with Ph.D & NET.
- Academic excellent
- Positive response of students towards faculty guidance.
- Cordial relationship of faculty with the students and their parents through college visit.
- Various activities like Pot Making, Competitions, summer training, Projects.

WEAKNESS:

- Lack of departmental library
- Lack of PG Course.

OPPORTUNITIES:

- BBA being an important Professional Course for Competitive Examination, Brilliant student can be attracted towards this subject.
- For PG Courses.
- Being professional in nature , it helps in building of Executive & Management Personnel.

CHALLENGES:

- Due to semester system time limitation for the completion of syllabus.
- The Fee Structure in the Govt. Colleges is relatively less due to which students prefer to take admission there because of financial constraint.

FUTURE PLANS:

- To organize Workshop, Extension Lectures & National Seminars for the Exposure of Students as well as staff.
- PG Courses like MBA
- Efforts will be made for the placement of students by inviting more companies.

1. Name of the department **Hindi**

2. Year of Establishment 1973

3. Names of Programmes / Courses offered: UG & PG

4. Names of Interdisciplinary courses and the departments/units involved:

5. Annual/ semester/choice based credit system (programme wise):

Annual till 2009-10 and Semester from 2010-11 for UG & PG both

6. Participation of the department in the courses offered by other departments:

7. Courses in collaboration with other universities, industries, foreign institutions, etc. Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	sanctioned UG 3	Filled 2		
			Self Finance	Filled
Professors	-			
Associate Professors	1	1		
Asst. Professors	1	1	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. (Mrs.) Neeru Arora	B.A.(Hons.), M.A.,M.Phil, Ph.D	Associate Professor	Novel	32 years	
Dr. (Mrs.) Veena Singla	M.A, Ph.D	Associate Professor	Prose	21 years	
Dr.(Mrs.) Saroj Jain	M.A, M.Phil, Ph.D	Assistant Professor	Kavya	5 years	
Ms. Ruchi Jain	M.A, B.ed.	Assistant Professor		1 years 9 Months	
Dr. (Mrs.) Sushma Garg	B.ed., M.A.,M.Phil, Ph.D, NET	Assistant Professor	Katha sahitya	1 years 4 months	
Ms. Sushil Kumari	B.ed., M.A. M.Phil, NET, Pursing Ph.D	Assistant Professor		2 months	

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled

(programme wise) by temporary faculty:

13. Student -Teacher Ratio (programme wise): B.A. (Arts) = 60/80:1

M.A (Hindi)= 40:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

No. of Faculty Members	Qualifications
4	Ph.D
1	M.Phil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: 2

- * a) **Publication per faculty** – N.A.
- * Number of papers published in peer reviewed journals (national / international) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books

- * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
1. Quality of work Life in BSNL case study of Haryana published in Indo Global Journal of Advance studies Volume 3 April 2012.
 2. NAREGA-Miles to Go on implementation in International Conference by MDU Economics Department on 29-30 Nov. 2010.
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards.....: Nil
- 22. Student projects - Nil**
- a) Percentage of students who have done in-house projects including inter departmental/programme
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies
- 23. Awards/ Recognitions received by faculty and students :**
See Annexure-I
- 24. List of eminent academicians and scientists/ visitors to the department : Nil**
- 25. Seminars/ Conferences/Workshops organized & the source of funding : Nil**
- a)National
 - b)International
- 26. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. I					
2008-09	252	252	F		99.5%
2009-10	317	317	F		97.5%
2010-11	253	253	F		93.2%
2011-12	248	248	F		37%
2012-13	218	218	F		
M.A.1 st					
2011-12	12	12	F		
2012-13	27	27	F		

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	-	Nil
PG	100%	-	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Student progression	Against % enrolled
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	N.A
Entrepreneurship/Self-employment ✓	

30. Details of Infrastructural facilities

- a) Library YES
- b) Internet facilities for Staff & Students YES
- c) Class rooms with ICT facility: YES
- d) Laboratories – No

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Department conducts special lecture and demonstration by external experts on the various fields of Home-Science from time to time. Details are as Follows:

- Four days Handicrafts Workshop was organized in association with Pidllite from 20-09-07 to 24-09-07. Skills taught were pot-painting and decoration, veneer painting, meenakari, glass-painting and coffee painting etc.
- One week Handicrafts Workshop was organized in collaboration with Pidlite, which started on 06-10-10. Students learnt glass painting, coffee painting, pot painting & decoration and various other handicrafts.
- A demonstration was given in Mr. Viney Gaur on safety, cleanliness and upkeep of gas chullah in the laboratory of Foods and Nutrition on 15.09.2011 to all the students of B.A.1,2&3.
- A demonstration cum lecture was on ‘Chocolate making’ on 20.03.12. She also guide the students on various aspects of starting their own small scale business, in this field.

33. Teaching methods adopted to improve student learning: By raising

questions, class test paper presentation in the class rooms.

34. Participation in Institutional Social Responsibility (ISR) and

Extension activities:

- Poetics recitation.
- Debate.
- Essay writing.

35. SWOC analysis of the department and Future plans :

Strength:

- Well qualified staff
- Well furnished language room.
- Academic excellent – rank with excellent result.
- Keen awareness of social responsibility among the faculty and students.
- Positive response of students to faculty guidance.

Weakness:

- Rural background most of our students belong to rural area. There pronunciation, formation of sentence, vocabulary, & spelling etc. are not up to the mark.
- Lack of departmental library
- Temporary staff is employed for additional workload, which disturbs the continuity of the activity of department

Opportunities:

- Powerful language in the field of media.
- Large scope in the field of translation.
- Good opportunities in the field of certificate writing.
- Hindi sahitya parisad organizes poetic recitation, essay writing, slogan writing, paper reading, vartinishodhan competitions to improve the confidence level & the language of the students.

Challenges:

- Due to semester system time limitation for the completion of syllabus.

- Being mother tongue student are over confident towards this language. Though they lack even the basics of the language.

Future Plans:

- To organize workshop & seminars.
- To set up language lab.

1. **Name of the department** **Home-Science**
2. **Year of Establishment** July 1979
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** 3 year Degree Course with Home-Science as an elective subject & 3 year Advance Diploma in Fashion Designing.
4. **Names of Interdisciplinary courses and the departments/units involved :** Nil
5. **Annual/ semester/choice based credit system (programme wise):** Semester system.
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Add-on course in Food Preservation but discontinued due to lack of interest of students in this course.
9. **Number of Teaching posts:**

	sanctioned	Filled
Professors	–	–
Associate Professors	3	2
Asst. Professors	–	–

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for

					the last 4 years
Mrs. Neelam Aggarwal	M.Sc.	Associate Professor	Rural Community Extension	37 years	0
Mrs Alka Mehta	M.Sc.	Associate Professor	Clothing and Textiles	24 ears	0

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 3 Temporary faculty members are appointed for teaching students of Advance Diploma in Fashion Designing (Add on course).

13. Student -Teacher Ratio (programme wise) :

B.A. 1st, B.A.2nd, B.A. 3rd = 1:40

Advance Diploma in Fashion Designing=1:20

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:

M.Sc. Home-Science.=02, Advance Diploma in Fashion Designing= Two faculty

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: 3 year add-on course “Advance Diploma in Fashion Designing” started in 2006-07. Total grant received 5 lakhs as seed money from U.G.C.

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

* **a) Publication per faculty : Nil**

* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Nil

* Monographs : Nil

* Chapter in Books: Paper entitled“ Opportunities available in Home-Science and Misconceptions” included in the book “ Professionalism in Home-Science” Edited by Dr. Santosh Tickoo in 2010.

* Books Edited: Nil

* Books with ISBN/ISSN numbers with details of publishers: 0

* Citation Index: 0

* SNIP: 0

* SJR: 0

* Impact factor: 0

* h-index: 0

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Boards.....: Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students : 0

24. List of eminent academicians and scientists/visitors to the

department

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

- a) National
- b) International

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Appeared	Enrolled *M *F	Pass percentage
B.A. I				
2008-09	34	34	F	100
2009-10	49	49	F	100
2010-11	30	30	F	100
2011-12	42	42	F	100
2012-13	28	28	F	100

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.1 st ,2 nd ,3 rd year	100%	Nil	Nil
Advance Diploma in Fashion Designing	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

29. Student progression

Student progression	Against % enrolled
---------------------	--------------------

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment \checkmark	20%

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: No
- d) Laboratories – Two, well equipped Labs.

31. Number of students receiving financial assistance from college, university, government or other agencies:

In 2011-12, 124 students received assistance of Rs. 1,29,710 from college and 58 students from other agencies which amounted to Rs. 2,48,904.

32. Details on student enrichment programmes (special lectures /

workshops / seminar) with external experts: Department conducts special lecture and demonstration by external experts on the various fields of Home-Science from time to time. Details are as follows:-

- Four days Handicrafts Workshop was organized in association with Pidllite from 20-09-07 to 24-09-07. Skills taught were pot-painting and decoration, veneer painting, meenakari, glass-painting and coffee painting etc.
- One week Handicrafts Workshop was organized in collaboration with Pidllite, which started on 06-10-10. Students learnt glass painting, coffee painting, pot painting & decoration and various other handicrafts.
- A demonstration was given by Mr. Viney Gaur on safety, cleanliness and upkeep of gas chullah in the laboratory of Foods and Nutrition on

15.09.2011 to all the students of Home Science.

- A demonstration cum lecture was given on 'Chocolate making' by our alumni on 20.03.12. She also guide the students on various aspects of starting their own small scale business, in this field.

33. Teaching methods adopted to improve student learning:

1. Classroom teaching is mainly done by using chalk and board method.
2. Demonstrations are given in practical classes for effective teaching-learning process.
3. Students themselves work in well equipped laboratories of the college to get first hand experience of various topics taught in the classes. They learn process of decision making which helps them in taking decisions in their day to day life.
4. Seminars are conducted in the classes on various topics, which help students in better understanding of various topics of the syllabi. It also helps in personality development of students.
5. Exhibitions of the articles prepared in the practical classes are organized by students in the department.
6. Regular tests are conducted and assignments are given to monitor the progress of students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. Faculty members deliver lectures and demonstration on Foods & Nutrition, Human dietetics, Community health, Home management in NSS camps and Red Ribbon Cell workshops organized in the college thereby enriching the knowledge of students.
2. Faculty members donate blood in various Blood Donation Camps. By doing this they not only fulfill their social responsibility but also work as role model for the students of the college.

3. During summer vacations various skill enhancement classes are conducted, by Home-Science Dept., free of costs which are attended enthusiastically by women of our city besides the students of our college. These classes include Textiles & Fashion Designing, Food Preservation, Interior Designing and Decoration, etc. which help women in self-employment and entrepreneurship. It helps them in making equal partners in development of family and society.
4. Department organizes various inter-class competitions like snack-making, bag-making, mehandi, Rangoli, Pot decoration and painting, something out of waste, Saree-tyeing, Tie and dye, Embroidery techniques, Essay writing, Slogan writing etc. It encourages students of both U.G. & P.G. classes to participate in them. These competitions provide opportunities to the students to show their skills which will be useful for them in future.
5. Students are guided and trained to participate in various Inter-College competitions, competitions organized by social organizations like Bhartiya Vikas Parishad Dainik Bhaskar, Jila Parishad etc.

35. SWOC analysis of the department and Future plans:

Strength:

- Well qualified and experienced faculty.
- Well equipped laboratories with latest gadgets and computers.
- Smart board for better classroom teaching & learning process.
- Well equipped library with latest books in field of Home-Science to give intense practical training.

Weakness:

- P.G. course in Home-Science is not available in any university of North India for the students who graduate with Home-Science as an elective subject in B.A. courses.
- In-plant training for Home-Science students in various occupational fields is lacking
- One Home-Science Laboratory is required in addition to present two

laboratories.

Opportunities:

- By purchasing latest equipments like dishwasher, water filters, Vacuum Cleaner; Smart boards etc. we are trying to give holistic education in the field on Home-Science by following the principles of utility, variety and integrated approach of combining theory and practical.
- By organizing summer courses, department is fulfilling its social responsibility by dissemination of knowledge and skills to women of the society.

Challenges:

- Modification of curriculum so that our students are suitably prepared for the job market and thus enter the workforce and meet the highly specialized demands of the employer.

Future Plans:

- Department plans to contact various industries and institutes like College of Hotel Management, food processing units, textile and fashion designing houses for field visits.
- Seminars and conferences will be organized. Proposal already submitted.

- 1. Name of the department** **Computer Science & Application**
- 2. Year of Establishment** 2001
- 3. Names of Programmes/Courses offered** **BCA, PGDCA, M.Sc. (Computer science)**
- 4. Names of Interdisciplinary courses and the departments/units involved:**
Nil
- 5. Annual/ semester/choice based credit system (programme wise):**
Semester System: BCA, PGDCA, M.Sc. (Computer science)
- 6. Participation of the department in the courses offered by other departments:** Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
- 8. Details of courses/programmes discontinued (if any) with reasons:** Nil
- 9. Number of Teaching posts**

	sanctioned (grant- in-aid)	Filled	Self Finance
Professors			
Associate Professors			
Asst. Professors		15	15

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Sushil Kumar Jain	MCA, M.Phil, MBA, MCP, MA, PGDA, Ph.D (Pursing)	Assistant Professor		11 Years 10 Months	
Mr. Praveen Kajala	MCA, M.Phil, MBA	Assistant Professor		10 Years	
Mrs. Monika Goel	B.Com, MCA, M.Tech, M.Phil, M.Com (Pursing)	Assistant Professor		10 years	
Mrs. Ritu Jain	MCA, M.Tech, Ph.D	Assistant Professor		2 years	
Ms. Monila Jain	MCA, M.Phil	Assistant Professor		6 years	
Mrs. Nishu Gupta	MCA, M.Phil, Ph.D(Pursing)	Assistant Professor		4 years 6 months	
Ms. Ritu Gulia	MCA, UGC -NET	Assistant Professor		2 Years 11 Months	

Mrs. Pinki Hooda	MCA	Assistant Professor		3 Years 1 Months	
Mrs. Rasna Malhotra	MCA	Assistant Professor		5 Years	
Mrs. Monika Vashist	MCA	Assistant Professor		2 Years 10 Months	
Mrs. Nisha Rani	MCA, M.Com M.Phil,	Assistant Professor		4 Years 5 Months	
Mrs. Kavita Minocha	MCA, M.Tech.	Assistant Professor		6 Months	
Ms. Preeti Mittal	MCA	Assistant Professor		7 Months	
Ms. Preeti Tayal	MCA	Assistant Professor		7 Months	
Mrs. Ishu Gupta	MCA	Assistant Professor			

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Temporary faculty is appointed when need arises according to the workload.

13. Student -Teacher Ratio (programme wise) : BCA, Msc. (Computer science) 41:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Lab technician:- 1, Lab attendant:- 2

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ M.Phil/PG.

: Ph.D-1 M.Phil- 5

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications: Nil

* **a) Publication per faculty:** Nil

* Number of papers published in peer reviewed journals (national / international) by faculty and students

* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in a) National committees b) International Committees c) Editorial Board- Nil

22. Student projects -Nil

a) Percentage of students who have done in-house projects including inter departmental/programme: Exact data not available.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other

agencies: Exact data not available.

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department :

Prof. Dharmendar, Dean & Head of Dept. of Comp. Sc. & Engineering
Guru Jambaswar University Science &Technology, Hissar.

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

a)National

b)International

26. Student profile programme/course wise: Nil

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100%	Nil	Nil
PG	100%		Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

29. Student progression :

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Data not available

Student progression	Against % enrolled
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	----- 85% 10%
Entrepreneurship/Self-employment √	20%

30. Details of Infrastructural facilities

- a) **Library** – Yes
- b) **Internet facilities** – Yes
- c) **Class rooms with ICT facility:** No
- d) **Laboratories** –lab- 6

31. Number of students receiving financial assistance from college, university, government or other agencies: About 100 students.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts. Experts from different area i.e. teaching as well as from industry are also invited to enhance the skills of students.

33. Teaching methods adopted to improve student learning: Traditional talk and chalk method is generally adopted to make the students active participants in teaching learning process. Moreover group discussions are held in the class. Presentations including PowerPoint presentation are also arranged for students. Regular class tests are conducted & regular assignments are given to the students to monitor their progress. Boards resulting in that traditional methods are giving way to modern techniques. Lectures through Edusat are given as per schedule provided by HEC, Haryana.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: The faculty members of the department being members of NSS, Women cell always sensitize the students towards community issue/ gender disparities and inculcate in them values and commitment to society.

35. SWOC analysis of the department and Future plans :

Strength: Expert placement opportunities.

Weakness: Temporary faculties and most of them are not net qualified.

Opportunities:

The department has received an opportunity to teach the students English Language with the help of recently established Language lab to harness their communicative skills with advanced emerging technology in this ever changing competitive global world. It will go a long way in enriching their language learning experiences.

Challenges:

To improve the communication skills of the students and teach the student who belong to rural and background area, as English is only medium to teach.

Future Plans:

1. MCA regular
2. Departmental Library.



VAISH MAHILA MAHAVIDYALYA (P.G.)

(Affiliated to: - Maharshi Dayanand University, Rohtak)

Ref. No. : VMM/RTK/.....

Dated

Declaration by the Head of the Institution

I certify that the data in the Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Date: 03/12/2013

Place: ROHTAK

gagle.2/12/2013
(Dr. (Mrs.) Shakuntla Singla)
Principal,
Vaish Mahila Mahavidyalaya,
ROHTAK.

Jhajjar Road, Rohtak-124001. Ph. : 01262-253845, 253848, 645841, Fax : 01262-253848
e-mail : vmmrohtak@rediffmail.com, Website : www.vaishmahilacollege.com

(4.)

23244119
23244119
23244119
23244119
23244119



विश्वविद्यालय अनुदान आयोग
महादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

30th December, 2004

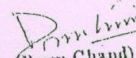
2004 (CPP-1)


The Principal,
Vaish Mahila Mahavidyalaya,
Rohtak-124 001.

Sub: Certificate of Recognition under Section 2 (I) of the UGC Act, 1956.

Sir,
With reference to your letter No. VMMR/2004/1456 dated 28.12.2004 on the above subject, I am directed to say that the name of Vaish Mahila Mahavidyalaya, Rohtak is included in the list of Colleges maintained under Section 2 (I) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree. The College is also eligible to receive Central Assistance under Section 12 (B) of the UGC Act.

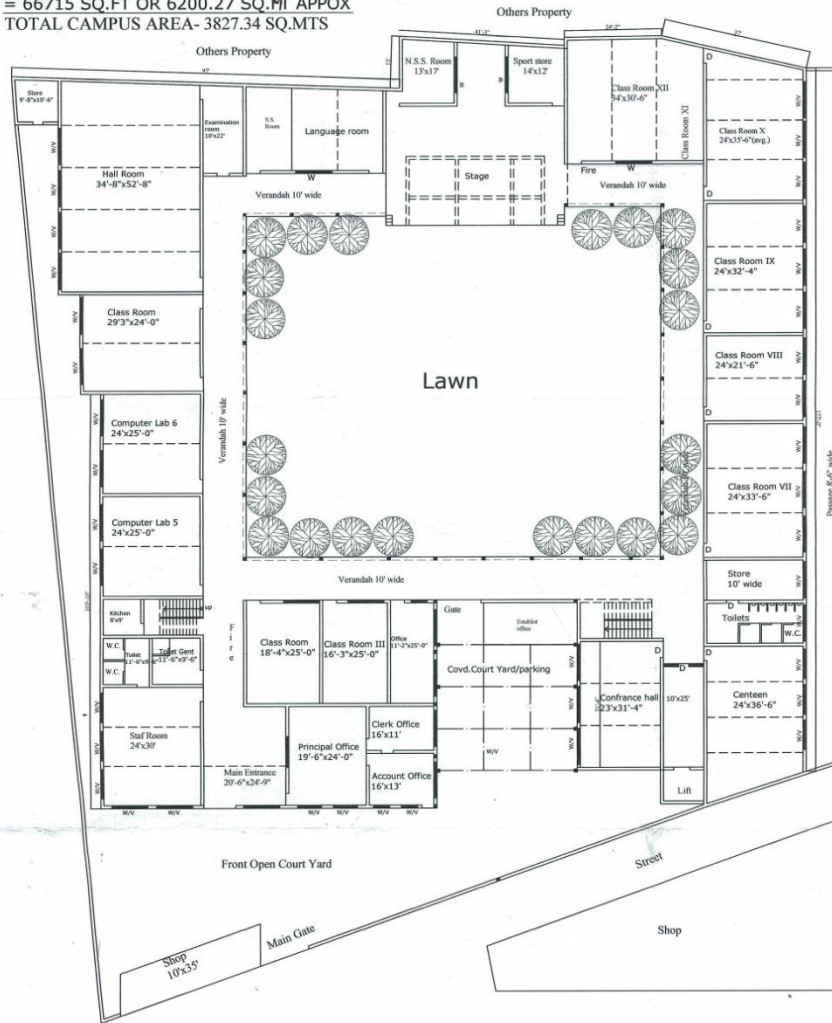
Yours faithfully,


(Prem Chand)
Section Officer


Principal,
Vaish Mahila Mahavidyalaya,
Rohtak

Principal,
Vaish Mahila Mahavidyalaya
Jhajjar Road, Rohtak

EXISTING BUILDING FOR VAISH
 MAHILA MAHA VIDHALAYA AT JHAJJAR ROAD ROHTAK
 LAND AREA-4573 SQYDS APPROX
 G.FLOOR COVD. AREA-24357 SQFT APPROX
 TOTAL COVD./BUILT-UP AREA-(G+F+S.FL.)
 = 66715 SQ.FT OR 6200.27 SQ.MTR APPROX
 TOTAL CAMPUS AREA- 3827.34 SQ.MTS

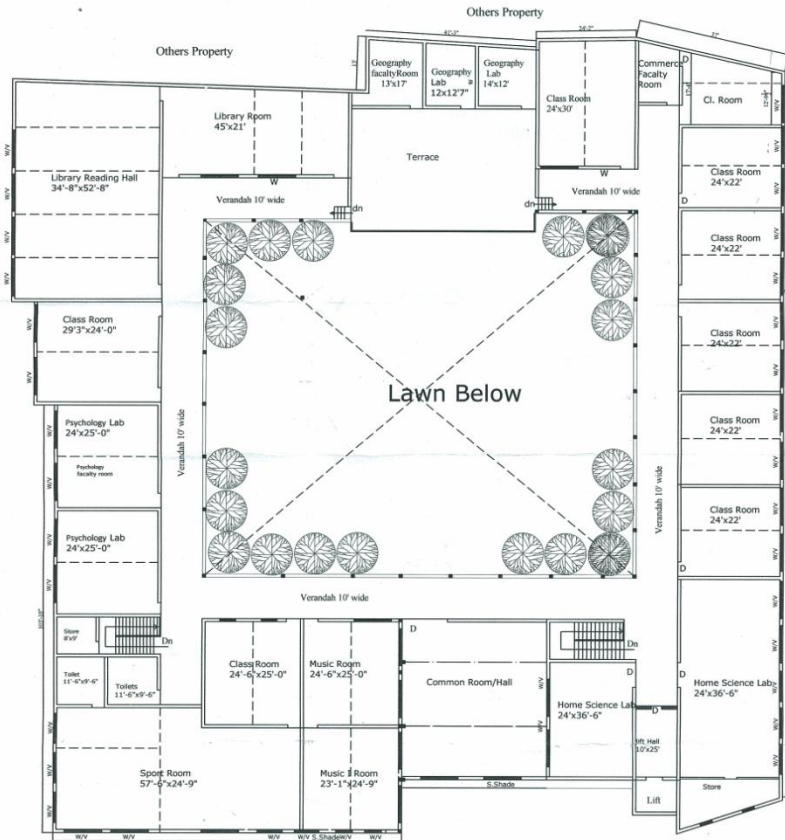


Ground Floor Plan

V.K. JAIN
 V.K. JAIN (B.Arch)
 CA/91/13882

FLOWING SPACES
 Architect- V.K.JAIN (B.Arch)
 913, Sector-1, HUDA, Rohtak
 Ph- 94160-55055, 292913

**EXISTING BUILDING FOR VAISH
MAHILA MAHA VIDHALAYA AT JHAJJAR
ROAD ROHTAK
F.FLOOR COVD AREA-24357 SQFT APPROX**

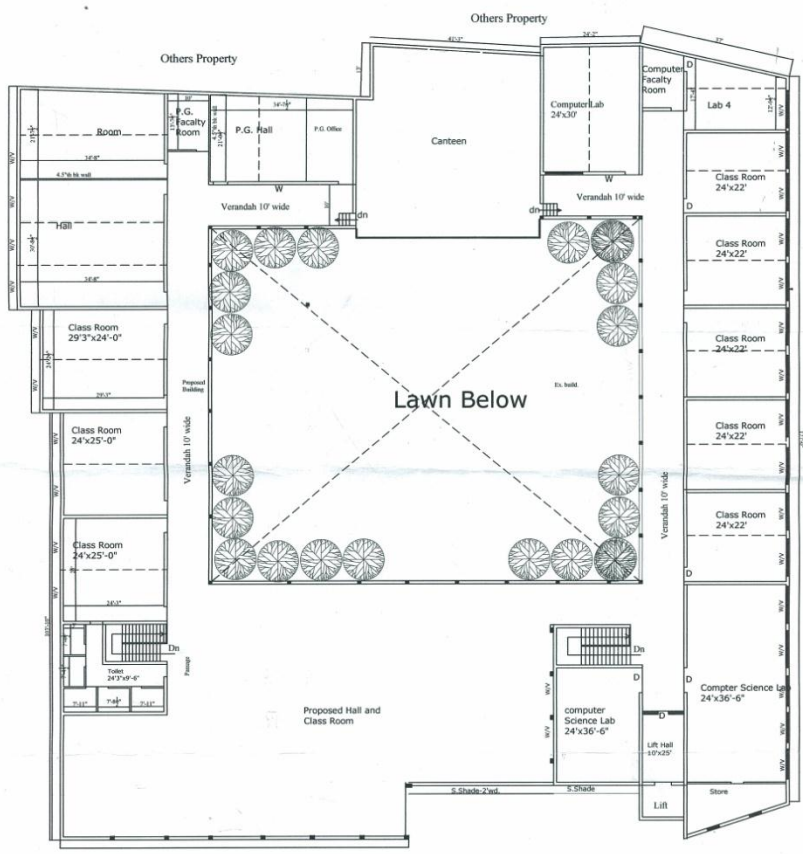


First Floor Plan

V.K.JAIN (Arch.)
CA/91/13882

FLOWING SPACES
Architect- V.K.JAIN (B.Arch)
913, Sector-1, HUDA, Rohtak
Ph- 94160-55055, 292913

EXISTING BUILDING FOR VAISH
 MAHILA MAHA VIDHALAYA AT JHAJJAR
 ROAD ROHTAK
 S.FLOOR COVD AREA-18001 SQFT APPROX



Second Floor Plan

FLOWING SPACES
 Architect- V.K.JAIN (B.Arch)
 913, Sector-1, HUDA, Rohtak
 Ph- 94160-55055, 292913

